



Annual Title I Parent Meeting Minutes

School Information:	Langston Hughes High School 7510 Hall Rd. Fairburn, GA 30213
Principal Name:	Octavius Harris
Title:	Annual Title I Parent Meeting
Date of Meeting:	September 13, 2023
Time of Meeting:	6:00 PM
Facilitator(s):	Principal Harris & Mrs. Aguilera
Teams meeting link/Location Address:	<u>LHHS Cafeteria</u>

Topic	Meeting Minutes (Detailed)
Introduction and Welcome	The meeting began at 6:00 p.m. An introduction and welcome were given by Mrs. Aguilera. Parents were encouraged to sign in and fully participate in the meeting by asking questions. Mrs. Aguilera also informed parents that an evaluation link would be provided at the end of the meeting to help improve future meetings. Parents were encouraged to stay until the meeting has concluded.
Objectives and Purpose:	Mrs. Aguilera referred to the PowerPoint Presentation and stated that the objectives and purpose were to understand what makes our school a Title I school including requirements, funding, and associated programs. Understand school provided resources such as curriculum, assessment, parent resources, and staff contact information. Understand Family Engagement at our school.
What is a Title I school?	Mrs. Aguilera referred to the PowerPoint Presentation and stated 5 bullets from PP slide #4 to define “what is a Title I school?”



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<p>How does our school spend Title I money?</p>	<p>Mrs. Aguilera used slide #5 to share the ways Title I money is spent. She explained that there are many guidelines that must be followed in order to spend Title I Funds.</p>
<p>How is Title I Parent and Family Engagement money spent?</p>	<p>Mrs. Aguilera explained that parents/families were given the opportunity to provide input in the Spring on how we spend family engagement funds. A list was provided by sharing slide #6 with families.</p>
<p>How does our school participate in the Title I program?</p>	<p>Mrs. Aguilera shared the school's participation by explaining what a Title I schoolwide program is by using slide #7</p>
<p>What are our school's Title I (schoolwide or targeted assistance) requirements?</p>	<p>Mrs. Aguilera shared all school's Title I requirements using Slide #8. She explained that we were completing the requirement of holding an Annual Title I Parent Meeting this evening. She also explained more details would be shared later in the presentation about the parents right to know.</p>
<p>Schoolwide Program — Past and Present</p> <ul style="list-style-type: none"> a) What are our schoolwide goals? b) What programs/supports are in place to help my child? c) What is the <u>state's grades report</u> for our school? 	<p>Principal Harris shared that Langston Hughes currently does not have a grade and explained how that impacts the school goals and programs that are in place to support the whole child. Principal Harris explained that our school goals are to increase scholar numeracy levels by 5% on the Algebra I End of Course Test by May 2024. He shared that our other goal is to increase scholar literacy levels by 5% on the Literature End of Course Test by May 2024. He shared strategies that are in place in order to reach these goals on slide 9. Mr. Harris shared that once the Annual Title I Parent Meeting concluded, we would discuss the strategies we are using more in depth during our Curriculum Night. Mr. Harris asked parents if they were familiar with the link used for school grades and parents responded "No." He shared the link</p>



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	<p>on slide 10 and told parents that can get more details on the school grade by going to Georgia.gov</p>
<p>What Curriculum does our school use?</p>	<p>Principal Harris shared data and the Standards Mastery Framework with parents. He stated that the Standards Mastery Framework allows teachers to teach students what they need to know in the time allotted.</p>
<p>What tests will my child be taking (include WIDA ACCESS and Alternate Assessments)?</p> <ul style="list-style-type: none"> a) How do these tests measure my child’s progress? b) What proficiency levels is my child expected to meet? c) How to access previous test performance, standards, and attendance about my child using the Statewide Longitudinal Data System (SLDS) through the school’s parent portal (if applicable) 	<p>The principal shared specific information about the MAP Diagnostics, PSAT, W-APT, and Access for ELLs. He shared with parents that information regarding our PSAT and SAT School-Day’s has begun to go out to parents and encouraged them to read our weekly newsletter to stay informed. Mrs. Aguilera shared instructions on how to access the SLDS and Infinite Campus Parent Portal.</p>
<p>What is required by law for Parent and Family Engagement?</p> <ul style="list-style-type: none"> a) What is the district’s Parent and Family Engagement Policy? b) What is the school’s Parent and Family Engagement Plan? c) What is a School-Family Compact? 	<p>Mrs. Aguilera shared Slide #16 - #18 to inform parents of what is required by law. She shared three documents with families (Compact, PFEP, District PFEP). She referenced the link to the District PFEP. She discussed the compact signature page and that all documents mentioned were sent home via the Weekly Newsletter on September 9, 2023 and would be sent again this week’s newsletter. She also stressed parents should view the Digital Signature Page document in order to sign-off on the School-Family Compact. Mrs. Aguilera stated that it was important for the school to have all signature pages back by October 15th. She also shared that these documents were available in the school’s front office and Parent Resource Center (RM. 209).</p>



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<p>If your school needs evidence of Compact discussion, add Compact Discussion here. (Required for MS and HS, optional for ES)</p>	
<p>Does my child's teacher meet professional qualifications?</p> <p>a) What is a parent's right to know?</p>	<p>Mrs. Aguilera shared The Parents Right to Know and the Student Code of Conduct Handbook referencing page 50. A link was provided to all parents. They were reminded to be sure to complete the acknowledgement of receipt.</p>
<p>What opportunities does the school provide for family engagement?</p> <p>a) List family engagement opportunities offered for school or home. b) List volunteer opportunities c) List parent decision making opportunities/meetings/councils</p>	<p>Mrs. Aguilera shared information about volunteer opportunities. She advised parents that any volunteer opportunities would be added to the Weekly Newsletter at least 2 weeks prior to each event. She referred parents to Fulton County's website to complete the volunteer registration form whether they plan to volunteer or not because it takes 24-48 hours to receive approval. Mrs. Aguilera advised parents to stay at the conclusion of the Annual Title I Parent Meeting in order to hear from our PTSA for more parent involvement opportunities. Mrs. Aguilera also shared with parents that we would need volunteers for our September PBIS Event and that information will be shared via our Weekly Newsletter.</p>
<p>How responsive will the school be to my questions when staff is contacted?</p> <p>a) Provide staff contact information</p>	<p>Mrs. Aguilera provided the link to the Staff directory.</p>



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<p>Questions & Answer</p>	<p>The principal opened the floor for questions. There were no questions.</p>
<p>Closing & Thanks</p>	<p>Mrs. Aguilera thanked everyone for attending and opened the floor for any additional questions or comments. She reiterated to parents that their ticket out the door was to complete a quick survey to help us improve on future meeting. She shared the last slide showing parents the QR Code and link. She gave specific instruction about the meeting type parents should choose when completing the survey. Mrs. Aguilera also encouraged parents to complete the survey in order to help their students get 100 PBIS points which will go towards the September Event.</p>
<p>Qualtrics Meeting Evaluation Link <i>(Used to improve and revise future staff trainings)</i></p>	<p>The Qualtrics link and QR was shared with parents.</p>
<p>*This meeting was not used to collect input but provided as an opportunity to disseminate information</p>	