



AGENDA

River Eves Elementary School Governance Council

Date | time 3/12/2020 | 7:15am | *Virtual*

Public may attend the meeting by joining this link:

<https://teams.microsoft.com/l/meetup-join/19%3a187af4b7bcd04fb49932cb5bef0209e8%40thread.tacv2/1614370419767?context=%7b%22id%22%3a%220cddb198-8169-4b70-ba9f-da7e3ba700c2%22%2c%22oid%22%3a%22383136f6-06a8-4a59-9622-10f57029a186%22%7d>

SGC Members

Mathew Donahoe, Principal | Deonte Moore, Teacher | Tina Ratonyi, Teacher | Anna Tavormina, Appointed Staff | Alex Shenkar, Parent | Rebecca Fleps, Parent (Chair) | Karleen Vaughn, Parent | Jose Cherian, Parent | Jennifer Tullar, Community Member | Alex Shenkar, Community Member | Allyson Hewett, Parliamentarian

Time	Item	Owner
7:15am	Call to Order Becky Fleps—Call to Order	Chair
7:16am	Action Item: Approve Agenda Motion to approve: Jennifer Tullar Second: Anna Tavormina	Chair
7:17am	Action Item: Approve February Meeting Minutes Motion to approve: Jennifer Tullar Second: Anna Tavormina	Chair
7:18am	Discussion Item: Election Updates <ul style="list-style-type: none"> • Voting window has been extended to March 31st • Two staff positions will open for the 2021-2022 school year (one elected and one appointed). • School-based candidates will submit their statements; two current staff members are running. • Two positions will open for parents. Two new parents have confirmed; Council is waiting for Hannah to approve statements. • Posters will be posted in school for consideration and introduction of new members. • Community member position is still vacant for the 2021-2022 school year. 	Election Committee
7:20am	Action Item: Design Thinking Challenge Event <ul style="list-style-type: none"> • Spanish-speaking parent event was yesterday; led by district behavior specialist. Informal survey gathered at the end of the session to obtain parent feedback. • Overall theme of the Session was the impact of the pandemic on the families. • March 18 will be the English-speaking session. • Council's focus will be on developing the opportunity and quality of the session as the Council continues to offer these sessions for the River 	Chair

	<ul style="list-style-type: none"> Eves community. Next school year, the Council will aim to have quarterly events for families. 	
7:38am	<p>Discussion Item: Public Comments No public comment</p>	Chair/Principal
7:43am	<p>Informational Item: Principal's Update</p> <ul style="list-style-type: none"> Save our STEM information has been sent to families via newsletter and video. March 16:10 AM and 6 PM meeting to discuss the initiative. <p>River Eves is working to raise money to purchase a teaching position for the STEM lab. Currently River Eves has 55K available through charter dollars and request for flexibility dollars but will need additional 31K to secure position for 21-22 school year. River Eves is working with local community businesses to support our foundation; also utilizing Amazon Smile and grants. Next school year, the STEM lab and the Aquaponics lab would be combined for students. Students would participate in both the STEM classroom and Aquaponics classroom. Parent volunteers will maintain the lab for the 21-22 school year. Timeline is from now until August 2021. Can Amazon Business participate? ACTION ITEM: Becky Fleps will look into Amazon Business and Amazon Smile settings for app use. Hannah will update Matt on additional possible funds. 5th Grade graduation will be outdoors this year; district has dictated that only two adults per student are permitted to attend. School would like to host outdoor 5th grade dance this year, but proposal has not been submitted to district for approval yet. Next Design Thinking Training is March 19 at 12 p.m. to 2 p.m. REEF restructure for the 2021-2022 school year, will be integrated into the School Governance Council.</p>	Principal
7:50am	<p>Discussion Item: Set Next Meeting Agenda Next Council meeting is in May. Follow up for Design Thinking Challenge Status of Save Our STEM</p>	Chair
7:55am	<p>Meeting Adjournment Motion to adjourn: Jennifer Tuller Second: Anna Tavormina Council approves unanimously.</p>	Chair

Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |

Notes and Reminders

We at the Governance and Flexibility team hope that this sample agenda is helpful and provides some general guidance for your first meeting of the coming school year. Below are some tips and additional details about the agenda items listed on the first page of this document. We hope you have a restful summer and are looking forward to working with everyone in the fall.

* **Setting the date, time and location of your meetings:** It's a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website at least 7 days prior to your meeting and you will have covered many requirements of the Open Records and Meetings Laws.

* **Action Items:** Don't forget that all action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on).

* **Running the first meeting:** Note that in the sample attached the principal ran the meeting until officers were elected and a chair could take over. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Establishing/Reviewing meeting norms:** It's a great idea to discuss and create norms that your SGC feels will work well for them. Include these at the beginning or end of your agenda and take the time to review them throughout the year to ensure that your meetings run smoothly and productively. Keep in mind your Council Self-Assessment survey feedback when considering your norms for the new year.

* **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

** **Governance Training for New Members:** All members are required to attend the governance training once.

