



AGENDA

River Eves Elementary School Governance Council

Date | time 5/12/2023 | 7:15am |

Location Room A-133

SGC Members

Kathy Pace, Teacher | Malena Bisanti, Appointed Staff | Karen Wunder, Appointed Community Member | Laurie Bolden, Parent (Chair) | Katrina Betty, Parent | Sara Parker, Appointed Community Member (Vice Chair) | Sophie Li, Appointed Staff

Time	Item	Owner
7:15 am	Call to Order Called to order	Bolden
7:16 am	Action Item: Approve Agenda Approved	Bolden
7:17 am	Action Item: Approve February Meeting Minutes Approved	Bolden
7:19 am	Discussion Item: Update on Principal Selection process There were 3 quality candidates who presented 90 day plan and interviewed. Malena (staff focus group) and Kathy (interview panel) were a part of the process because they were on the SGC principal selection committee. One candidate was selected, interviewed with Cliff Jones, and then interviewed with Mike Looney. The candidate will be recommended to the Board on Tuesday, May 16. The focus will be on River Eves culture and building trust. The selected candidate plans to conduct exit and stay interviews to gain a better understanding as to why staff members are choosing to leave/stay.	Bolden/Long
7:25 am	Discussion Item: Family Engagement Initiative The committee was planning an event in April but had to cancel due to weather. This event will not be rescheduled. Parents were reimbursed for any money already spent on the event (park reservation, treasure hunt prizes, etc.) REES/SGC will revisit the committee (its members, work, etc.) with the new school leadership and SGC. The last committee meeting is on 5/17. One suggestion is to advertise the family engagement committee/work at open house/ice cream social/round up.	Li
7:30 a.m.	Discussion Item: Charter Dollars Update The council voted earlier this year to earmark money for media center, headphones for ESOL, new teacher welcome tubs, copy paper, etc. These purchases have been made. The remaining funds will be rolled over into SGC's 23-24 budget. This was approved by Cliff Jones and we will not be penalized. Motion and vote to approve rolling over remaining SGC funds.	Bolden
7:50 am	Discussion Item: Community Input No community input	Bolden
7:51 am	Informational Item: Principal's Updates The staffing changes for 23-24 were shared. This information is	Bolden

	confidential and for the SGC only. The only remaining vacancies is 4 th grade Humanities teacher, Kindergarten paraprofessional, and data clerk.	
8:00 am	Discussion Item: March Meeting Topics	Bolden
8:02 am	Reminder Item: Fill out self-assessments, next meeting: July Please complete the self assessment sent to your Fulton County email. If you receive the principal's survey, you do not need to complete this. The new principal will appoint the elected teacher member and community member.	Bolden
8:05 am	Action Item: Meeting Adjournment Meeting adjourned	Bolden

Meeting Norms Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

Notes and Reminders

Below are some tips and additional details about the items listed on the first page of this document.

* **Sefling the date, time, and location of your meeting:** It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.

* **Action items:** All action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on). Remember that principals and student members are not voting members, so even if they are designated as an owner of an action item, the voting members of the council will be responsible for motioning, seconding and voting on the item.

* **Discussion items:** These are agenda items that solicit feedback from council members. They do not require a vote.

* **Informational items:** It is common for councils to receive updates throughout the school year related to the day-to-day management of the school or district happenings. Informational items are usually meant to keep the council up to date on important topics even if they do not fall under the purview of the council. These items do not require a vote.

* **Running the first meeting:** Note that in this agenda the principal runs most of the meeting until the point at which officers are elected and the newly elected chair takes the lead. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Staffing your commiflees**: Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members.

Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

* **Nominating a representative for the Superintendent's Parent/Community Advisory Council**: All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first

advisory council meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.

* **Drafting your next meeting agenda**: It is a best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meeting.