



# AGENDA

## River Eves Elementary School Governance Council

*Date | time* 07/17/2020 | 10:00am | *Virtual*

Public may attend the meeting by joining this link: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzJhMzZiZTctZWRIZC00M2ZILWEzYzEtNzZkNWRjN2ZjOGIz%40thread.v2/0?context=%7b%22Tid%22%3a%220cdbc198-8169-4b70-ba9f-da7e3ba700c2%22%2c%22Oid%22%3a%22383136f6-06a8-4a59-9622-10f57029a186%22%2c%22IsBroadcastMeeting%22%3atru%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzJhMzZiZTctZWRIZC00M2ZILWEzYzEtNzZkNWRjN2ZjOGIz%40thread.v2/0?context=%7b%22Tid%22%3a%220cdbc198-8169-4b70-ba9f-da7e3ba700c2%22%2c%22Oid%22%3a%22383136f6-06a8-4a59-9622-10f57029a186%22%2c%22IsBroadcastMeeting%22%3atru%7d)

### SGC Members

Matthew Donahoe, Principal | Deonte Moore, Teacher | Tina Ratonyi, Teacher | Anna Tavormina, Appointed Staff | Alex Shenkar, Community Member | Rebecca Fleps, Parent (Chair) | Karleen Vaughn, Parent | Jose Cherian, Parent | Jennifer Tullar, Community Member | Allyson Hewett, Parliamentarian

Time	Item	Owner
10:00am	<b>Call to Order</b> <ul style="list-style-type: none"><li>Absent members: Tina Ratonyi, Jose Cherian</li><li>Guest: Hannah Zey</li><li>Motion to approve: Matt Donahoe</li><li>Second: Karleen Vaughn</li><li>Council approves</li></ul>	Principal
10:02am	<b>Action Item: Approve Agenda</b> <ul style="list-style-type: none"><li>Motion to Approve: Allyson Hewett</li><li>Second: Deonte Moore</li><li>Council approves</li></ul>	Principal
10:05am	<b>Action Item: Approve May Meeting Minutes</b> <ul style="list-style-type: none"><li>Motion to Approve: Allyson Hewett</li><li>Second: Karleen Vaughn</li><li>Council approves</li></ul>	Principal
10:10am	<b>Action Item: Vote to Approve Newly Appointed Council Members (Anna Tavormina - teacher &amp; Alex Shenkar – community member)</b> For Anna Tavormina (teacher at River Eves--Kindergarten) For Alex Shenkar (Community Member—Truist Bank) <ul style="list-style-type: none"><li>Motion to Approve: Deonte Moore</li><li>Second: Anna Tavormina</li><li>Council approves</li></ul>	Principal
10:12am	<b>Action Item: Select Officers</b>	Principal

	<ul style="list-style-type: none"> <li>• Motion to Nominate Becky Fleps (Chair): Karleen Vaughn</li> <li>• Second: Deonte Moore</li> <li>• Council approves</li> </ul> <ul style="list-style-type: none"> <li>• Motion to Nominate Karleen Vaughn (Vice Chair): Allyson Hewett</li> <li>• Second: Anna Tavormina</li> <li>• Council approves</li> </ul> <ul style="list-style-type: none"> <li>• Motion to Nominate Allyson Hewett (Parliamentarian): Allyson Hewett</li> <li>• Second: Deonte Moore</li> <li>• Council approves</li> </ul>	
10:17am	<p><b>Action Items: Assign Members to Committees</b></p> <ul style="list-style-type: none"> <li>• Principal Selection Committee: Anna Tavormina, Allyson Hewett, Deonte Moore, Karleen Vaughn</li> <li>• Community Outreach Committee: Deonte Moore, Tina Ratonyi (Chair), Jose Cherian, Anna Tavormina</li> <li>• Budget and Finance: Allyson Hewett, Karleen Vaughn (Chair), Becky Fleps, Alex Shenkar, Jen Tuller</li> </ul>	Principal
10:25am	<p><b>Discussion Item: Determine Meeting Schedule for SY 2020 – 2021</b></p> <ul style="list-style-type: none"> <li>• Virtual meetings until further notice (Microsoft Teams)</li> <li>• Meetings are once a month on Fridays, 7 a.m. for 30 minutes to 1 hour</li> <li>• All dates for 20-21: August 28, September 25, October 23, November 20, no meeting for December, January 22, February 12, March 12, no meeting in April, May 21</li> <li>• Meeting dates for the year will be shared with Malena to be posted to the River Eves website</li> <li>• Council could consider including meeting dates for the year to the school newsletter</li> <li>• <b>Action Item:</b> Matt said he will include SGC information in the newsletter</li> <li>• Karleen Vaughn mentioned creating a video for the SGC website detailing the work of SGC; website includes information on SGC and ongoing goals/objectives</li> </ul>	All Members
10:32am	<p><b>Informational Item: Principal's Update</b></p> <ul style="list-style-type: none"> <li>• Matt sent out a recent messenger about the changes to school due to COVID</li> <li>• Overall response from parents has been positive</li> <li>• Matt is creating a draft of a Q and A. He will push this out to families after once more updates regarding face-to-face reopening is made available</li> <li>• Remote learning will be different than Spring term. Example: Live Instruction (schedule will be created for entire day—District is creating a schedule that REES will use)</li> <li>• If parents selected Individual Remote Learning, this decision will be negated due to entire district moving to Universal Remote Learning. If the district reintroduces face-to-face, parents will still have option for Individual Remote Learning. Under Universal Remote Learning, students will go to their home school</li> <li>• Individual and Universal Remote Learning will be combined</li> <li>• Special education communication will be coming soon from district</li> <li>• Student Teacher Ratio will be typical to regular school instruction; may be smaller if we return to face-to-face</li> <li>• Georgia Milestones: state has applied for a waiver for state-wide testing; has not been finalized yet</li> </ul>	Principal

10:40am	<b>Discussion Item: Establish/Review Meeting Norms</b> <ul style="list-style-type: none"> <li>• Council approves norms in place</li> </ul>	All Members
10:45am	<b>Discussion Item: Set Next Meeting Agenda</b> <ul style="list-style-type: none"> <li>• Sample agenda will be sent out</li> <li>• Agenda will be centered around new information is released regarding universal remote learning and how the council can support universal remote learning</li> <li>• Becky will develop the agenda</li> <li>• <b>Action Item:</b> Council should consider the feedback we receive about virtual learning and ponder constructive ideas to make improvements. In addition, Council should advocate for the work of SGC and REES.</li> </ul>	Elected Chair
10:50am	<b>Meeting Adjournment—10:56 a.m.</b> <ul style="list-style-type: none"> <li>• Motion to Adjourn: Allyson Hewett</li> <li>• Second: Jen Tuller</li> <li>• Council approves</li> </ul>	Principal

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## Meeting Norms

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Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |

## Notes and Reminders

We at the Governance and Flexibility team hope that this sample agenda is helpful and provides some general guidance for your first meeting of the coming school year. Below are some tips and additional details about the agenda items listed on the first page of this document. We hope you have a restful summer and are looking forward to working with everyone in the fall.

\* **Setting the date, time and location of your meetings:** It's a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website at least 7 days prior to your meeting and you will have covered many requirements of the Open Records and Meetings Laws.

\* **Action Items:** Don't forget that all action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on).

\* **Running the first meeting:** Note that in the sample attached the principal ran the meeting until officers were elected and a chair could take over. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)

\* **Establishing/Reviewing meeting norms:** It's a great idea to discuss and create norms that your SGC feels will work well for them. Include these at the beginning or end of your agenda and take the time to review them throughout the year to ensure that your meetings run smoothly and productively. Keep in mind your Council Self-Assessment survey feedback when considering your norms for the new year.

\* **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

\*\* **Governance Training for New Members:** All members are required to attend the governance training once. For anyone not trained, please direct them to our Sign-up Genius to see the dates and times. Thank You. <https://www.signupgenius.com/go/10c094aada923a1fd0-fall4>