



# AGENDA

## Dolvin Elementary School Governance Council

*Date | time* 10/4/2022 | 9:00am | *Location* Room 106, Dolvin ES

### SGC Members

**In Attendance:** Karen Cooke, Principal | Katelyn Cameron, Teacher | Sarah Fetz, Community Member | Carrie Halron, Appointed Staff | Mark Norman, Parent | Jenny Petrina, Teacher | Andy Stein, Appointed Staff | Logan Toskey, Parent | Holly Warner, Parent

**Absent:** Ji Han

Time	Item	Owner
7:00am	Call to Order	Toskey
7:02am	Action Item: Approve Agenda Motion (m.) Stein / Fetz Unanimous	Toskey
7:04am	Action Item: Approve September Meeting Minutes m. Warner / Stein Unanimous	Toskey
7:08am	Discussion Item: Fall Cross Council Meeting* Stein and Norman will attend the meeting October 11 via Teams	Toskey
7:11am	Charter Funds Request <ul style="list-style-type: none"> <li>Shelley Noles (Literacy Coach) attended meeting and presented on the work of the literacy paraprofessionals. She shared purpose of their work and current schedules.</li> <li>Cooke requested that the current .5 school funded paraprofessional position be extended to full time and paid for through Charter Funds.</li> <li>m. Stein / Petrina Unanimous</li> </ul>	Cooke
7:21am	Informational Item: Principal's Update <ul style="list-style-type: none"> <li>A. Semester Action Plan - Remains as presented previously. Has been approved by Zone Superintendent, Brian Downey</li> <li>B. Safety Spending – Dolvin has been given \$18,400 for safety purchases which must be approved by the SGC</li> </ul>	Cooke

	Item	Source	OurCost
1	AED machine (2)	AED Brands	\$2,754.45
2	Walkie-talkies (9)	Loudon Communications	9 x 265 = \$2,385
3	Parking Lot Signs (10)	FCS	\$500
4	Evacuation Kits (7 – one per grade level)	Zoro Tools	\$2,532.37
5	Name Badges (all faculty)	UPS Store	85 x 14.99 = \$1,274.15
7	CPR Training for staff members (sub cost = \$175/day)		Currently: 6 x 175 = \$1,050
			Current Total = \$10,495.97

Motion to approve safety purchases Stein / Norman Unanimous

C. Other - None

7:33am Discussion Item: Website Audit Review

Toskey

- Toskey shared items needing attentions on Dolvin website in order to meet expectations of Georgia Sunshine Law; this includes Summary of Action for previous meeting, and addition of member Carrie Halron
- Cooke will work on updates to website

7:37am Discussion Item: Draft Next Meeting Agenda

All Members

- Not done at this time – will wait for district sample agenda, but want to include update on safety spending

7:40am Action Item: Meeting Adjournment

Toskey

m. Cameron / Fetz

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## Meeting Norms

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Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect

\* The Governance Team will be hosting Cross Council meetings meant to support councils with the task of aligning their work for the school year to the strategic goals and initiatives of their specific school as well as those of the district. These sessions will offer members the opportunity to hear from other councils within their grade-bands and engage in discussions with the Governance & Flexibility Team. The meetings will take place virtually on Microsoft Teams at the dates/times below. We encourage all SGCs to select at least two members to attend their grade-level meeting and represent their school.

Tuesday, October 11 (8:30am – 10:00am) – Elementary School Cross Council Meeting

Tuesday, October 11 (10:30am – 12:00pm) – Middle & High School Cross Council Meeting