

Please Print

## FULTON COUNTY SUMMER COACHING SUPPLEMENT TIME SHEET

Effective June 1, 2016

NAME: \_\_\_\_\_  
(LAST)
(FIRST)
(M.I.)
PID#
Position

SCHOOL: \_\_\_\_\_  
Home School

CIRCLE ONE WORKER ROLE PER LINE	DATE /WORK TIMES	DESCRIPTION OF WORK PERFORMED	HRS/MINSWORKED	TOTAL AMOUNT
Head Football Head Boys Basketball Head Softball	Head Baseball Head Girls Basketball Band Director	Date: _____ From:            To:	/	
Head Football Head Boys Basketball Head Softball	Head Baseball Head Girls Basketball Band Director	Date: _____ From:            To:	/	
Head Football Head Boys Basketball Head Softball	Head Baseball Head Girls Basketball Band Director	Date: _____ From:            To:	/	
Head Football Head Boys Basketball Head Softball	Head Baseball Head Girls Basketball Band Director	Date: _____ From:            To:	/	
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Head Football Head Boys Basketball Head Softball	Head Baseball Head Girls Basketball Band Director	Date: _____ From:            To:	/	
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Head Football Head Boys Basketball Head Softball	Head Baseball Head Girls Basketball Band Director	Date: _____ From:            To:	/	

\_\_\_\_\_  
EMPLOYEE'S SIGNATURE                      DATE                      ATHLETIC DIRECTOR'S SIGNATURE                      DATE                      PRINCIPAL'S SIGNATURE                      DATE

**PAID COACHES MUST BE CURRENT EMPLOYEES OF THE FULTON COUNTY SCHOOL SYSTEM AND HAVE A PERSONNEL IDENTIFICATION NUMBER.  
Athletic Director: Send copies of time sheets to the FCS Athletic Office attached to Payroll Additional Pay Request Form**

**GUIDELINES FOR PAYING SUMMER COACHING SUPPLEMENTS**

These supplements are designed to pay the head coach for summer supervision and preparatory work for the next school year. If someone other than the head coach is conducting the work, the FCS district athletic director can approve for an assistant coach to receive the supplement. The school needs to submit in writing a request for an assistant coach to receive the supplement instead of the head coach and include the rationale/justification.

**Supplement Amounts**

Head Football Coach	\$2000.00
Head Baseball Coach	\$1000.00
Head Softball Coach	\$1000.00
Head Basketball Coach	\$1000.00
Band Director	\$1000.00

The coaches will be paid \$100.00 per day up to the maximum amount of the supplement. A day will be based off an 8 hour work day. Please only record hours in half hour increments. In order to receive the full \$1000.00 supplement, a coach must record 80 working hours. In order to receive the \$2000.00 supplement, a football coach must record 160 working hours.

Coaches may not record working time if they are working summer camps. Permissible activities for purposes of the summer supplement involve supervising student athletes or working on athletic facilities. For example: weight room supervision, 7 on 7 practices, summer basketball practice, edging or providing maintenance on a baseball/softball field, or summer band practices. Coaches may not be compensated by any booster clubs while they are recording times towards their summer supplements.

After a coach has worked enough hours to receive the supplement, please send the paperwork to the athletic office. The athletic office will process the payment, and the coach will receive the supplement.