



AGENDA



Vickery Mill Elementary School Governance Council

08/02/2021 | 12:30pm | *Microsoft Teams (Virtual)*

SGC Website: <https://www.fultonschools.org/domain/4390>

SGC Members

S. Walker, Principal | M. Mixon, Parent (Chair) | J. Brown, Teacher (Parliamentarian) | H. Berg, Parent (Vice Chair)
J. Benson, Teacher | M. Robertson, Teacher | J. Freedman, Parent | D. Humphrey, Teacher
M. Curtis, Community Member, | G. Cantu, Community Member

Agenda

Time	Item	Owner
12:30pm	Call to Order	M. Mixon
12:31pm	Action Item: Approve August Agenda	M. Mixon
12:32pm	Action Item: Approve May Minutes	M. Mixon
12:33pm	Public Comment	
12:34pm	Discussion Item: Welcome Back	M. Mixon
12:35pm	Informational Item: Appoint any Vacancies	S. Walker
12:40pm	Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian)	M. Mixon
12:50pm	Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection [chair + 3 members]) ***	M. Mixon
1:10pm	Discussion Item: Determine Meeting Schedule for SY 2021 – 2022	M. Mixon
1:20pm	Discussion Item: Back to School	M. Mixon/PTO
1:35pm	Review SY 2020 – 2021 Council Self-Assessment Results	M. Mixon
1:50pm	Establish SY 2021 – 2022 Council Norms	M. Mixon
1:55pm	Informational Item: Principal's Update	S. Walker
2:05pm	Discussion Item: Set Next Meeting Agenda	M. Mixon
2:15pm	Meeting Adjournment	M. Mixon

Meeting Norms

| Timely start. | Assume goodwill and positivity. | Each meeting review (restate) focus/priorities of SGC. | Working towards the good of all students. |

Notes from the Governance and Flexibility Team

* **Setting the date, time and location of your meetings:** It's a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website at least 7 days prior to your meeting and you will have covered many requirements of the Open Records and Meetings Laws.

* **Action Items:** Don't forget that all action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on).

* **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members. To access committee training click here: [Committee Training](#)

* **Reviewing your Council Self-Assessment:** The first meeting of the new school year is a great time to discuss the results of your Council Self-Assessment and make any changes or flush-out any concerns that the team might have before diving into the upcoming year's work. The results of last year's self-assessment will be shared with councils in early July.

* **Establishing/Reviewing meeting norms:** It's a great idea to discuss and create norms that your SGC feels will work well for them. Include these at the beginning or end of your agenda and take the time to review them throughout the year to ensure that your meetings run smoothly and productively.

* **School Governance Training for New Members:** All members are required to complete the onboarding process. To access the on-line training click here: [School Governance Training](#)

* **Charter System Website:** Additional information about the FCS Charter System, resources for councils and Governance & Flexibility Team contacts can be found by clicking here: [Charter System Website](#)