



AGENDA

River Eves Elementary School Governance Council

Date | time 1/20/2023 | 7:15am | *Location* Office Conference Room

SGC Members

Matthew Donahoe, Principal | Kathy Pace, Teacher | Kristina Tull, Teacher (Parliamentarian) | Malena Bisanti, Appointed Staff | Karen Wunder, Appointed Community Member | Laurie Bolden, Parent (Chair) | Katrina Betty, Parent | Chris Fragale, Parent | Sara Parker, Appointed Community Member (Vice Chair) | Sophie Li, Appointed Staff

Time	Item	Owner
7:15am	<p>Call to Order</p> <p>Absent members: Chris Fragale</p> <p>Motion to approve: Katrina Betty</p> <p>Second: Sara Parker</p>	Bolden
7:16am	<p>Action Item: Approve Agenda</p> <p>Motion to approve: Kathy Pace</p> <p>Second: Sara Parker</p>	Bolden
7:17am	<p>Action Item: Approve November Meeting Minutes</p> <p>Motion to approve: Kathy Pace</p> <p>Second: Sara Parker</p>	Bolden
7:20am	<p>Discussion Item: Charter Dollars Spending</p> <ul style="list-style-type: none"> • \$41,000 charter dollars to spend, about \$30,000 would be spent • Proposed funds would be spent on: <ul style="list-style-type: none"> ○ Welcome back tubs for teachers ○ New laminator for teacher workroom ○ Headphones for testing ○ Media Center budget supplement ○ Copy paper to begin the next school year <p>Motion to approve: Kathy Pace</p> <p>Second: Sophie Li</p>	Panizo
7:25am	<p>Discussion Item: STEM Sustainability</p> <ul style="list-style-type: none"> • New piece for recertification – PBL (project-based learning) aligned to STEM, and needs to align to career pathways at Centennial High School 	Tull/Long

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	<ul style="list-style-type: none"> ○ Focus on family and consumer science pathway ○ Lessons are being reconstructed to be tied to grade level standards and Centennial career pathways ○ Two more aquaponics lab visits this semester, these will be used to test two of the new lessons and determine what the next steps are for the following school year 	
7:30am	<p>Discussion Item: Family Engagement Initiative</p> <ul style="list-style-type: none"> ● First circle was last semester in October was successful ● First committee meeting of the semester will occur next week (end of January) – meeting will determine the theme of the parent circle ● Semester 2 Event – February 10th 	Li
7:35am	<p>Discussion Item: Student Subgroup Data (February Meeting)</p> <ul style="list-style-type: none"> ● No discussion this month, we will look at data at the February meeting 	Donahoe
7:35am	<p>Discussion Item: Semester Action Plan Information</p> <ul style="list-style-type: none"> ● FCS focuses on 3 “big rocks” – Relationships and routines, tier 1 instruction, and interventions ● Goals for the year <ul style="list-style-type: none"> ○ Relationships and routines <ul style="list-style-type: none"> ▪ Focus on implementation of Student Success Skills ○ Tier 1 Instruction <ul style="list-style-type: none"> ▪ iReady Diagnostic K-2 – increase percentage of student performance ▪ GA Milestones 3-5 – increase percentage of student performance ○ Interventions <ul style="list-style-type: none"> ▪ RTI/EIP/Special Education – K-5 students will meet stretch growth target using iReady ▪ ESOL – 1-5 grade students will move at least one level on ACCESS 	Donahoe
7:45am	<p>Discussion Item: SGC Elections</p> <ul style="list-style-type: none"> ● Karen Wunder and Kathy Pace will lead the work of the SGC elections this spring 	Donahoe
7:55am	<p>Discussion Item: Annual Budget Approval Process</p> <ul style="list-style-type: none"> ● Donahoe and Panizo will meet in two weeks to discuss the annual budget ● Budget will get approval from the council at the February meeting 	Donahoe
8:00am	<p>Discussion Item: Community Input</p> <ul style="list-style-type: none"> ● No public comment 	Donahoe
8:02am	Informational Item: Principal’s Updates	Donahoe

Time	Item	Owner
	<ul style="list-style-type: none"> • PTA is purchasing a new projector for the cafeteria (that will be mounted from the ceiling) • New Kindergarten teacher began in January • Still hiring Kindergarten and ESOL para 	
8:12am	Discussion Item: February Meeting Topics <ul style="list-style-type: none"> • None added 	Bolden
8:14am	Reminder Item: February Meeting Date <ul style="list-style-type: none"> • Next Meeting: February 24, 2023, at 7:15am 	Donahoe
8:15am	Action Item: Meeting Adjournment Motion to approve: Kathy Pace Second: Sophie Li	Bolden

Meeting Norms

Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

Notes and Reminders

Below are some tips and additional details about the items listed on the first page of this document.

- * **Setting the date, time, and location of your meeting:** It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.
- * **Action items:** All action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on). Remember that principals and student members are not voting members, so even if they are designated as an owner of an action item, the voting members of the council will be responsible for motioning, seconding and voting on the item.
- * **Discussion items:** These are agenda items that solicit feedback from council members. They do not require a vote.
- * **Informational items:** It is common for councils to receive updates throughout the school year related to the day-to-day management of the school or district happenings. Informational items are usually meant to keep the council up to date on important topics even if they do not fall under the purview of the council. These items do not require a vote.
- * **Running the first meeting:** Note that in this agenda the principal runs most of the meeting until the point at which officers are elected and the newly elected chair takes the lead. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)
- * **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.
- * **Nominating a representative for the Superintendent's Parent/Community Advisory Council:** All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first advisory council meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.
- * **Drafting your next meeting agenda:** It is a best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meeting.