



AGENDA

River Eves Elementary School Governance Council

Date | time 09/25/2020 | 7:00am | *Virtual*

Public may attend the meeting by joining this link:

<https://teams.microsoft.com/join/19%3a187af4b7bcd04fb49932cb5bef0209e8%40thread.tac>

[v2/1599071631471?context=%7b%22Tid%22%3a%220cdbc198-8169-4b70-ba9f-da7e3ba700c2%2](https://teams.microsoft.com/join/19%3a187af4b7bcd04fb49932cb5bef0209e8%40thread.tac)

[2%2c%22Oid%22%3a%22383136f6-06a8-4a59-9622-10f57029a186%22%7d](https://teams.microsoft.com/join/19%3a187af4b7bcd04fb49932cb5bef0209e8%40thread.tac)

SGC Members

Matthew Donahoe, Principal | Deonte Moore, Teacher | Tina Ratonyi, Teacher | Anna Tavormina, Appointed Staff | Alex Shenkar, Community Member | Rebecca Fleps, Parent (Chair) | Karleen Vaughn, Parent | Jose Cherian, Parent | Jennifer Tullar, Community Member | Alex Shenkar, Community Member | Allyson Hewett, Parliamentarian

Time	Item	Owner
7:00am	Call to Order Introductions Guest: Kiara Exum—School Counselor, Wendy and Bob—Design Thinking Rep	Chair
7:02am	Action Item: Approve Agenda Motion to Approve: Allyson Hewett Second: Jennifer Tuller	Chair
7:05am	Action Item: Approve July Meeting Minutes Motion to Approve: Anna Tavormina Second: Jennifer Tuller	Chair
7:07am	Approval of Additional Charter Dollars <ul style="list-style-type: none"> STEM Lab and Aquaponics Lab are supported through Charter Dollars Originally, the Aquaponics instructor was hired through REEF Resources Motion to use itinerant position, converted to monies used to fund Aquaponics Lab District was not able to approve the itinerant conversion in time for 20-21 school year, but will be applied to 21-22 school year District provided an additional \$30K in Charter Dollars Proposed to use \$30K towards STEM Lab position REEF will provide experiences for Aquaponics Lab All voting Council members approved: 8 yays, 0 nays Action Items: Matt will move forward with the plan for Charter Dollars	Principal
7:15am	Informational Item: Introduction to Design Training <ul style="list-style-type: none"> Design thinking is an empathy-based way to define problems, brainstorm how to solve problem, and then testing with users Design thinking helps identify "the need" quickly and create a solution October 7, 12-5 pm—Workshop on Design Thinking, Hannah Zey will provide information on the schedule of the workshop Design Thinking will help REES in strategic plan development 	Design Challenge Atlanta

	<ul style="list-style-type: none"> Jose inquired about additional literature on the Design thinking model; an article will be provided by Wendy in the email from Hannah Zey <p>Action Items: Council members should look for email from Hannah Zey regarding the workshop.</p>	Facilitators
7:30am	<p>Informational Item: New Chris 180 On-Site Partner Schools</p> <ul style="list-style-type: none"> Fulton County provided resource Non-profit behavioral health organization Counselor provides short-term solutions, Chris 180 provides therapies to families for grief, depression, anxiety, etc. Services families with and without insurance, undocumented, underinsured, etc. Chris 180 is a Tier 3-level intervention During intake, the parent should be present, parent does not have to be present after intake other than family sessions Counselor will provide trainings to teachers; teachers will recommend students to Chris 180 Supports strategic plan in supporting students and collaborating with the community Kiara will send a blurb to teachers to include in parent correspondence <p>Action Items: Kiara will send a blurb to teachers about reaching out to parents with Chris 180 information.</p>	Principal
7:40am	<p>Discussion Item: Check in with Committees (Budget and Finance, Outreach and Communication, Principal Selection)</p> <ul style="list-style-type: none"> Budget and Finance: charter monies approval made today, other finance updates will come in February Outreach and Communication: created a Community Engagement Hub website; collaboration between school staff and parents; provides information on how to be more involved in the school (once COVID restrictions are relaxed); sub-committee will meet on October 14 to continue in development of ideas; Becky Fleps has created a choice board of ways parents can participate in school (i.e. in forefront/behind scenes, events/day to day, major/supporting role, etc.) Matt will send a list of events within the school to include in the Hub to the sub-committee Karleen recommended to push out a link to school-wide communication; Deonte also recommended including it in eBlast <p>Action Items: Outreach sub-committee will continue to update Council. Sub-committee will ensure the links are sent out in school-wide emails and eBlasts.</p>	Chair/Principal
7:50am	<p>Discussion Item: Empathy Protocol (See Bottom of Agenda)</p> <p>Will add to the next agenda to ensure all Council members are able to participate</p> <p>Will be at top of the next Council meeting agenda</p> <p>Action Items: Becky will include protocol on next agenda.</p>	Chair
8:05am	<p>Discussion Item: Public Comments</p> <p>No public comments</p>	Chair/Principal
8:15am	<p>Informational Item: Principal's Update</p> <p>Opportunity to ask about phasing back into schools</p> <p>Short turnaround in moving from Phase 3, to 4, to 5</p> <p>Parent feedback: parents and students are pleased with how school has handled phases.</p> <p>Alex Shenkar: How involved were principals in planning the phases? Who makes decisions based on phases and timeline?</p>	Principal

	<ul style="list-style-type: none"> Principals received information from district; decisions made within district and the board <p>Alex Shenkar: How are decisions made?</p> <ul style="list-style-type: none"> District looks at Fulton County data and uses a specific formula and criteria to determine moving back phases or shut down schools <p>Becky Fleps: How will school look for students who stay virtual?</p> <ul style="list-style-type: none"> Admin team will meet next Wednesday to discuss specifics; possible to have some staff be virtual only Admin will need to consider continuous achievement when determining if a teacher is virtual only Admin will include teacher feedback in developing a plan Matt will share numbers for Phase 4 with the Council once the information is available from the Data Clerk <p>Alex Shenkar: How can parents help?</p> <ul style="list-style-type: none"> We just need patience, grace, and understanding 	
8:25am	<p>Discussion Item: Set Next Meeting Agenda</p> <ul style="list-style-type: none"> Ongoing agenda item for updates from Family Engagement <p>Action Items: Becky will include Family Engagement on each agenda moving forward.</p>	Chair
8:27am	<p>Meeting Adjournment</p> <p>Motion to adjourn: Jen Tuller Second: Karleen Vaughn</p>	Chair

Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |

Notes and Reminders

We at the Governance and Flexibility team hope that this sample agenda is helpful and provides some general guidance for your first meeting of the coming school year. Below are some tips and additional

details about the agenda items listed on the first page of this document. We hope you have a restful summer and are looking forward to working with everyone in the fall.

* **Setting the date, time and location of your meetings:**It's a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website at least 7 days prior to your meeting and you will have covered many requirements of the Open Records and Meetings Laws.

* **Action Items:**Don't forget that all action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on).

* **Running the first meeting:**Note that in the sample attached the principal ran the meeting until officers were elected and a chair could take over. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

* **Establishing/Reviewing meeting norms:**It's a great idea to discuss and create norms that your SGC feels will work well for them. Include these at the beginning or end of your agenda and take the time to review them throughout the year to ensure that your meetings run smoothly and productively. Keep in mind your Council Self-Assessment survey feedback when considering your norms for the new year.

* **Staffing your committees:**Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

** **Governance Training for New Members:**All members are required to attend the governance training once.

<h2>August SGC Meeting Exercise: Building Empathy for Our Users</h2> 	
Focus:	Community
Purpose/Outcome:	Community Collaboration: Teachers, Staff, Students, Parents and Community.
Time:	15 minutes
Facilitator:	Elected Chair or Vice Chair

<p>Protocol:</p>	<ol style="list-style-type: none"> 1. Facilitator presents opening question: What changes have you experienced during the outbreak of COVID19 and how have they made you feel? 2. Members take 60 seconds to quietly reflect. 3. The facilitator opens the floor for members of the SGC to share their experiences. (3-4 members volunteer to share their experiences.) 4. The facilitator presents this closing question for reflection until the September meeting: Think about how these experiences impact you. How can we use our work this year in SGC to support our school's community? 5. The facilitator closes with this idea for the SGC's focus for the 20-21 school year: "As we understand and empathize with our community, we can further our work as an SGC and support our school's community aligning these ideas to our strategic plan goals."
<p>Next Steps:</p>	<p>Add this empathy reflection to the September agenda to allow members to share ideas of future support the SGC can provide our community. Discussion points can be added to evidence of progress on your strategic plan monitoring tool.</p>