



AGENDA

River Eves Elementary School Governance Council

Date | time 8/20/2021 | 7:15 am

SGC Members

Matthew Donahoe, Principal | Deonte Moore, Teacher | Kristina Tull, Teacher (Parliamentarian) | Anna Tavormina, Appointed Staff | Alex Shenkar, Appointed Community Member | Jose Cherian, Parent (Chair) | Laurie Bolden, Parent (Vice Chair) | Chris Fragale, Parent | Sara Parker, Appointed Community Member | Sophie Li, Appointed Staff

Time	Item	Owner
7:15 am	Call to Order Absent members: Chris Fragale Motion to approve: Deonte Moore Second: Sophie Li	Principal
7:16 am	Action Item: Approve Agenda Motion to approve: Deonte Moore Second: Laurie Bolden	Chair
7:17 am	Action Item: Approve July Meeting Minutes Motion to approve: Laurie Bolden Second: Deonte Moore	Chair
7:18 am	Discussion Item: Value Added Flexibility Process (VAF) <ul style="list-style-type: none">• Previously called RFF• Allows us to request waivers and exemptions• As a STEM school, each year we purchase a full time STEM lab teacher (we used to utilize charter dollars). Through utilizing VAF, we earn a one day a week PE itinerant and paraprofessional position – this year we opted out, and “waved” having physical people in the building. Instead of having the people, they give us the money, which is being utilized to purchase the STEM lab teacher position (Baker).	Principal
7:25 am	Discussion Item: Strategic Plan Review <ul style="list-style-type: none">• SGC oversees creating the Strategic Plan• Will be rewritten either this Spring or next Spring• Four pillars were reviewed: Student Achievement (literacy and math goals), People and Culture (student satisfaction and teacher satisfaction), Community Collaboration (family engagement and impactful partnership), Fiscal Responsibility (management of local funds)	Principal

	<ul style="list-style-type: none"> o Student Achievement – currently using units of study. K-2 will no longer utilize next school year, 3-5 will continue with units of study. Progress is measured utilizing iReady and Milestones. o People and Culture – currently utilizing PBIS (REES is a PBIS Distinguished School), monthly recognitions for staff members and students. o Community Collaboration – currently focused on Family First events (fall festival, winter jam, etc.), focus on updated on comprehensive school website, working to develop community partnership committee (PTA, SGC, & REEF). Continued work on diverse and equitable extracurricular activities. 	
7:55 am	<p>Discussion Item: Family Engagement Committee Work</p> <ul style="list-style-type: none"> • 4 listening circles will take place this school year (allows parents & guardians to be more connected to the school and to each other) – Oct 15 (Principal's Coffee), Nov 19 (Principal's Chat and Chew), Feb 11 (Principal's Coffee), April 28 (Fine Arts Night) • Each listening circle will showcase a different topic, a survey will be utilized to gauge topics 	Moore
8:05 am	<p>SGC Attends REES Leadership Team Meeting – Monday, October 4 @ 2:45pm</p> <ul style="list-style-type: none"> • Located in the media center 	Principal
8:08 am	<p>Action Item: Public Comments</p> <p>No public comments</p>	Principal
8:10 am	<p>Informational Item: Principal's Update</p> <ul style="list-style-type: none"> • ACTION: Jose will add STEM Sustainability to all future agenda's • STEM Re-Certification will happen next fall • Tax Situation with Foundation – status was revoked, waiting on official letter from IRS, then our tax status can be rectified 	Principal
8:14 am	<p>Reminder: September Meeting Date</p> <ul style="list-style-type: none"> • Next meeting date: Friday, September 24th 	Chair
8:15 am	<p>Meeting Adjournment</p> <p>Motion to approve: Anna Tavormina Second: Laurie Bolden</p>	Chair

Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |

Notes and Reminders

We at the Governance and Flexibility team hope that this sample agenda is helpful and provides some general guidance for your first meeting of the coming school year. Below are some tips and additional details about the agenda items listed on the first page of this document. We hope you have a restful summer and are looking forward to working with everyone in the fall.

* **Setting the date, time and location of your meetings:** It's a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website at least 7 days prior to your meeting and you will have covered many requirements of the Open Records and Meetings Laws.

* **Action Items:** Don't forget that all action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on).

* **Running the first meeting:** Note that in the sample attached the principal ran the meeting until officers were elected and a chair could take over. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Establishing/Reviewing meeting norms:** It's a great idea to discuss and create norms that your SGC feels will work well for them. Include these at the beginning or end of your agenda and take the time to review them throughout the year to ensure that your meetings run smoothly and productively. Keep in mind your Council Self-Assessment survey feedback when considering your norms for the new year.

* **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

** **Governance Training for New Members:** All members are required to attend the governance training once.