



WBMS School Governance Council Minutes

Date: March 4, 2021

Time: 7:30 a.m.

Members Present: Rebecca Williams, Principal | Michelle Garner, Appointed Staff | Anne Ramsey, Appointed Staff | Erin Schuler, Teacher | Yvette Hampton, Teacher (Parliamentarian) | Camie Christensen, Parent (Chair) | Kimberly Wolf, Parent | Julia Williams, Parent (Vice Chair) | Sue Moore, Community Member | Teresa Ruspi, Appointed Community Member

Council Meeting Norms:

- Operate with a focus on Clarity, Culture and Communication
- Be Prompt and Present
- Make student-driven decisions
- Silence cell phones
- Be respectful to others
- Actively and professionally engage in the Council work.

Call to Order

Ms. Christensen called the meeting to order at 7:30 am.

Approve Agenda

A motion was made by Ms. Garner to approve the meeting agenda. The motion was seconded by Ms. Moore and approved unanimously. No voters abstained.

Approve Minutes

Ms. Moore motioned to approve the previous month's meeting minutes. The motion was seconded by Ms. Schuler and approved unanimously. No voters abstained.

Discussion Item: Public Comments/Virtual Comments

Ms. Schuler shared that we had no virtual comments.

Discussion Item: Principal's Update

Principal Williams shared that her focus has been on working on the budget. She continues to be amazed and inspired by our staff.

Currently, parents are reviewing course recommendations. Two nights have been dedicated for rising 6th grade students. We are working with PTA on hosting a Virtual International Night scheduled for April 20.

Discussion Item: Design Thinking update

The administration team reviewed the current plan and suggested combining two steps into one. The staff will have a work session during the March 12 faculty meeting. A suggestion was made to bring in the Character Committee to help develop a toolbox of strategies.

Discussion Item: Upcoming SGC Elections

Ms. Moore updated the council that we have 2 teacher, and 4 parent declarations. The council discussed ways to get the names and information about the four parent candidates out the community. The council also discussed ways to solicit votes during the voting window.

Action Item: Review and Approve School Budget

Principal Williams and Lisa Beckett, the bookkeeper, walked the council through every line item on the budget. The largest chunk of the budget is personnel. Principal Williams discussed the mandatory reserve equivalent to the amount of one teacher position. WBMS chose to use the reserve for .5 teacher position and .5 toward our non-personnel budget. Principal Williams shared that after looking at our enrollment trends, she is hopeful that we will meet the enrollment requirement and have funds refunded to our general budget.

Discussion Item: Set meeting agenda for next meeting

The Council set the next meeting for Friday March 26, 2021 at 12:30. The purpose of this meeting will be for a Design Thinking Workshop and will not be LIVE.

Action Item: Meeting Adjournment

Ms. Garner motioned to adjourn the meeting. The motion was seconded by Ms. Hampton and approved unanimously. No voters abstained. Meeting adjourned at 8:26 am.