

Abbotts Hill Elementary
School Governance Council
Meeting Minutes
April 26, 2021

SGC Members Present: Roytunda Stabler (Principal), Barbara Simon, Mary-Kathryn McCullars, Erika Eberhardt, Alice Lan, Veronique Wauters, Sanie Cedrone, Shalon Ryan, Dana Mantella, Erin King

Welcome

Barbara Simon called the meeting to order at 3:04p.m. We will now begin our April 26, 2021 meeting of the School Governance Council of Abbotts Hill Elementary School. The council welcomes and encourages citizens to attend its meetings to become better acquainted with the programs of Abbotts Hill Elementary School and the role of the School Governance Council. This meeting is open to the public but is not a public meeting. Citizens are welcome to attend the meeting but must refrain from interruption or distracting the council proceedings. If there are any questions or information that you have for the Council, you may contact one of the Council members after this meeting or plan to speak at one of the meetings that reserves time for public comments. You can find the Council member contact information, meeting dates and agenda on the School Governance page of the Abbotts Hill Elementary School website.

Operational Guidelines and Permanent Norms for 2020-2021 schoolyear:

- Start on time, be prepared, and follow agenda
- Work for the good of all students
- Be actively and respectfully engaged in all meetings
- Respect ideas and opinions of all council members and participants
- Communicate to all in an open and transparent manner

I. Action Items

a. Approval of Meeting Agenda for April 26, 2021 (B. Simon)

Erika Eberhardt motioned for the approval of the meeting agenda. The motion was seconded by Dana Mantella. The agenda was unanimously approved.

b. Approval of Meeting Minutes from March 29, 2021 (B. Simon)

Nia Cedrone motioned for the approval of the meeting minutes. The motion was seconded by Alice Lan. The meeting minutes were unanimously approved at 3:06 p.m.

II. Discussion Items

Discussion Item: Council Surveys -Council Members

A. Council Self-Assessment: Who Takes? Everyone on the Council- Erin King sent the assessment and survey to each member. Just a reminder for all members to complete both surveys. We have until the 30th.

B. Principal Feedback Survey: Who Takes? Everyone but the Principal

Discussion Item: New Member Transition- M. McCullars

A. Update on Elections Results: New Members 3 new members Nia Cedrone has been reelected, Mathew Bodine and Londee Boyde. (Chair of communications can reach out to welcome) They will be invited to the final meeting of the year.

B. Appointee Changes and Updates Alice Lan will be ending so there will be a new appointee.

Discussion Item: Transfer of Knowledge (p. 2-4) E. Eberhardt

Quote to begin activity- All knowledge is connected to all other knowledge. The fun is in making the connections- Arthur C. Aufderheide

Question 1: How has your SGC been maintaining important council information and resources? Our information can be found on the website.

Question 2: Identify 2 or more members who hold office/roles on your SGC who will be rolling off in June 2021. Alice Lan will roll off as well as Mary- Kathryn McCullars , who will be rolling off as a chair.

Question 3: Why is the transfer of knowledge important? How can you share information as new members/elected officers join your SGC? The transfer of knowledge is important to have a smooth transition so that the work does not stop. We can help new members by referring them to the website. Orientation for new members. Martin Vinci suggested a welcome packet too.

Next Steps- A One Drive Folder will be created. All will be able to access the data.

- 3) **Set Next Meeting Agenda** (B. Simon) – May 24, 2021 at 3:00 p.m. (Complete reflection of year end, appoint new members (staff and business partner)

III. Informational Items Dr. Stabler-

Principal's Update- Hello to all and thank you for joining us. The year is winding down quickly. Congratulations to our new members who were just voted in. She will appoint a staff member and a business partner at next meeting. Just celebrated 20th year anniversary. Students all had fun they enjoyed the videos and wearing their shirts. More celebrations at the end of the year. Some of the restrictions for mask wearing have been restricted. Lift them slowly but carefully. We have field day coming up. Students will participate virtually and in their gym class. We do not want to open the event up like we always have. Grade Level activities will take place with caution. We will follow CDC guidelines. 5th grade will have activities outside. Parent volunteers will be allowed during the outside activities. Recognition ceremony will be inside and only for the students. They will also have a drive through to cheer the 5th graders on. Mrs. Simon and Dr. Stabler will participate in the reflection on the council.

V. Adjourn -Meeting Adjourned at 3:32 p.m.

Dana Mantella motioned to adjourn the meeting and the motion was seconded. The committee unanimously approved to adjourn the meeting at 3:32 p.m.