



MINUTES

Findley Oaks Elementary School Governance Council

Date | time 10/18/2023 | 3:00 pm | Location A145

SGC Members

Camille Christopher (Principal)	X	Aaron Han (Parent)	X
Amy Gambrel (Parent) Chair		Alexa Scutt (Teacher)	
Nicholas Bailey (Parent)	X	Alex Almanza (Community Member)	
Colleen Greathouse (Teacher) Parliamentarian	X	Jennifer Fried (Teacher)	X
Karin Kraker (Teacher) Vice Chair	X	Terresha Anthony (Community Member)	X

Time	Agenda Items	Owner
3:04pm	Call to Order	Gambrel
3:05pm	Action Item: Approve Agenda	Gambrel
3:06pm	Action Item: Approve September Meeting Minutes	Gambrel
3:07pm	Discussion Item: SY23-24 Council Initiatives*	Gambrel
3:30pm	Informational Item: Principal's Update A. Upcoming School Events B. Semester Action Plan Review	Christopher
3:35pm	Discussion Item: Fall Cross Council Meetings**	Gambrel
3:40pm	Discussion Item: Website Audits***	Gambrel
3:50pm	Discussion Item: Draft Next Meeting Agenda	All Members
3:55pm	Action Item: Meeting Adjournment	Gambrel
4:00pm	Action Item: Adjournment	Gambrel

Minutes

1. Action Item: Approve Agneda
 - a. Approved
2. Action Item: Approve September Meeting Minutes
 - a. Approved
3. Discussion Item: SY 23-24 Council Initiatives
 - a. The council discussed what we want our initiatives to be for the year.
 - b. Camille discussed how we do not have a bilingual community liaison because of our enrollment and the number of students whose parents indicate that they speak a different language at

home. She suggested we create a committee of parents who can be representatives for our families of speakers of other languages who will volunteer to support newly enrolled families who also speak their language to support them being involved in Findley Oaks and supporting communication needs. Aaron Han shared that he spoke with a PTO representative who also shared a need to increase membership of certain groups of parents and thinks this committee would be something that could help. The council likes this as one of their initiatives. Camille is going to gather information from other schools who have created similar committees to see how we can best get started.

- c. Terresha shared that based on our perception survey and the indicators about mental health awareness, we could offer support and knowledge for parents in this. For example, on 10/17, Terresha held a parent meeting about positive discipline for parents to use at home with knowledge and strategies about attachment that can impact behaviors. She would like to hold these styles of meetings regularly throughout the school year and partner with Ms. Hernandez, our counselor. Nicholas Bailey stated that during the school day will be difficult for some parents. Ms. Christopher shared that historically, we have more participation during the school day than after school based on our state of the school. Ms. Christopher suggested that perhaps we offer this via Teams. Nicholas Bailey suggested that we offer both in person and stream it. Other options presented are to have one in person during the day and one via Teams in the evening. Terresha would like to send a survey to parents to collect some data on time of day and location that works for them. She will plan to have her next parent meeting about overall wellness and will collect more information about what types of topics parents would like to learn about there as well. Ms. Christopher also mentioned to Terresha the possibility of presenting to the staff around student behaviors.
- d. Aaron Han asked for clarification about the Bilingual Community Liaison position that some schools have that we don't. This position does not speak several languages but supports parents of all languages and knows where to go to find resources and support for all languages. Findley Oaks does not have this position because we do not have enough families that indicate they speak another language at home. Ms. Christopher did share that any teacher or parent can request a Fulton County interpreter for parent teacher conferences when needed.

4. Information Item: Principal's update

- a. Upcoming School Events
 - i. Pumpkin contest canned food drive happening this week (10/16-10/20) for North Fulton community charities where students can bring in a can which can be cast as a vote for a pumpkin.
 - ii. Next week is good choices week (10/23-10/27) where we have themed dress up days that align with different good choices.
 - iii. Next Thursday, 10/26 is our PTO fun run. We are still collecting donations.
 - iv. 11/7 will be a remote learning day for students. Students will be provided work for them to complete at home.
 - v. Veterans walk is November 10th in the morning.
- b. Staffing update:
 - i. We have filled our KSE paraprofessional position and she started on Monday.
 - ii. We are still looking for a .5 of part time ESOL teacher. We are still serving all of our students but if we find a .5 ESOL teacher, we will be able to use them within the existing schedule.
 - iii. Lori Katz, our TAG teacher will be retiring after this semester. We will now be looking for a full time TAG teacher to fill this position.

- iv. Our tutoring paraprofessional position is currently split between two tutors who work part time. This position was created for three years with CAREs Act money with the goal of filling learning gaps created by COVID. She will be resigning due to family needs effective November 2nd.
 - c. Semester Action Plan Review
 - i. Ms. Christopher shared that we have three big focus areas being relationships and routines, tier I instruction, and interventions.
 - ii. Our first goal is around attendance and we are currently on track to meet this goal and want parents to continue to use remote learning days.
 - iii. Our second goal is centered around writing and we have implemented a variety of common prompts withing grade levels as well as assessments to review student data in writing.
 - iv. Our third goal is centered around special education students to show growth in both reading and math on either iReady or Milestones. We will have an update on how we are doing on this goal in December with our iReady diagnostic. We have currently been tracking data based on how these students perform on unit assessments.
 5. Discussion Item: Fall Cross Council Meetings
 - a. Cross council meetings will be held on November 1st-3rd.
 - i. Colleen Greathouse will attend on November 1st to the North Learning Center. Ms. Christopher is going to see if Alex Almanza can go as well.
 6. Discussion Item: Website Audits
 - a. Ms. Christopher shared that we met all of our requirements on our website audit.
 7. Discussion Item: Draft next meeting agenda
 - a. The council will adopt the suggested meeting agenda sent from the district.
 - b. Terresha Anthony will share her next date and communication for a parent meeting on mental health.
 - c. Camille Christopher will present what she finds out about creating a parent community liaison committee.
 8. Action Item: Meeting Adjournment
 - a. Approved