

Abbotts Hill Elementary  
School Governance Council  
Meeting Minutes  
January 25, 2021

**SGC Members Present:** Roytunda Stabler (Principal), Barbara Simon, Erika Eberhardt, Alice Lan, Dana Mantella, Veronique Wauters, Nia Cedrone

## **Welcome**

Barbara Simon called the meeting to order at 3:10 p.m. We will now begin our January 25, 2021 meeting of the School Governance Council of Abbotts Hill Elementary School. The council welcomes and encourages citizens to attend its meetings to become better acquainted with the programs of Abbotts Hill Elementary School and the role of the School Governance Council. This meeting is open to the public but is not a public meeting. Citizens are welcome to attend the meeting but must refrain from interruption or distracting the council proceedings. If there are any questions or information that you have for the Council, you may contact one of the Council members after this meeting or plan to speak at one of the meetings that reserves time for public comments. You can find the Council member contact information, meeting dates and agenda on the School Governance page of the Abbotts Hill Elementary School website.

Operational Guidelines and Permanent Norms for 2020-2021 schoolyear:

- Start on time, be prepared, and follow agenda
- Work for the good of all students
- Be actively and respectfully engaged in all meetings
- Respect ideas and opinions of all council members and participants
- Communicate to all in an open and transparent manner

## **I. Action Items**

### **a. Approval of Meeting Agenda** for January 25, 2021 (B. Simon)

Veronique Wauters motioned for the approval of the amended meeting agenda. The motion was seconded by Alice Lan. The agenda was unanimously approved at 3:12 p.m.

### **b. Approval of Meeting Minutes** from November 16, 2020 (B. Simon)

Veronique Wauters motion for the approval of the meeting minutes. The motion was seconded by Dana Mantella. The meeting minutes were unanimously approved at 3:12 p.m.

### **c. Approval of a new business partner Martin Vinci-** Dr. Stabler spoke of Mr. Vinci owner of True Lawn. He is a parent and a business partner.

Nia Cedrone moves to approve the new business partner Mr. Vinci. The motion was seconded by Alice Lan. The motion carries.

d. **Review Quote** – (B. Simon)

a) Review Quote using Charter Dollars Spending Rubric

IPads cart (30 ipads will help to improve 1 to 1 distribution of technology. Using rubric to assess:

Strategic Plan- 3 points (high priority)

Impact (2 points) K-1 grades Medium priority for impact according to rubric.

Student Achievement (3 points)

Usage (3 points)

11/12 points

Motion:

Veronique Wauters motioned to approve use of funds to purchase 30 ipads and the cart.

Dana Mantella- seconded the motion.

Motion carries.

## II. Discussion Items

a. **Revisit Critical Actions for Second Semester** (B. Simon/S. Cedrone)

1. Revisit Reflection Form Follow-up

2. Pros Reflection Activity Page 2

- i. Proud moments- Encouragement from school community (feedback and communication has been incredible) Teachers are working hard and motivating the students, setting goals to help the school.
- ii. Reflect on what we can do better- Goals and initiatives as an SGC that we are trying to support the communicate with. Video explaining iReady will be useful for parents, How can we put out a user friendly communication to explain the benefit of iReady to improving literacy? Creating a Parent University (B. Simon is working on it) She will send it out to preview and get feedback.
- iii. Open for feedback- Surveys and work on goals, email, newsletter, Seesaw

3. Major initiatives and projects SGC is working on- Reviewed the plans that we have discussed in our previous meetings. Dr. Stabler mentioned that the 20<sup>th</sup> anniversary will be virtual, and we will look for someone from SGC to participate.

**b. Schedule Committee Meetings-** (Wauters/ McCullars)

1. Outreach and communications committee will help with elections we can meet on Friday 1/29/21 @3:00. We will need to elect a teacher as well as 2 parents. (3 total)

2/2 – 2/26- Candidate declaration begins (put it in the newsletter)

2. Budget and finance- No meeting yet (Mr. Vinci will also be on this committee)

**c. Set Next Meeting Agenda** (B. Simon) – Monday 2/22 @ 7:30 am. Committee chair update.

**III. Informational Items** Dr. Stabler-

**Principal's Update-** Thank you for 1<sup>st</sup> week back. In the season of classroom observations. the students are not missing a beat and are being so kind and thoughtful with each other.

Be looking out for information on: K-2 curriculum Night and 3-5 Curriculum Night. It will be virtual again.

Elections for SGC coming up. Elections are 3/17- 3/24. If you know someone who is interested, please have them reach out.

**IV. Adjourn** -Meeting Adjourned at 3:54 pm.

Nia Cedrone motioned to adjourn the meeting and Alice Lan seconded the motion. The committee unanimously approved to adjourn the meeting at 3:54 pm