



AGENDA

Esther Jackson Elementary School Governance Council

January 21, 2021 4:00pm | Virtual Meeting

Public may attend the meeting by joining this link: [Click here to join the meeting](#)

SGC Members

Ms. Nikol Boyd, Principal | Mrs. Erin Shurbutt, Staff | Ms. Regina Bowie, Teacher | Mrs. Emilie Long, Teacher | Ms. Christine Thompson, Teacher | James Holle, Parent | Rachael Lee, Community Member | Megan Cherfoli, Parent | Helen Loiacono, Parent | Mike Thomas, Community Member

Time	Item	Owner
4:00pm	Call to Order	Ms. Shurbutt
4:02pm	Action Item: Approve Agenda	Ms. Shurbutt
4:05pm	Action Item: Approve November Meeting Minutes	Ms. Shurbutt
4:10pm	Reading of EJES SGC Norms	Ms. Loiacono
4:12pm	Discussion Item: Revisit Critical Actions for this Semester A. Reflection Form Follow-Up; Recall Conversation from Nov/Dec B. PROs Reflection Activity on Page 2	Members in Attendance
4:45pm	Discussion Item: Schedule Committee Meetings*	Ms. Shurbutt
5:00pm	Informational Item: Principal's Update	Ms. Boyd
5:30pm	Discussion Item: Set Next Meeting Agenda & Dates for Second Semester	Ms. Shurbutt
5:45pm	Meeting Adjournment	Ms. Shurbutt

Meeting Norms

Be respectful of time | Be respectful of each other's perspectives | Use individual strengths to maximize our collective work | Assume good will |
Let thoughts be completed before commenting, please do not interrupt others | Maintain confidentiality

Notes from the Governance and Flexibility Team

* SGC Elections and Budget Season are right around the corner. The G & F team suggests scheduling an Outreach & Communication Committee meeting in January to create a plan for soliciting candidate declarations (the declaration window will be open from February 3rd to February 26th).

Budget & Finance Committees should plan to meet in February to review the budget prior to approving it with your full council. Budgets open early in February and tentatively close at the following dates: Elementary – Feb. 26th; Middle – Mar. 5th; High – Mar. 12th.

January SGC Meeting Exercise: PRO Reflective Protocol



Focus:	
Purpose/Outcome:	Reflection on the work achieved in the first semester and focus on action steps needed to achieve SGC goal developed in formula of support.
Time:	20 minutes
Facilitator:	Chair or Vice Chair
<p>Protocol:</p> <div data-bbox="183 989 467 1171" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="text-align: center;">P</p> <p style="text-align: center;">Positive Reflection Proud Moment</p> </div> <div data-bbox="183 1262 467 1444" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="text-align: center;">R</p> <p style="text-align: center;">Reflect on what we can do better</p> </div> <div data-bbox="183 1535 467 1717" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="text-align: center;">O</p> <p style="text-align: center;">Open for Feedback</p> </div>	<ol style="list-style-type: none"> 1. To remind the council of progress towards goal setting, either the Parliamentarian will review the minutes of the council’s discussion or the Chair will pull his/her notes from the SGC Reflection Form completed in December (sample of Reflection Form on page 3). 2. The facilitator will introduce the PRO Reflection Protocol to the SGC to review any successes of the first semester and next steps in project planning for SGC goals. 3. The facilitator will read Steps 1-3 prompts for discussion in the PRO Reflection Protocol: Based on our work from first semester and the current environment caused by COVID 19. <p>P: Positive Reflection/Proud Moment</p> <ul style="list-style-type: none"> • Something we are proud of from first semester is... • We felt highly effective when... • Our community or school felt supported because we... <p>The facilitator will read Step 2 prompts for discussion:</p> <p>R: Reflect on What We Can Do Better</p> <ul style="list-style-type: none"> • Something we could further maximize is... • We could be more effective if... • We would like to reach the following elements of our vision... <p>The facilitator will read Step 3 prompts for discussion:</p> <p>O: Open for Feedback</p> <ul style="list-style-type: none"> • One way this work could be better for our students/teachers/community is if... • One thing we want to make sure not to push away from our vision is... • One way we could push ourselves even more is by...
Next Steps:	Continue action steps and monitoring of goal developed under formula for support.



Which strategic pillar(s) did the work of your SGC support? Select all that apply.

- Student Achievement
- People & Culture
- Community Collaboration
- Fiscal Responsibility

What major initiatives or projects did your SGC focus on?

How did the work of your SGC support the long-term strategic direction of your school?

What data did your SGC capture to determine the success of its work?

How did the work of your SGC support your school and community through the COVID-19 crisis?

Based on the work of your SGC, what, if any, shifts would you suggest to the strategic direction of your school?

What major initiatives or projects will your SGC focus on next?

