



Dolvin Elementary School Governance Council

Date | time 9/14/2021 | 7:00 am | Location Dolvin

SGC Members

Brad Agnew, Chair | Karen Cooke, Principal | Sarah Fetz, Parent | Ji Han, Vice Chair | Jenny Petrina Teacher | Andy Stein, Appointed Staff Member | Jennifer Shaffer, Parliamentarian | Illysa Tabor, Parent | Logan Toskey, Parent | Cara Vollberg, Teacher

Meeting Norms

Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students

Time	Item	Owner
7:00am	Call to Order	Brad Agnew
7:02am	Action Item: Approve Agenda	Brad Agnew
7:05am	Action Item: Approve August Meeting Minutes	Brad Agnew
7:07am	Discussion Item: Principal's Update	Karen Cooke
7:15am	Discussion Item: Review Council Training Opportunities**	Brad Agnew
7:20am	Discussion Item: Charter Dollars Protocol (see page 2 of the document)***	Brad Agnew
7:35am	Milestones Results	Karen Cooke
7:45am	Discussion Item: Review SGC Website***	Brad Agnew
7:55am	Discussion Item: Set Next Meeting Agenda	Brad Agnew
8:00am	Action Item: Meeting Adjournment	Brad Agnew

Turn on Camera | Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect

Notes from the Governance and Flexibility Team

* All councils must submit council information (officers, committees, etc.) to the Strategy & Governance Department using the [Council Information Form](#).

** All new members are required to complete the New Member Onboarding self-guided training module. The Governance Team will also be hosting virtual Officer Training seminars for all Chairs, Vice-Chairs, and Parliamentarians on September 14th and September 28th. Details about all governance training opportunities and information on how to register and attend virtual sessions is available on the [Charter System Website](#).

*** All Charter Dollar expenditures must be recorded using the [Charter Dollar Expenditure Form](#) to maintain adherence to Georgia Sunshine Laws and the FCS Charter Contract. Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in your SGC meeting minutes. For examples of district supported Charter Dollars expenditures, please see the [Charter Dollar Matrix](#).

**** All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

September SGC Meeting Exercise: Spending Charter Dollars



Focus:	Fiscal Responsibly
Purpose/Outcome:	Frame Thinking about the Spending of our Charter Funds: SGC Members and Principal
Time:	15-20 minutes
Facilitator:	Chair or Budget & Finance Committee Chair
Activator:	The facilitator invites all members of the SGC and Principal to quietly reflect for one minute on the following question: How has the current environment and virtual learning start of the school year impacted our community?
Protocol: 3:2:1	<ol style="list-style-type: none"> 1. Facilitator passes out a copy or can project/share the Charter Dollar Spending Rubric for the SGC to view. 2. The facilitator asks: What are three things you notice about this rubric? The group jots down their 3 things. Several members volunteer their initial observations about the rubric. 3. The facilitator asks: What are two ways that a proposal to spend funds would score 2-3 points on the rubric? The group jots down 2 ways. Several members volunteer the ways a proposal can score 2-3 points on the rubric. 4. The facilitator asks the group to answer one of the following questions: What <i>is</i> one proposal to spend Charter Funds that the SGC could spend to create medium to high impact for students? OR What <i>was</i> one proposal to spend Charter Funds that the SGC spent previously that created medium to high impact for students? The group jots down their answers silently. Several members share proposal ideas or previous projects that creates medium/high impact for students. 5. The SGC brainstorms for 3 minutes with the principal to generate ideas/proposals for spending Charter funds. <p><i>*Consider opening proposals up to the staff to be considered by the SGC.</i></p>
Next Steps:	Add this Charter Dollar Proposals to the October agenda to allow members or staff members to share ideas or proposals for the spending of Charter Dollars. Plan Budget and Finance committee meetings to follow up with the feedback.

