



Dolvin Elementary School Governance Council

Date | time 10/05/2021 | 7:00 am | Location Dolvin

SGC Members

Brad Agnew, Chair | Karen Cooke, Principal | Sarah Fetz, Parent | Ji Han, Vice Chair | Jenny Petrina Teacher | Andy Stein, Appointed Staff Member | Jennifer Shaffer, Parliamentarian | Illysa Tabor, Parent | Logan Toskey, Parent | Cara Vollberg, Teacher

Time	Item	Owner
7:00am	Call to Order – The meeting was called to order at 7:05 AM.	Brad Agnew
7:02am	Action Item: Approve Agenda – Motion to approve the agenda was made by Andy Stein and seconded by Ilyssa Tabor.	Brad Agnew
7:05am	Action Item: Approve September Meeting Minutes – Motion to approve the agenda was made by Sarah Fetz and seconded by Ji Han.	Brad Agnew
7:08am	Informational Item: Principal Updates <ul style="list-style-type: none"> ☆ Staffing Change – we had a 5th grade teacher resign. Ms. Napolitano resigned and Ms. Miskis has replaced her and started on Friday. ☆ Carrie Halron – We invited Ms. Halron to the meeting to talk about end of unit assessments. <ul style="list-style-type: none"> ○ Fulton County has created their own county reading and math assessments ○ The county has put together a high action plan to keep our students moving forward ○ This helps make sure every school is interpreting the standards the same way. ○ It has been aligned to state standardized assessments. ○ They are offering teachers the opportunity to give feedback. ○ Most assessments can be completed in 1 45 minute session. ○ District leaders would like to use this data to determine what they can do to support teachers and fill in the gaps. ○ We have pacing guides so teachers can stay on pace. ○ Teacher feedback was shared by the teachers on the team. ○ Community feedback was shared that the tests can be short, teachers teaching to the tests, and parents would like to see a parent coffee to share information about these assessments. ○ These concerns were addressed by the team. ○ The first assessment was a practice and going forward these will be in the gradebook. ○ We got the information as the year began that's why this was more of a practice assessment. ○ It was shared that this is a big change with everything going digital. ○ Especially since these are counting as grades. ○ There is a Microsoft form to constantly provide feedback and get the feedback in ahead of time, prior to assessments. ○ Ms. Halron shared how she has offered some feedback on one assessment and has already received a response from the district. ○ Taking points to the teachers might be helpful. ☆ MAP testing is this week and next week for 2nd and 4th graders. ☆ Ms. Razzolini is back and having a great time in discovery lab. ☆ Ms. Clark is back and subbing. ☆ Ms. Helenbrook is the new EIP sub. 	Karen Cooke
7:20am	Discussion Item: SGC Goal Setting Roadmap for SY21-22 (see pages 2-3) <ul style="list-style-type: none"> ☆ Clear masks seem to fog up easily. ☆ Ideas <ul style="list-style-type: none"> ○ Barnwell used some charter dollars to purchase a para to support reading instruction ○ Extra duty day support ○ Orton Gillingham training for remaining teachers ○ The students are very excited to have Discovery Lab back. 	Members in Attendance

7:50am	Discussion Item: Superintendent Advisory Council Updates	Ji Han
	<ul style="list-style-type: none"> ☆ District grading commitments. ☆ In November they are looking to have the first draft out. ☆ They are looking at mastery-based grading. ☆ Next meeting is this Thursday. ☆ It is going to be more about grading, is there anything we want to be brought up? If there is share with Brad Agnew before Thursday. ☆ Brad Agnew is moving so we will need to find a new leader. ☆ We are getting a new Dash costume, WITH a FAN! Wahoo! 	
7:55am	Discussion Item: Set Next Meeting Agenda	Brad Agnew
8:00am	Action Item: Meeting Adjournment – Motion was made at 7:48 by Andy Stein and seconded by Ji Han.	Brad Agnew

Meeting Norms

Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students

Notes from the Governance and Flexibility Team

- * All councils must submit council information (officers, committees, etc.) to the Strategy & Governance Department using the [Council Information Form](#).

- ** All new members are required to complete the New Member Onboarding self-guided training module. The Governance Team will also be hosting virtual Officer Training seminars for all Chairs, Vice-Chairs, and Parliamentarians on September 14th and September 28th. Details about all governance training opportunities and information on how to register and attend virtual sessions is available on the [Charter System Website](#).

- *** All Charter Dollar expenditures must be recorded using the [Charter Dollar Expenditure Form](#) to maintain adherence to Georgia Sunshine Laws and the FCS Charter Contract. Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in your SGC meeting minutes. For examples of district supported Charter Dollars expenditures, please see the [Charter Dollar Matrix](#).

- **** All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

<h3 style="margin: 0;">September SGC Meeting Exercise: Spending Charter Dollars</h3> 	
Focus:	Fiscal Responsibly
Purpose/Outcome:	Frame Thinking about the Spending of our Charter Funds: SGC Members and Principal

Time:	15-20 minutes
Facilitator:	Chair or Budget & Finance Committee Chair
Activator:	The facilitator invites all members of the SGC and Principal to quietly reflect for one minute on the following question: How has the current environment and virtual learning start of the school year impacted our community?
Protocol: 3:2:1	<ol style="list-style-type: none"> 1. Facilitator passes out a copy or can project/share the Charter Dollar Spending Rubric for the SGC to view. 2. The facilitator asks: What are three things you notice about this rubric? The group jots down their 3 things. Several members volunteer their initial observations about the rubric. 3. The facilitator asks: What are two ways that a proposal to spend funds would score 2-3 points on the rubric? The group jots down 2 ways. Several members volunteer the ways a proposal can score 2-3 points on the rubric. 4. The facilitator asks the group to answer one of the following questions: <ul style="list-style-type: none"> What <i>is</i> one proposal to spend Charter Funds that the SGC could spend to create medium to high impact for students? OR What <i>was</i> one proposal to spend Charter Funds that the SGC spent previously that created medium to high impact for students? The group jots down their answers silently. Several members share proposal ideas or previous projects that creates medium/high impact for students. 5. The SGC brainstorms for 3 minutes with the principal to generate ideas/proposals for spending Charter funds. <p><i>*Consider opening proposals up to the staff to be considered by the SGC.</i></p>
Next Steps:	<p>Add this Charter Dollar Proposals to the October agenda to allow members or staff members to share ideas or proposals for the spending of Charter Dollars.</p> <p>Plan Budget and Finance committee meetings to follow up with the feedback.</p>