



AGENDA

River Eves Elementary School Governance Council

Date | time 1/23/2020 | 7:15am | *Virtual*

Public may attend the meeting by joining this link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2M3YjE4ZjctNjY5NC00NTRkLWE1ZmYtMjNlMDgxZThjZjhi%40thread.v2/0?context=%7b%22Tid%22%3a%220cdb198-8169-4b70-ba9f-da7e3ba700c2%22%2c%22Oid%22%3a%22383136f6-06a8-4a59-9622-10f57029a186%22%7d

SGC Members

Matthew Donahoe, Principal | Deonte Moore, Teacher | Tina Ratonyi, Teacher | Anna Tavormina, Appointed Staff | Alex Shenkar, Appointed | Rebecca Fleps, Parent (Chair) | Karleen Vaughn, Parent | Jose Cherian, Parent | Jennifer Tullar, Community Member | Alex Shenkar, Community Member | Allyson Hewett, Parliamentarian

| Time | Item | Owner |
|--------|--|-------|
| 7:15am | Call to Order Absent Members: None | Chair |
| 7:16am | Action Item: Approve Agenda Motion: Karleen Vaughn Second: Jose Cherian Council unanimously approves. | Chair |
| 7:17am | Action Item: Approve November Meeting Minutes Motion: Jen Tuller Second: Karleen Vaughn Council unanimously approves. | Chair |
| 7:18am | Action Item: Design Thinking Data: Compile "Parent Interviews", Identify Trends and Confirm a Final Statement Talk about the last time you felt connected to another family at River Eves. <ul style="list-style-type: none"> Families meet other families at school events Families meet through outside functions (example: Girl Scouts) COVID does limit contact Cultural connections between families that speak the same language Families of older students help out families of younger students Do you feel connected to River Eves? Please explain. <ul style="list-style-type: none"> Parents want to ensure they receive the same communication between parents to feel included. Good leadership Transparency during COVID has been good The communication has helped parents feel connected A parent felt more connected during virtual learning; allows parents at home to see day-to-day engagement Parents want to take advantage of what's available | Chair |

| | | |
|--------|---|-----------------|
| | <p>What level of accessibility and connectedness do you feel that you have to River Eves teachers, staff, and administration?</p> <ul style="list-style-type: none"> • Great interactions • Timely feedback • School requires translated Fulton documents from the district • Parents feels access to all staff • Teachers respond quickly via email • Limited English can be an obstacle <p>Is there anything else that you would like to share with us about your experience at River Eves?</p> <ul style="list-style-type: none"> • Parent events, ordinarily River Eves has this, but COVID has limited this • Inquiry about a platform for parents to interact and communicate <p>Comments on Feedback:</p> <ul style="list-style-type: none"> • People feel connected to admin and teachers • Parents are looking to connect with other parents • Parents feel connected and desire to connect, but don't always know how to reach out to participate • COVID has presented new challenges; River Eves normally hold several events to promote connectivity • How do you get the community to connect? • How to you get buy-in from the community to participate? • The Council needs to continue cognizant of the community and look for ways to improve our communication and engagement. • We need to connect with all families, all diversities, not just the voices that are loudest. <p>Our goal: How might we create an inclusive space where all types of families are able to connect around the "River Eves Table?"</p> <ul style="list-style-type: none"> • The feedback indicate that families want to connect. • The feedback showed that families share a similar positive, experience <p>Next steps:</p> <ul style="list-style-type: none"> • <u>Action Item: think creatively on ways to address the goal.</u> • Develop as many ideas as possible. • At our next meeting, we will narrow ideas down to best options. | |
| 7:38am | <p>Discussion Item: Public Comments None</p> | Chair/Principal |
| 7:43am | <p>Informational Item: Principal's Update</p> <ul style="list-style-type: none"> • 60-65% are attending Face-to-Face instruction • Budgeting is scheduled to be reviewed in February | Principal |
| 7:50am | <p>Discussion Item: Set Next Meeting Agenda</p> <ul style="list-style-type: none"> • Information on upcoming elections • Tina, Anna, and Deonte will be working with Hannah Zey on Community Outreach • Tina will email Becky the outcomes of the Community Outreach prior to the next Council Meeting • Budget review for Budget Committee—we can add to the end of the next meeting | Chair |
| 7:55am | <p>Meeting Adjournment Motion: Jen Tuller Second: Anna Tavormina Council unanimously approves.</p> | Chair |

Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |

Notes and Reminders

We at the Governance and Flexibility team hope that this sample agenda is helpful and provides some general guidance for your first meeting of the coming school year. Below are some tips and additional details about the agenda items listed on the first page of this document. We hope you have a restful summer and are looking forward to working with everyone in the fall.

* **Setting the date, time and location of your meetings:**It's a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website at least 7 days prior to your meeting and you will have covered many requirements of the Open Records and Meetings Laws.

* **Action Items:**Don't forget that all action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on).

* **Running the first meeting:**Note that in the sample attached the principal ran the meeting until officers were elected and a chair could take over. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Establishing/Reviewing meeting norms:**It's a great idea to discuss and create norms that your SGC feels will work well for them. Include these at the beginning or end of your agenda and take the time to review them throughout the year to ensure that your meetings run smoothly and productively. Keep in mind your Council Self-Assessment survey feedback when considering your norms for the new year.

* **Staffing your committees:**Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

** **Governance Training for New Members:**All members are required to attend the governance training once.

