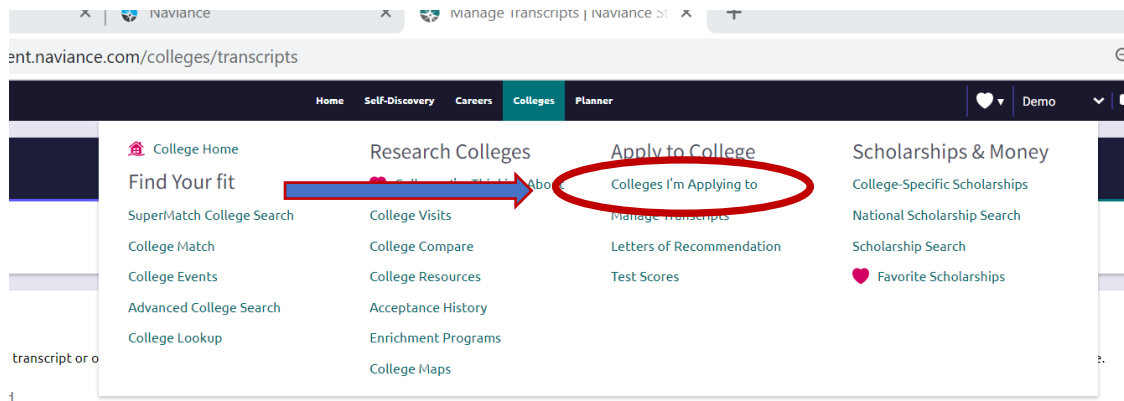


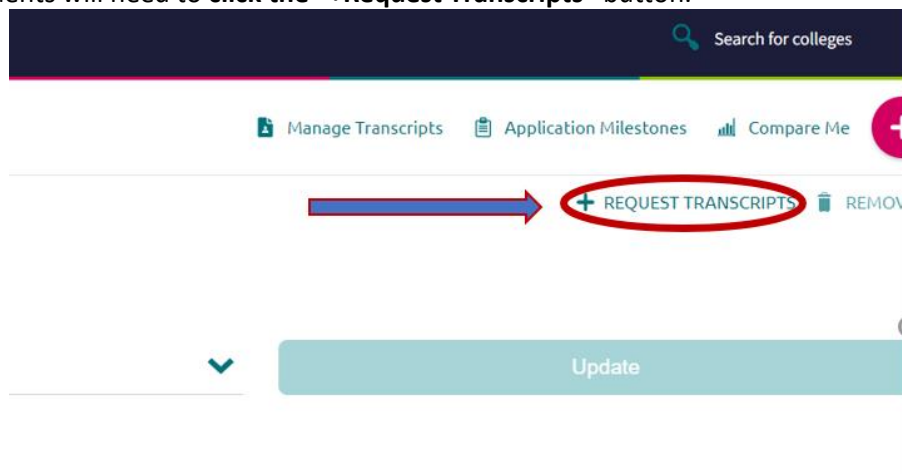
Requesting Mid-Year Transcripts

NAVIANCE STUDENT

1. Students can request their mid-year transcript by going to the **“Colleges I’m Applying To”** page.



The student will need to **check off the check boxes for the colleges** they want to send their mid-year transcript to > then students will need to **click the “+Request Transcripts”** button.



The student should then check **“Mid year”** and then click the **Request and Finish** button to request their mid-year transcript to be sent.

