



STUDENT ABSENCE NOTE

Student's Legal Name: _____ Grade: _____

Student ID (lunch #) _____ Homeroom Teacher: _____

Parent Name: _____

Absent date(s): _____

Reason: _____

Parent/Guardian Signature

Date

It is the responsibility of the parent/guardian to complete this form and return it to the homeroom teacher within 5 days of returning to school from an absence. The coding of the absence will follow the Fulton County Board Policy "JBD Attendance and Absences".

Should you need to pick up schoolwork for your child due to a one- or two-day absence, you are asked to email your child's teacher before 10:00 a.m. Materials may be sent home with another child, or you may pick them up at the front office before 3:30 p.m.