



# Dolvin Elementary School Governance Council

Date | time 11/02/2021 | 7:00 am | Location Dolvin

## SGC Members

Brad Agnew, Chair | Karen Cooke, Principal | Sarah Fetz, Parent | Ji Han, Vice Chair | Jenny Petrina Teacher | Andy Stein, Appointed Staff Member | Jennifer Shaffer, Parliamentarian | Ilyssa Tabor, Parent | Logan Toskey, Parent | Cara Vollberg, Teacher

## Meeting Norms

Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students

Time	Item	Owner
7:00am	Call to Order	Brad Agnew
7:02am	Action Item: Approve Agenda	Brad Agnew
7:05am	Action Item: Approve October Meeting Minutes	Brad Agnew
7:07am	Discussion Item: Principal's Update	Karen Cooke
7:15am	Vote on Charter Fund Spending for Para Position	Brad Agnew
7:35am	Discussion Item: Council Initiatives Activity (See Page 2)	Brad Agnew
7:45am	Discussion Item: Superintendent Advisory Council Updates	Brad Agnew
7:55am	Discussion Item: Help Needed to count Food Drive and Gift Wrapping	Brad Agnew
8:00am	Action Item: Meeting Adjournment	Brad Agnew

Turn on Camera | Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect

## Notes from the Governance and Flexibility Team

\* All councils must submit council information (officers, committees, etc.) to the Strategy & Governance Department using the [Council Information Form](#).

\*\* All new members are required to complete the New Member Onboarding self-guided training module. The Governance Team will also be hosting virtual Officer Training seminars for all Chairs, Vice-Chairs, and Parliamentarians on September 14<sup>th</sup> and September 28<sup>th</sup>. Details about all governance training opportunities and information on how to register and attend virtual sessions is available on the [Charter System Website](#).

\*\*\* All Charter Dollar expenditures must be recorded using the [Charter Dollar Expenditure Form](#) to maintain adherence to Georgia Sunshine Laws and the FCS Charter Contract. Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in your SGC meeting minutes. For examples of district supported Charter Dollars expenditures, please see the [Charter Dollar Matrix](#).

\*\*\*\* All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

# November SGC Meeting Exercise: SGC Council Initiatives



<b>Purpose/Outcome:</b>	Determine the strategic initiatives for your council to focus on and take ownership of during the 2021-2022 school year.
<b>Time:</b>	30 minutes
<b>Facilitator:</b>	Chair (or designee)

**Step 1:** Take a few minutes to revisit your school’s strategic goals for the school year.

- Allow council members to ask clarifying questions about the goals.
- Discuss how the goals of the school align with district priorities such as the Big Rocks.
- Consider how you will measure the success of the goals.

**Step 2:** As a group, brainstorm a list of initiatives that the school is currently implementing or could implement in the future to achieve their strategic goals.

- Consider inviting non-council teachers or members of the school’s administrative team to provide additional perspective/expertise to the discussion.
- Work to narrow the list of initiatives to the ones you believe will be most impactful in achieving the council’s strategic goals.

**Step 3:** Select one or two initiatives for the council to directly oversee and/or support during the 2021-2022 school year.

Consider the following questions when determining the council’s strategic initiatives:

- Are there initiatives that the team (or members of the team) are particularly passionate about?
- Are there unique or specialized skills/perspectives that the team (or members of the team) can capitalize on to support an initiative(s)?
- For each initiative, consider whether it is better suited to be managed by the school’s leadership team vs. the governance council. *Ex. academic initiatives such as Standards Mastery Framework (SMF) are likely to fall under the purview of the teachers and school administrators whereas initiatives related to community partnerships or family/staff climate might be easier managed by the council.*