



AGENDA

River Eves Elementary School Governance Council

Date | time 08/19/2022 | 7:15am | *Location* Office Conference Room

SGC Members

Matthew Donahoe, Principal | Kathy Pace, Teacher | Kristina Tull, Teacher (Parliamentarian) | Malena Bisanti, Appointed Staff | Karen Wunder, Appointed Community Member | Laurie Bolden, Parent (Chair) | Katrina Betty, Parent | Chris Fragale, Parent | Sara Parker, Appointed Community Member (Vice Chair) | Sophie Li, Appointed Staff

Time	Item	Owner
7:15am	Call to Order Absent members: Sophie Li Motion to approve: Karen Wunder Second: Sara Parker	Bolden
7:16am	Action Item: Approve Agenda Motion to approve: Karen Wunder Second: Sara Parker	Bolden
7:17am	Action Item: Approve July Meeting Minutes Motion to approve: Malena Bisanti Second: Karen Wunder	Bolden
7:18am	Discussion Item: STEM Sustainability <ul style="list-style-type: none"> • Our state recertification is happening this school year • We will have a pre-district visit that we will unpack and discuss in a SGC meeting to decide on next steps to assist in the recertification process • Discussion of STEM Checklist 	Tull
7:30am	Discussion Item: Family Engagement Initiative <ul style="list-style-type: none"> • Group is shifting toward having more parent-led activities to engage the community connection • There will be two listening circles this school year 	Li
7:40am	Discussion Item: Student Subgroup Data <ul style="list-style-type: none"> • Identifying students in historically marginalized subgroups (bubble students) – teachers will be tracking data and that data will be presented to the council to have discussions on student 	Donahoe

	<p>performance and the work that is being done to work on closing those gaps</p> <ul style="list-style-type: none"> • Effort to aid teachers to remaining aware of the students to watch the progression of students throughout the year – working on growth data 	
7:55am	<p>Discussion Item: Community Input</p> <ul style="list-style-type: none"> • No public comment 	Donahoe
8:00am	<p>Informational Item: Principal’s Update</p> <ul style="list-style-type: none"> • Parent/Teacher nights are coming up – informational session <ul style="list-style-type: none"> ○ Childcare is provided for current REES students • Donuts with Donahoe September 2nd • Fall Festival October 28th • Following the 10-day count - K and 2nd have high enough numbers to gain positions <ul style="list-style-type: none"> ○ Kindergarten ○ Kindergarten Paraprofessional ○ 2nd Grade • Tri-Committee Meeting – PTA, REEF, and SGC (one representative from each group) meets quarterly to build bridges among the groups 	Donahoe
8:10am	<p>Discussion Item: September Meeting Topics</p> <ul style="list-style-type: none"> • Discussion of promoting Family Engagement work at the upcoming Fall Festival 	Bolden
8:14am	<p>Reminder Item: September Meeting Date</p> <ul style="list-style-type: none"> • Friday, September 23rd @ 7:15am 	Donahoe
8:15am	<p>Action Item: Meeting Adjournment</p> <p>Motion to approve: Kathy Pace</p> <p>Second: Malena Bisanti</p>	Bolden

Meeting Norms

Silences Phones | Be Respectful of Others’ Opinions | Work for the Good of All Students

Notes and Reminders

Below are some tips and additional details about the items listed on the first page of this document.

- * **Setting the date, time, and location of your meeting:** It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.
- * **Action items:** All action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on). Remember that principals and student members are not voting members, so even if they are designated as an owner of an action item, the voting members of the council will be responsible for motioning, seconding and voting on the item.
- * **Discussion items:** These are agenda items that solicit feedback from council members. They do not require a vote.
- * **Informational items:** It is common for councils to receive updates throughout the school year related to the day-to-day management of the school or district happenings. Informational items are usually meant to keep the council up to date on important topics even if they do not fall under the purview of the council. These items do not require a vote.
- * **Running the first meeting:** Note that in this agenda the principal runs most of the meeting until the point at which officers are elected and the newly elected chair takes the lead. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)
- * **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.
- * **Nominating a representative for the Superintendent's Parent/Community Advisory Council:** All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first advisory council meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.
- * **Drafting your next meeting agenda:** It is a best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meeting.