



MINUTES

Esther Jackson Elementary School Governance Council

August 16, 2022 1:30pm | EJ Conference Room

SGC Website: [EJ SGC Website](#)

SGC Members

Ms. Nikol Boyd, Principal | Ms. Jill Vitagliano, Staff | Ms. Lisa MacMillan, Teacher | Mrs. Emilie Long, Teacher | Ms. Christine Thompson, Teacher |
Laura Kirby, Parent | Meghan Cherfoli, Parent | Zach Vaughan, Parent | James Holle, Community Member | Maria Enriquez, Community Member

Time	Item	Owner
4:00 pm	Call to Order Jill Vitagliano called the meeting to order at 4:07.	Ms. Vitagliano
4:02 pm	Action Item: Approve Agenda Jill Vitagliano asked for a motion to approve the agenda. Christine Thompson motioned first. Meghan Cherfoli seconded the motion. Everyone approved.	Ms. Vitagliano
4:05 pm	Action Item: Approve July Meeting Minutes Participants read over the July Meeting Minutes. Found 1 typo MacMillian. Meghan Cherfoli motioned to approve July Meeting Minutes. James Holle and Emilie Long both seconded the motion. Everyone approved.	Ms. Vitagliano
4:08 pm	Go over Norms Participants reviewed the norms. Jill Vitagliano asked if any needed to be changed or added. Meghan Cherfoli stated that they covered all that we needed for SGC. Everyone agreed. We are to keep the norms as stated.	Ms. Vitagliano
4:10 pm	Informational Item: Principal's Update Enrollment/10-day count – unofficially based on the count from day 3 to day 6 we will need an additional kindergarten class and second grade class. We will not rush the process for the kindergarten and second grade new class. We want to make sure that the process includes clear communication and a seamless transition. Meghan Cherfoli stated she was glad that we would take it slow transitioning into the new classes, and it makes her happy that new families from the neighborhood are coming to Esther Jackson. These new teachers could be brought onboard through surplus, shifting teachers within the school, long term substitute, or a new hire. Laura Kirby asked how surplus worked. Ms. Boyd explained the projected number of students to teachers compared to the actual number is how you have a surplus or deficit. Then we look into the zone that our school is in for anyone that could fill our deficit. If there is no one in our zone, then we would look to zones near our school within the district. There is a possibility of losing one of our SPED positions, we would need to adjust the scheduling if this	Ms. Boyd

happens. We did not hire a third DHH teacher and para based on our numbers. We have hired a para for our pre-K class that started on 8/16/22, but we still need another inclusion pre-K para. We have also interviewed and found someone to recommend for the BCL position.

Title I to share goals and plans. Nikol Boyd discussed the 3 Big Rocks: Relationships and Routines (currently working on), Tier 1 instructions (what students are instructed in everyday in class and majority of students are understanding), and Interventions (small groups to close the gaps by EIP, literacy para, and literacy coach). Nikol Boyd discussed our Collective Commitment to the high expectations we have for our students while not leaving any of our kids behind. We will not let them down. Nikol Boyd discussed we are more than a number or a letter. Nikol Boyd shared results with gain/losses in Milestones. First, we looked at the differences between 20-21 school year and 21-22 school year. Students that scored levels 2, 3, and 4 rose 22.95% in 3rd grade ELA (English Language Arts), rose 4.48% in 3rd grade Math, rose 1.32% in 4th grade ELA, 7.72% in 4th grade Math, rose 8.02% in 5th grade ELA, declined 2.96 in 5th grade Math, and rose 17.82% in 5th grade Science. While proficiency levels 3 and 4 went up in the same order 19.99%, 16.79%, 5.39%, 5.49%, 8.33%, 2.69%, and 11.63%. Students reading on grade level from 20-21 school year to the 21-22 school year increased in 3rd grade by 23.9%, declined in 4th grade by 6.5%, and increased 11.6% in 5th grade. ESOL also increased the number of students who reclassified and exited ESOL. We are not back to our pre-Covid numbers on Milestones, but we have made gains. Our comparison from 2019 Milestones to our new 2022 Milestones for levels 2, 3, and 4 scores are as follows: 3rd grade ELA -3.12%, Math 11.49%, 4th grade ELA -9.08%, Math -.88, 5th grade ELA -3.88, Math -19.6, and Science +6.62. Milestone gains and losses for levels 3 and 4 are as follows: 3rd grade ELA +9.92%, Math -9.08, 4th grade ELA -2.01%, Math +5.79%, 5th grade ELA -6.17, Math -44.51, and Science -16.07. Students reading on grade level compared between 2019 and 2022: 3rd grade -10.4, 4th grade -13.6, 5th grade -7.9. Our goal is to keep going and pushing our kids as far as we can. Nikol Boyd also shared a slide to show the correlation between iReady and Milestones.

Nikol Boyd reviewed our school goals based on Kindergarten through Second, Third through Fifth, and Language Learners.

Nikol Boyd reviewed the Look for Tools when observing in a walkthrough: learning targets posted, daily schedule posted, students engaged from bell to bell, and teachers engaged in active teaching.

5:04 Zach Vaughan needed to leave the meeting.

Nikol Boyd shared all the Safety Information. There was a slide with the Chief of Police, County Captains, and Lieutenants (1 for every 2 zones). They oversee patrolling schools, investigating crimes, student/parent meetings, managing event security, and school safety committee meetings. The SHARE Tip Line was discussed that the app is on every county device

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	<p>and that all parents, staff, and students should be aware and know how to use it. The safety assessment is done at the beginning of each year including things such as: spray bottles should be labeled, gates secure, watch for hazards, make sure there is correct signage, and fencing are intact. In addition, there are Campus Security Associates that will patrol and monitor schools. We discussed the question posed, if you had to fight for your life tomorrow... how hard would you train today? The several types of drills that we practiced soft lockdown, hard lockdown, evacuation, and shelter were described. That Crisis Go is an app that is on staff desktop and on phones. Drills need to be completed by the 15th of the month. Our emergency plan is in Crisis Go. Ms. Pingarron and Ms. Poole have weather radar in their office for inclement weather situations. We ended the safety information by watching the Run, Hide, Fight video.</p>	
4:50 pm	<p>Discussion Item: Discuss ideas for charter funds</p> <p>Proposing that it be used for instruction and school lunch deficit. In danger of losing Title I because families are not applying for free and reduced lunches since they have been free for the past years due to Covid. It is going to appear in our weekly newsletter this week to encourage parents to complete the applications. During the first week in September Ms. Boyd will receive a list of previously qualified participants, so that she can reach out to them directly. Meghan Cherfoli asked if everyone can fill out an application, to help increase participation. James Holle suggested a sticker with a QR code that could go home on every student, so that families could fill out an application. Nikol Boyd asked us to send any ideas for the charter funds to be sent to her. Meghan Cherfoli asked if there was a way to bring back all the ideas from the previous year that were not approved at the time, to see if we could use any of the previous ideas. Jill Vitagliano stated that she does have a list of those ideas and would bring that back next month. An idea related to safety was brought up by Meghan Cherfoli, a film that you can adhere to windows so that you can see out of the building, but people cannot see in. More specifically on the ends of the long first floor hallway, you can see down the whole school from the end doorways.</p>	All Members
5:20 pm	<p>Discussion Item: Determine Meeting Schedule for SY22-23 for the remote days</p> <p>Last meeting, we decided that the meetings will be held on the 3rd Tuesday but some of those dates fall on vacation or remote days. So, the meeting in December will be held on the 13th and the meeting in January and February will be held on the following week (4th Tuesday). Everyone agreed to the change.</p>	All Members
5:25 pm	<p>Discussion Item: Draft Next Meeting Agenda</p>	Ms. Vitagliano
5:30 pm	<p>Action Item: Meeting Adjournment</p>	Ms. Vitagliano

Time**Item****Owner**

Jill Vitagliano asked for a motion to end the meeting. Christine Thompson motioned to end the meeting and James Holle seconded the motion. All approved.

Meeting Norms

Be respectful of time | Be respectful of each other's perspectives | Use individual strengths to maximize our collective work | Assume good will |

Let thoughts be completed before commenting, please do not interrupt others | Maintain confidentiality