



AGENDA

River Eves Elementary School Governance Council

Date | time 10/21/2022 | 7:15am | *Location* Office Conference Room

SGC Members

Matthew Donahoe, Principal | Kathy Pace, Teacher | Kristina Tull, Teacher (Parliamentarian) | Malena Bisanti, Appointed Staff | Karen Wunder, Appointed Community Member | Laurie Bolden, Parent (Chair) | Katrina Betty, Parent | Chris Fragale, Parent | Sara Parker, Appointed Community Member (Vice Chair) | Sophie Li, Appointed Staff

Time	Item	Owner
7:15am	<p>Call to Order</p> <p>Absent members: Malena Bisanti</p> <p>Motion to approve: Karen Wunder</p> <p>Second: Sara Parker</p>	Bolden
7:16am	<p>Action Item: Approve Agenda</p> <p>Motion to approve: Karen Wunder</p> <p>Second: Sara Parker</p>	Bolden
7:17am	<p>Action Item: Approve September Meeting Minutes</p> <p>Motion to approve: Karen Wunder</p> <p>Second: Sophie Li</p>	Bolden
7:18am	<p>Approve School Safety Purchases</p> <ul style="list-style-type: none"> \$15,000 allotted Safety Committee has proposed the following: repairs for fence on Upper Field, wood stoppers for barricades, carpool cones, new walkie talkies, signs for carpool, and an additional Raptor (sign-in system) scanner <p>Motion to approve: Karen Wunder</p> <p>Second: Chris Fragale</p>	Donahoe
7:25am	<p>Discussion Item: STEM Sustainability</p> <ul style="list-style-type: none"> Engineering design model (EDM) embedded in lesson plans – EDM posters are hung in all classrooms for teachers to use to reference during instruction. The EDM is used across all content areas, and parts of it can be used in various parts throughout instruction and content. 	Tull

Time	Item	Owner
7:30am	<p>Discussion Item: Family Engagement Initiative</p> <ul style="list-style-type: none"> • First parent connection circle was very successful – many parents showed interest in joining the initiative <ul style="list-style-type: none"> ○ Topic: parenting and technology use at home • Next event: Monday 10/24 5-7pm – Halloween Family Fun Event at Bridge to Grace Church 	Li
7:40am	<p>Discussion Item: Student Subgroup Data</p> <ul style="list-style-type: none"> • Analyzed and discussion of unit 1 assessment data for student subgroups • Teachers are expecting for the data to improve during unit 2 • New programs (Wonders, Vocabulary Surge, and Core95) have been learning curves for both teachers and students 	Donahoe
7:45am	<p>Discussion Item: Family Engagement Promotion - Fall Festival</p> <ul style="list-style-type: none"> • SGC members will run a table to promote the work of the SGC at the Fall Festival <ul style="list-style-type: none"> ○ Raffle with two prizes – people will be able to submit contact information for family engagement initiative for a chance to enter the raffle ○ Sara Parker will get prizes ○ Kathy Pace will design a “ticket” to gather contact information 	Donahoe
7:55am	<p>Discussion Item: Community Input</p> <ul style="list-style-type: none"> • No public comment 	Donahoe
8:00am	<p>Discussion Item: SGC Parent Member/Looney Zoom Call</p> <ul style="list-style-type: none"> • Topics discussed on the Zoom call <ul style="list-style-type: none"> ○ School safety – schools will be getting a new system that has the capability to check car tags of incoming and outgoing vehicles, door alarms have been installed throughout the county ○ Redistricting is the top priority ○ K-8 STEAM school is on hold for now in North Fulton 	Bolden
8:05am	<p>Discussion Item: Girls on the Run Update</p> <ul style="list-style-type: none"> • New afterschool club at REES this school year ran by head coach, Kristina Tull • 15 girls in grades 3rd – 5th • Culminating 5K on December 3rd 	Tull
8:08am	<p>Informational Item: Principal’s Updates</p> <ul style="list-style-type: none"> • Staffing – earned two additional positions (Kindergarten and Second Grade), there was an issue finding teachers to fill the positions because of having no surplus and a teacher shortage • Second grade position was filled and teacher began in October 	Donahoe

Time	Item	Owner
	<ul style="list-style-type: none"> Kindergarten position is still open 	
8:10am	Discussion Item: November Meeting Topics <ul style="list-style-type: none"> None added 	Bolden
8:14am	Reminder Item: November Meeting Date <ul style="list-style-type: none"> November 18, 2022, at 7:15am 	Donahoe
8:15am	Action Item: Meeting Adjournment Motion to approve: Karen Wunder Second: Sara Parker	Bolden

Meeting Norms

Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

Notes and Reminders

Below are some tips and additional details about the items listed on the first page of this document.

- * **Setting the date, time, and location of your meeting:** It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.
- * **Action items:** All action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on). Remember that principals and student members are not voting members, so even if they are designated as an owner of an action item, the voting members of the council will be responsible for motioning, seconding and voting on the item.
- * **Discussion items:** These are agenda items that solicit feedback from council members. They do not require a vote.
- * **Informational items:** It is common for councils to receive updates throughout the school year related to the day-to-day management of the school or district happenings. Informational items are usually meant to keep the council up to date on important topics even if they do not fall under the purview of the council. These items do not require a vote.
- * **Running the first meeting:** Note that in this agenda the principal runs most of the meeting until the point at which officers are elected and the newly elected chair takes the lead. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)
- * **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.
- * **Nominating a representative for the Superintendent's Parent/Community Advisory Council:** All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first advisory council meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.
- * **Drafting your next meeting agenda:** It is a best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the

agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meeting.