

Abbotts Hill Elementary
School Governance Council
Meeting Minutes
August 24, 2020

SGC Members Present: Roytunda Stabler (Principal), Erin King, Barbara Simon, Erika Eberhardt, Alice Lan, Veronique Wauters, Sanie Cedrone

Welcome

Barbara Simon called the meeting to order at 3:19 pm. We will now begin our August 24,2020 meeting of the School Governance Council of Abbotts Hill Elementary School. The council welcomes and encourages citizens to attend its meetings to become better acquainted with the programs of Abbotts Hill Elementary School and the role of the School Governance Council. This meeting is open to the public but is not a public meeting. Citizens are welcome to attend the meeting but must refrain from interruption or distracting the council proceedings. If there are any questions or information that you have for the Council, you may contact one of the Council members after this meeting or plan to speak at one of the meetings that reserves time for public comments. You can find the Council member contact information, meeting dates and agenda on the School Governance page of the Abbotts Hill Elementary School website.

Operational Guidelines and Permanent Norms for 2019-2020 school year:

- Start on time, be prepared, and follow agenda
- Work for the good of all students
- Be actively and respectfully engaged in all meetings
- Respect ideas and opinions of all council members and participants
- Communicate to all in an open and transparent manner

I. Action Items

a. Approval of Meeting Agenda for August 24, 2020

Alice Lan motioned for the approval of the meeting agenda. The motion was seconded by Veronique Wauters. The agenda was unanimously approved at 3:21 pm

b. Approval of Meeting Minutes from May 11,2020

Erika Eberhardt motioned for the approval of the meeting minutes. The motion was seconded by Veronique Wauters. The meeting minutes were unanimously approved at 3:22 p.m.

c. Elect New Officers-

Chair- Barb Simon- Erika Eberhardt motioned that Barb Simon should continue as Chair of SGC and Veronique Wauters seconded. Motion passes unanimously.

Co-Chair- Sanie Cedrone – Barbara Simon motioned to approve Sanie Cedrone as co-chair. Veronique Wauters seconded the motion. Motion passes unanimously.

Parliamentarian-Erika Eberhardt. Sanie Cedrone motioned that Erika Eberhardt be Parliamentarian. Veronique Wauters seconded the motion. Motion carries unanimously.

d. Staff Standing Committees: Will selected committee chairs and committee members.

Budget and Finance- Veronique Wauters will chair committee. Alice Lan will be on committee.

Outreach and communication- Barb Simon will be a member, as well as Erika Eberhardt, and Sanie Cedrone. This committee is still in need of a chair.

Principal Selection Committee- Barb Simon will chair. Veronique Wauters and Erika Eberhardt will be members.

Veronique Wauters motions to approve these committees as they stand. Second by Nia Sidrone. Motion carries unanimously.

We will need to fill the committees at next meeting.

II. Discussion Items

a. **Appoint Any Vacancies-** Dr. Stabler reported -We will need to appoint a business partner vacancy. We can do this at the next meeting

b. **Determine Meeting Schedule:** Usually the last Monday of the month.

September 28, 2020 @3:00 pm

October 26, 2020@ 3:00 p.m.

November- December November 16th @7:30 a.m.

January 25, 2021 @3:00 pm

February 22, 2021 @7:30 a.m.

March 29, 2021 @3:00 p.m

April 26, 2021 @3:00 p.m.

May 24, 2021 @3:00 p.m.

c. **Empathy Protocol** – Madam Chair posed the question- What changes have you experienced since the outbreak of COVID 19 and how has this made you feel? Take 60 seconds to think and a few members will share out.

Erika Eberhardt shared.

Veronique Wauters shared

Barb Simon shared

Dr. Stabler Shared

Use this activity to think about how we can use empathy to work and help out our community, business partners, and school through the SCG.

e. **Set Next Meeting Agenda**

Revisit Norms

Empathy protocol

SCG assessment (next steps)

Make sure to access trainings if you are a new member, a new officer or on a new committee.

III. Informational Items

a) **Council Survey**

Dr. Stabler shared- Thanks to all we did have 100% participation rate. Some signed up under the Southeast Learning Community, but we still got credit. Three areas that got 90% are:

- 1) Creating and monitoring a strategic vision (agenda and norms)
- 2) Govern effectively and collaboratively (regularly monitor schools progress)
- 3) Council support- Facilitator communication and assists the SGC.

Two areas of growth are:

- 1) Council members actively participate in meetings.
- 2) Council members are engaged in strategic decision making

*Barb Simon will send the form out for the next meeting to discuss the next steps.

b) Principal's Update

20th year anniversary!! We will celebrate this year.

Welcome and thank to new members Erika Eberhardt and Ms. Ryan

Welcome back to continuing members

New Staff members are highlighted in the school newsletter

New Tag Line: Together We Make a Difference.

Thanks to all for a smooth opening. Staff has been working hard learning and training on the new technology. Thank you to parents and students. It is not easy but together we will make a difference. Sneak Peek was a success. Barb Simon and Linda Dickenson helped parents with the technology piece. Kindergarten Safari Round Up was successful. The kindergarten teachers did a wonderful job with all they did for Jaguar Safari. She asks all to continue to be patient and extend grace as we are all learning. Do not hesitate to call us. Feedback helps us do better.

K-2 will receive asynchronous instruction using Seesaw. However, teachers are going above and beyond by meeting with small groups and synchronous instruction on Microsoft Teams. 3-5 are being provided Synchronous instruction on Teams. Curriculum Night September 3 5:30-6:15 and 6:15-7:15. We are looking forward to a great future.

IV. Adjourn -Meeting Adjourned at 4:05 pm.