

Abbotts Hill Elementary  
School Governance Council  
Meeting Minutes  
August 3, 2021

**SGC Members Present:** Roytunda Stabler (Principal), Barbara Simon, Erika Eberhardt, Londee Boyd, Matthew Bodine, Dana Mantella, Erin King, Damaris Morrow

## **Welcome**

Barbara Simon called the meeting to order at 3:16 p.m. We will now begin our August 3, 2021 meeting of the School Governance Council of Abbotts Hill Elementary School. The council welcomes and encourages citizens to attend its meetings to become better acquainted with the programs of Abbotts Hill Elementary School and the role of the School Governance Council. This meeting is open to the public but is not a public meeting. Citizens are welcome to attend the meeting but must refrain from interruption or distracting the council proceedings. If there are any questions or information that you have for the Council, you may contact one of the Council members after this meeting or plan to speak at one of the meetings that reserves time for public comments. You can find the Council member contact information, meeting dates and agenda on the School Governance page of the Abbotts Hill Elementary School website.

Operational Guidelines and Permanent Norms for 2021-2022 school year:

- Start on time, be prepared, and follow agenda
- Work for the good of all students
- Be actively and respectfully engaged in all meetings
- Respect ideas and opinions of all council members and participants
- Communicate to all in an open and transparent manner

## **I. Action Items**

**a. Approval of Meeting Agenda** for August 3, 2021 (B. Simon)

Erika Eberhardt motioned for the approval of the meeting agenda. The motion was seconded by Londee Boyd. The agenda was unanimously approved.

**b. Approval of Meeting Minutes** from May 24, 2021 (B. Simon)

Erika Eberhardt motioned for the approval of the meeting minutes. The motion was seconded by Damaris Morrow. The meeting minutes were unanimously approved at 3:18 p.m.

**Action Item:** Elect New Officers (Chair, Vice-chair, Parliamentarian) B. Simon

Chair: Londee Boyd nominated Barb Simon to remain in the position. Mr. Bodine will second the motion

Ayes- All

Nays- None

Motion Carries

Vice Chair: Londee Boyd Nominate Damaris Morrow. Dana Mantella seconded the motion. Ayes- All Nays-None, Motion Carries

Parliamentarian: Barb Simon nominated Erika Eberhardt and Damaris Morrow seconded the motion. Ayes- All Nays- None- Motion carries

**Action Item: Staff Standing Committees B. Simon**

Budget and Finance- \*\*Matt Bodine (Chair), Dana Mantella, Londee Boyde.

Bara Simon motioned to approve the slate of committee members of the budget and finance committee. Motion seconded. Ayes- All Nays- none. Motion Carries

Outreach and Communication- Londee Boyd, Barb Simon, Erika Eberhardt, Damaris Morrow\*\* (Chair). Barb Simon motions to approve the slate of committee members of the Outreach and communication with Damaris Morrow as the Chair Motion seconded. Ayes- All Nays- None. Motion Carries.

Principal Selection Committee- \*\*Barb Simon (Chair), Londee Boyd, Matt Bodine, Dana Mantella. Barb Simon motions that we approve the committee slate as stands with Barb Simon as the Chair Motion seconded. Ayes- All Nays- None Motion Carries

**II. Discussion Items**

**Discussion Item: Welcome back introduce new members (Dr. Stabler)**

- a. Welcome to new members returning members. Thank you for choosing to serve our school community.
- b. Discussion Item: Determine Meeting Schedule for SY 2021-2022 B. Simon

Meetings usually the last Monday of the month. Most meetings will start at 3:00 and some that start at 7:30 a.m. We will provide coverage for staff members.

August 30- 3:00

Sept 27- 3:00

Oct. 25- 3:00

Nov.29- 7:30 a.m.

Dec.- No Meeting

Jan. 31- 3:00

Feb. 28- 3:00

Mar. 28 7:30 a.m.

Apr. 25- 3:00

May 23- 3:00

**c. Discussion Item: Establish SY 2021-2022 Council Norms B. Simon**

SY 2020-2021 Meeting Norms: Read norms from last year

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opinions of all council members and participants • Communicate to all in an open and transparent manner.

\*Mr. Bodine noted that he would like to take out or change the norm about time as we are all doing the best we can while working remotely. We will work on changing the wording at the next meeting,

- d. Discussion Item: Council Self- Assessment Results SY 2020-2021 (Dr. Stabler)-**  
Areas highlighted: Schoolwide goals/Academic goals- Adjusted to iReady data and focus to adjust to Culture and collaboration. Reached out to Joy Kim to help the ESOL community. We will continue to work on that. We work with the PTA to work with the school community. We will continue to collaborate with the PTA this year.

Long-term Strategic direction of the school- Student growth scores for iReady. We are supporting the connection and providing the tools to help students. Children also feel that they have a connection with an adult in the school.

Student achievement 81% in reading accuracy

80% in math

Goals have increased to 85% this year

Students feel that 4Cit lab has helped them with their growth.

- e. Discussion Item Set Next Meeting Agenda (B. Simon) –**

Revisit the norms

### **III. Informational Items (Dr. Stabler)-**

- a. Appoint any new vacancies (Dr. Stabler)-** Welcome Damaris Morrow as the staff member.
- b. Principal's Update-** Excited about the new school year. Lots of new initiatives this school year. Example Our goal was to have 95% of students read on level by 2022 our superintendent has established that all students will read in level by 2022 as well. This shows that we have been on track all along. Also, this year our students will have a learning portfolio and data sheets to help them improve their goals. Last year the kindergartners took on this task and all met their goals. We are so proud of those students and if they can do it, all students at all grades can do it as well. We will offer two options for sneak a peak this Thursday one virtual and one in person. We have a fun activity for kindergartners called Bubbles and Popsicles. August 26 will be our day for curriculum night, and it will be virtual. Enrollment is down about 50 students. We will keep everyone posted. We are all excited to see the students!

**Action Item: Meeting Adjournment-Meeting Adjourned at 4:07 p.m.**

Dana Mantella motioned to adjourn the meeting and the motion was seconded. The committee unanimously approved to adjourn the meeting at 4:07 p.m.