

Abbotts Hill Elementary
School Governance Council
Meeting Minutes
August 29, 2022

SGC Members Present: Roytunda Stabler (Principal), Amy D'Eloia, Amanda Simon, Tiffany Poke, Livia Johnson, Sanie Cedrone, Sophia Lee, Matthew Bodine

Welcome

Amy D'Eloia called the meeting to order at 3:02 p.m. We will now begin our August 29, 2022 meeting of the School Governance Council of Abbotts Hill Elementary School. The council welcomes and encourages citizens to attend its meetings to become better acquainted with the programs of Abbotts Hill Elementary School and the role of the School Governance Council. This meeting is open to the public but is not a public meeting. Citizens are welcome to attend the meeting but must refrain from interruption or distracting the council proceedings. If there are any questions or information that you have for the Council, you may contact one of the council members after this meeting or plan to speak at one of the meetings that reserves time for public comments. You can find the Council member contact information, meeting dates and agenda on the School Governance page of the Abbotts Hill Elementary School website.

Operational Guidelines and Permanent Norms for 2021-2022 school year:

- Work for the good of all students
- Be actively and respectfully engaged in all meetings
- Respect ideas and opinions of all council members and participants
- Communicate to all in an open and transparent manner

I. Action Items:

Action Item: Approval of Meeting Agenda for August 29, 2022 (A. D'Eloia)

Livia Johnson motioned for the approval of the meeting agenda. The motion was seconded by Tiffany Poke. The meeting agenda was unanimously approved at 3:05 p.m.

Action Item: Approval of Meeting Minutes from May 23, 2022 (A. D'Eloia)

Sanie Cedrone motioned for the approval of the meeting minutes. The motion was seconded by Tiffany Poke. The meeting minutes were unanimously approved at 3:06 p.m.

Action Item: Approval of New Officers: Chair, Co-chair, parliamentarian (A. D'Eloia)

Chair: Amy D'Eloia

Co-Chair: Amanda Simon

Parliamentarian: Livia Johnson

Sanie Cedrone motioned for the approval of new officers for the 2022-2023 school year. The motion was seconded by Tiffany Poke. The officers were unanimously approved at 3:09 pm.

New officers will need to complete new officer training. Fulton County SGC will be sending links for the training.

Action Item: Approval of Committee Selection (A. D'Eloia)

Ms. D'Eloia explained each committee. All committee members will need to complete committee training.

Outreach and Communication Committee:

Tiffany Poke

Sophia Lee

Matt Bodine

Amanda Simon

Dr. Stabler

Budget and Finance Committee:

Dr. Stabler

Matt Bodine (Chair)

Amy D'Eloia

Dana Mantella

Livia Johnson

Principal Selection Committee:

Amy D'Eloia (chair)

Livia Johnson

Sanie Cedrone

Sophia Lee

Tiffany Poke

Grant Committee:

Amy D'Eloia

Matt Bodine

Livia Johnson motioned for the approval of committee members for the 2022-2023 school year. The motion was seconded by Tiffany Poke. The committee selections were unanimously approved at 3:18 pm.

Action Item: Expenditure for Additional Funds for Safety (Dr. Stabler)

The expenditure additional funds for safety will be tabled until the safety committee walks through our school and gives recommendations in September.

Fulton County is given \$5 per student (about \$2800) for additional safety funds. Dr. Stabler suggested that we will have a safety committee who will walk through the school in September. She proposed that we wait to hear their recommendations before spending money. We have already completed some items recommended. One recommendation is to paint color to restrooms for safety. Dr. Stabler will inquire about this when the safety committee comes. Safety committee recommendations will be discussed at the next SGC meeting.

Another safety item is that Fulton County has proposed that teachers use badges for active shooter/medical issues. The badge would send a message to administration which may take a long time. For medical concerns, the white button goes directly to the front office for emergencies. The county is providing the cost. Each teacher would have one. The county would like to know if this is a low, medium, or high priority. Dr. Stabler put high/medium. Matt Bodine suggested surveying the teachers/staff for input to see what they think. Would this make them feel safer?

II. Discussion Items:

Discussion Item: Appoint New Representatives (Dr. Stabler)

Dr. Stabler welcomed the committee for the new year. She appointed 2 new representatives. Amanda Simon, first grade teacher, was appointed as a teacher representative to replace a vacancy. Tiffany Poke, school counselor, was appointed as a new staff representative. There is currently a business partner vacancy (community rep) that we are looking to fill.

Discussion Item: Review Norms/PLC Protocol (A. D'Eloia)

a. Norms

Ms. D'Eloia read the 2021-2022 Norms.

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The committee agreed to keep the same norms for the 2022-2023 school year.

b. Irks and Quirks Activity

Representatives shared during the ice breaker team building exercise. Irks included things that may bother you at a meeting. Quirks include things to let people know something about themselves in a meeting.

Discussion Item: Semester Action Plan (Dr. Stabler)

Dr. Stabler explained that we have concluded our strategic plan 2022 last year. Every school will provide a semester action plan. There will be adjustments made throughout the year. There are 3 goals that relate to Fulton County 3 rocks.

Relationships and routines: Teachers are implementing Student Success Skills.

Goal:

100% of SSS lessons are being taught this year.

Tier 1 Instruction:

Goals:

By May 2023, we will increase the percentage of students in reading from 86% to 90% as measured by the iReady diagnostic.

Interventions: High dosage tutoring, extended day learning, k-2 instructional coach, interventions to help students succeed.

By May 2023, we will increase the percentage of students in grades 3-5 performing on or above grade level in reading to increase from 89% to 93% as measured by GMAS reading.

By May 2023 we will decrease the percentage of students in grades 3-5 needing remediation in writing from 29% to 20% as measured by GMAS.

By May 2023, 80% of tier 2 and 3 students in grades K-5 who began the year at below level will reach their stretch growth in iReady reading.

Ms. D'Eloia discussed that the teachers are focusing on writing for vertical teams this year to help decrease the students who are not meeting the benchmark for Georgia Milestones.

Discussion Item: Set Meeting Dates for the Year (A. D'Eloia)

The Abbotts Hill SGC will meet the following dates for the 2022-2023 school year:

| | |
|-------------------|---------|
| August 29,2022 | 3 pm |
| September 28,2022 | 3 pm |
| October 31,2022 | 7:00 am |
| November 28,2022 | 3 pm |
| January 30,2023 | 3 pm |
| February 27,2023 | 7:00 am |
| March 27,2023 | 3 pm |
| April 24,2023 | 3 pm |
| May 22,2023 | 3pm |

Discussion Item: SGC Self-Assessment Surveys (Dr. Stabler)

Dr. Stabler reviewed the SGC Self-Assessment Surveys. Only 3 members took the survey. One said they felt they did not have an active role. This is something the SGC will work on improving this year.

III. Informational Items:

Informational Item: Principal Update (Dr. Stabler)

Dr. Stabler thanked everyone for being here. It was great to have PTA and families back for sneak a peek and curriculum night. It is also great to have family members back in for lunch. She thanked all reps for their contributions up to this point and in the upcoming months.

Discussion Item: Set Next Meeting Agenda and Date (A. D'Eloia)

September 28,2022 @3pm

- Update on Safety Funds (Dr. Stabler)
- Grant Committee Update (A. D'Eloia and M. Bodine)
- Family Community Committee will attend the next meeting and will report (S. Lee)
- PTA Liaison will report PTA events (S. Cedrone)

Action Item: Meeting Adjournment (A. D'Eloia)

Meeting Adjourned at 4:10 p.m.

Livia Johnson motioned to adjourn the meeting and the motion was seconded by Tiffany Poke. The committee unanimously approved to adjourn the meeting at 4:10 p.m.