



AGENDA

River Eves Elementary School Governance Council

Date | time 5/21/2020 | 7:15am | *Virtual*

Public may attend the meeting by joining this link: <https://teams.microsoft.com/l/meetup-join/19%3a187af4b7bcd04fb49932cb5bef0209e8%40thread.tacv2/1619633030514?context=%7b%22Tid%22%3a%220cdb198-8169-4b70-ba9f-da7e3ba700c2%22%2c%22Oid%22%3a%22383136f6-06a8-4a59-9622-10f57029a186%22%7d>

SGC Members

Matthew Donahoe, Principal | Deonte Moore, Teacher | Tina Ratonyi, Teacher | Anna Tavormina, Appointed Staff | Alex Shenkar, Community Member | Rebecca Fleps, Parent (Chair) | Karleen Vaughn, Parent | Jose Cherian, Parent | Jennifer Tullar, Community Member | Allyson Hewett, Parliamentarian

Time	Item	Owner
7:15am	Call to Order Motion: Jose Cherian Second: Karleen Vaughn	Chair
7:16am	Action Item: Approve Agenda Motion: Anna Tavormina Second: Jose Cherian	Chair
7:17am	Action Item: Approve March Meeting Minutes Motion: Anna Tavormina Second: Jose Cherian	Chair
7:18am	Discussion Item: New Member Introduction New Members: Chris Fragale (Parent); Laurie Bolden (Parent—Absent); Kristina Tull (Elected Teacher); Sophie Li (Appointed Teacher) Exiting Members: Becky Fleps (Parent); Karleen Vaughn (Parent); Jennifer Tullar (Community); Allyson Hewett (Appointed Staff); Tina Ratonyi (Elected Staff)	Chair and New Members
7:25am	Discussion Item: Design Thinking Challenge Wrap-up <ul style="list-style-type: none"> • Storytelling Meeting was last week to conclude Design Thinking Challenge • We will continue using the design thinking model going into the 21-22 school year for family engagement and to find solutions to other needs. 	Chair and 2021-2022 Committee Chair

	<ul style="list-style-type: none"> • Future Goals: Continue to develop Listening Circles; offering quarterly meetings; offering both in-person and virtual meetings for families • Next year's topics and themes are in development; If you have ideas, you can share them with Becky • Family engagement will share information on Listening Circles at Parent Teacher Night (what they are, topics, how to attend, etc.) • District facilitators Sarah and Jose will run the initial meeting, then create a video to train future facilitators who are interested 	
7:35am	Discussion Item: Public Comments None	Chair/Principal
7:37am	Informational Item: Principal's Update <ul style="list-style-type: none"> • Save Our STEM is still in process, but are very close to reaching end goal; Matt will update staff and families at the end of the semester • Mask Update from the District: masks can be removed while outdoors • Field Day was split this year into 3-5 and K-2; we are considering splitting future Field Days • Upcoming Events: Honors Assembly, End of Year Parties; 5th Grade Events (5th Grade Dance on Monday; Graduation on Tuesday) • Parents need to bring seating to graduation, two guests per student • Centennial Graduate Eagle Walk: new event for graduating seniors from Centennial High School who attended River Eves to walk the school. This will continue each year moving forward. 	Principal
7:50am	Discussion Item: 2020-2021 Recap and Plan for Next Year <ul style="list-style-type: none"> • Any prospective agenda items for initial meeting of the year can be sent to Matt 	Chair
7:55am	Meeting Adjournment Motion: Jennifer Tullar Second: Karleen Vaughn	Chair

Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |

Notes and Reminders

We at the Governance and Flexibility team hope that this sample agenda is helpful and provides some general guidance for your first meeting of the coming school year. Below are some tips and additional details about the agenda items listed on the first page of this document. We hope you have a restful summer and are looking forward to working with everyone in the fall.

* **Setting the date, time and location of your meetings:** It's a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website at least 7 days prior to your meeting and you will have covered many requirements of the Open Records and Meetings Laws.

* **Action Items:** Don't forget that all action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on).

* **Running the first meeting:** Note that in the sample attached the principal ran the meeting until officers were elected and a chair could take over. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Establishing/Reviewing meeting norms:** It's a great idea to discuss and create norms that your SGC feels will work well for them. Include these at the beginning or end of your agenda and take the time to review them throughout the year to ensure that your meetings run smoothly and productively. Keep in mind your Council Self-Assessment survey feedback when considering your norms for the new year.

* **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

** **Governance Training for New Members:** All members are required to attend the governance training once.