



AGENDA

River Eves Elementary School Governance Council

Date | time 9/24/2021 | 7:15 am

SGC Members

Matthew Donahoe, Principal | Deonte Moore, Teacher | Kristina Tull, Teacher (Parliamentarian) | Anna Tavormina, Appointed Staff | Alex Shenkar, Appointed Community Member | Jose Cherian, Parent (Chair) | Laurie Bolden, Parent (Vice Chair) | Chris Fragale, Parent | Sara Parker, Appointed Community Member | Sophie Li, Appointed Staff

Time	Item	Owner
7:15 am	Call to Order Absent members: Jose Cherian, Chris Fragale, Sarah Parker Motion to approve: Anna Tavormina Second: Sophie Li	Principal
7:16 am	Action Item: Approve Agenda Motion to approve: Laurie Bolden Second: Anna Tavormina	Chair
7:17 am	Action Item: Approve August Meeting Minutes Motion to approve: Anna Tavormina Second: Deonte Moore	Chair
7:18 am	Discussion Item: STEM Sustainability <ul style="list-style-type: none">• STEM recertification is pushed to Fall 2022• Introduction of STEM checklist• Discussion of what happens prior to start of quarter<ul style="list-style-type: none">○ Select which science unit that the challenge will be derived○ Begin that science unit at the beginning of that quarter○ Teachers select a real-world problem that is correlated with the selected science unit	Tull
7:30 am	Discussion Item: Family Engagement Committee Work <ul style="list-style-type: none">• First listening circle date change (October 15th – during Principals' Coffee)<ul style="list-style-type: none">○ Will be an event in conjunction with principals' coffee discussion on TAG eligibility process○ First listening circle topic – was originally COVID related, but changing the topic to one of three options: hopes for your child this year, what is it like to be part of REES community, or working with your child's teacher	Moore

	<ul style="list-style-type: none"> ○ Members of the committee are currently working to determine location, create scripts, planning set up procedures, locating parents to lead the remaining circles, and providing training for the parent facilitators. 	
7:45 am	Discussion Item: Charter Dollars Conversation <ul style="list-style-type: none"> • Last year, the Council selected to utilize charter dollars to pay for the STEM lab teacher position for school year 2021-2022 	Principal
7:55 am	SGC Attends REES Leadership Team Meeting – Monday, October 4 @ 2:45pm <ul style="list-style-type: none"> • Located in the media center 	Principal
8:00 am	Action Item: Public Comments No public comments	Principal
8:10 am	Informational Item: Principal's Update <ul style="list-style-type: none"> • FCS releases an epidemiology report for each municipality of Fulton County. <ul style="list-style-type: none"> ○ The last report for Roswell, 349 per 100,000. Once it gets to 500, more measures would need to be put into place. We are hopeful that our numbers stay steady. It does drive what we can and cannot do as a school in terms of COVID-19 regulations. ○ Currently, we are still able to have face-to-face events safely. 	Principal
8:14 am	Reminder: October Meeting Date <ul style="list-style-type: none"> • Next meeting date: Friday, October 22nd 	Chair
8:15 am	Meeting Adjournment Motion to approve: Laurie Bolden Second: Deonte Moore	Chair

Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |

Notes and Reminders

We at the Governance and Flexibility team hope that this sample agenda is helpful and provides some general guidance for your first meeting of the coming school year. Below are some tips and additional details about the agenda items listed on the first page of this document. We hope you have a restful summer and are looking forward to working with everyone in the fall.

* **Setting the date, time and location of your meetings:** It's a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website at least 7 days prior to your meeting and you will have covered many requirements of the Open Records and Meetings Laws.

* **Action Items:** Don't forget that all action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on).

* **Running the first meeting:** Note that in the sample attached the principal ran the meeting until officers were elected and a chair could take over. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Establishing/Reviewing meeting norms:** It's a great idea to discuss and create norms that your SGC feels will work well for them. Include these at the beginning or end of your agenda and take the time to review them throughout the year to ensure that your meetings run smoothly and productively. Keep in mind your Council Self-Assessment survey feedback when considering your norms for the new year.

* **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

** **Governance Training for New Members:** All members are required to attend the governance training once.