



MEETING MINUTES

Lake Windward Governance Council

Date | time 08/07/2020 | 7:00am | *Location* MS Teams Live Event

SGC Member Attendance

Julie Morris, Principal	✓	Blessy Samuels, Parent	✓
Bethany Chapple, Teacher	✓	Ramya Shivkumar, Parent	✓
Allison Howard, Teacher	✓	, Parent	
Christa Vogt, Appointed Staff	✓	Susie Orr, Community Member	✓
Heather Farrar, Appointed Staff	✓	, Community Member	

Guest Attendance: Erin King, FCS SGC Facilitator

Agenda Items

1. Action Item: Approve Agenda
2. Action Item: Approve May Meeting Minutes
3. Discussion Item: Review/Edit Meeting Norms
4. Informational Item: Principals Update
5. Information Item: Appointed Staff Member
6. Action Item: Nominate Community Member
7. Action Item: Elect Officers
8. Discussion Item: Select member for superintendent advisory council
9. Discussion Item: Schedule Meeting

Meeting Minutes

Meeting called to order at 7:22am.

Bethany motioned to approve agenda at 7:23am, seconded by Christa, all voted in favor.

Bethany motioned to approve May meeting minutes at 7:25am, seconded by Christa, all voted in favor.

Julie appointed Heather Farrar as our new appointed staff member.

Julie nominated Jan Palermo as a community member. Julie stated that having a teacher from a middle school that Lake Windward feeds into will be very beneficial for our SGC. Often times on the SGC we wonder how best to prepare our students for middle school. Bethany motioned to approve Jan as community member at 7:35am, seconded by Christa, all voted in favor.

No nominations for our vacant parent position at this time.

Bethany went through each officer position describing the roles. Starting with parliamentarian Bethany opened the floor for anyone interested in filling this position. Christa volunteered. Bethany motioned to approve Christa for role as parliamentarian, seconded by Ramya, all voted in favor. Bethany opened the floor for anyone interested in filling the vice chair position. Allsion volunteered. Bethany motioned to approve Allsion for role as vice chair, seconded by Ramya, all voted in favor. Bethany opened the floor for anyone interested in filling the chair. Bethany volunteered. Christa motioned to approve Bethany for role as chair, seconded by Ramya, all voted in favor.

Bethany reviewed our current council norms and gave everyone an opportunity to voice any changes they may want to make. The council agreed to keep the current norms in place.

Julie gave her principals update. She stated that our Lake Windward staff is prepping for URL including a lot of training on remote/digital learning for the staff. Remote learning will look much different than in the spring as this school year the day will very closely replace a school day. Parents have received the schedule Lake Windward will follow. Different than the spring students will now be receiving daily instruction. Teachers are receiving training on teams and diving into this platform as it will be the tool used for instruction.

Julie then updated the council on LWE's current enrollment. She stated the number are down as some families have chosen to enroll students in different learning environments for the fall. She anticipates once we return to face to face learning our enrollment will go back up.

Julie informed the council on device distribution. Pick up dates have been provided to parents. Students will not only be picking up their devices (3rd - 5th grade) but also materials. Teachers have prepped workbooks, manipulatives, and other materials for students to help them during remote learning. Second grades will get their devices after Labor Day once the school receives the shipment. Ramya asked about what kindergarten and 1st graders will be doing since they won't receive school issued devices. Julie explained that students that do not have access to devices in Kindergarten and 1st will receive paper packets. Ramya suggested the school start a donor choose for any families who may need a device in those grade levels. Julie stated once we know how many families in KK and 1st grade need a device, we could look at doing that.

Julie described sneak peek will happen but virtually and in small groups. Teachers will introduce themselves to the students and show them their classroom. Teachers will set this up directly with families. Sneak peek will happen on Friday August 14 2020.

Bethany informed the council regarding the superintendent's advisory council. Each council is to nominate one community or parent representative to be on this advisory council. Ramya stated she would be interested in this. Erin will send her the information for sign up for this council.

The council set the next meetings for Sept 25 2020 and October 23 2020. At the next meeting the council will set committees and nominate the final parent representative.

Bethany adjourned the meeting at 7:54am.