



Dolvin Elementary School Governance Council

Date | time 2/23/2021 | 7:00 am | Location Virtual

SGC Website: <http://school.fultonschools.org/es/dolvin/Pages/School%20Governance%20Council.aspx>

For the Public: Click [Here](#) to listen to the Meeting

SGC Members

Brad Agnew, Chair | Sarah Bell, Teacher | Karen Cooke, Principal | Sarah Fetz, Parent | Sarah Lee, Parent | Andy Stein, Appointed Staff Member | Ilyssa Tabor, Vice Chair | Cara Vollberg, Teacher | Jennifer Shaffer, Parliamentarian | Ji Han, Community Member

Meeting Norms







Turn on Camera | Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect

Time	Item	Owner
7:00am	Call to Order –	Brad Agnew
7:02am	Action Item: Approve Agenda – Motion made by Andy Stein and 2 nd by Ilyssa Tabor	Brad Agnew
7:05am	Action Item: Approve January Meeting Minutes – Motion made by Andy Stein and 2 nd by Cara Vollberg	Brad Agnew
7:08am	Informational Item: Principal Updates – Principals update was made by Andy Stein; March 1-11 is the window for parents to choose virtual or F2F.	Karen Cooke
7:15am	Alignment of the School Budget with Strategic Outcomes (Page 2) – we went through the budget and how it aligns to strategic plan. 85% of students will score a 3 or 4 on ELA Milestones - Zaner Bloser Handwriting Program (K-2) - Orton Gillingham Training for Staff 85% of students will score a 3 or 5 on Math Milestones - Moving with Math Program - Technology for K-1 (iPads OR Dell Laptops) Increase the students’ use of positive social behavior skills. - PBIS Rewards App - PBIS Rewards Cart	Karen Cooke
7:40am	Discussion Item: SGC Election 2021 A. Review upcoming vacancies -currently we only have a couple of people who have shown interest in joining SGC and we are working on reaching out to more. The declaration will end on Friday, February 26 th . B. Discuss plan for securing teacher and parent candidates PBIS update and reward structure – The spots need to be filled by Friday. Teachers and parents.	Sarah Lee
7:55am	Discussion Item: Set Next Meeting Agenda	Brad Agnew
8:00am	Action Item: Meeting Adjournment – Ilyssa Tabor made a motion to adjourn and Ji Han 2 nd the motion.	Brad Agnew

Notes from the Governance and Flexibility Team

* Website Audit: While everyone is virtual this year, it is imperative that we continue to keep the public informed. Most importantly this includes making sure all meetings are open to the public for access. All SGCs meeting require 7 days notice and a link to view or attend the meeting on-line. All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. For reminders on when documents should be posted, please reference pages 19-20 of the [SGC Operations Guideline Handbook](#).

On July 31, 2020 all Fulton schools received \$30,000 to be spent by School Governance Councils on innovative measures towards achieving strategic outcomes. These Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase(s) made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in the [Charter Dollar Expenditure Form](#) (Note: A copy of your expenditure form will *not* need to be posted on your SGC web page because it will appear on the [FCS Charter System Website](#)). However, SGCs should make note of any expenditure on their agenda and record voting outcomes related to these funds in their minutes

February SGC Meeting Exercise: Alignment of the School Budget with Strategic Outcomes	
	
Focus:	Alignment of the School Budget with Strategic Outcomes
Purpose/Outcome:	Align budget decisions specifically to outcome and initiatives under the school's three strategic priorities.
Time:	15 - 20 minutes
Facilitator:	Principal
<div style="border: 1px solid green; padding: 5px; margin-bottom: 10px;">  <p style="text-align: right; margin: 0;">Role of SGC</p> <ul style="list-style-type: none"> <li style="background-color: #2c3e50; color: white; padding: 5px; margin-bottom: 5px; display: inline-block;">Monitor & Approve the School Budget <li style="background-color: #2c3e50; color: white; padding: 5px; margin-bottom: 5px; display: inline-block;">Allocate Charter Dollar Expenditures <li style="background-color: #2c3e50; color: white; padding: 5px; display: inline-block;">Identify & Pursue Grants </div> <div style="border: 1px solid green; padding: 5px;">  <p style="text-align: right; margin: 0;">[School Name] Budget Context</p> <ul style="list-style-type: none"> <li style="background-color: #2c3e50; color: white; padding: 5px; margin-bottom: 5px; display: inline-block;">  Strategic Priorities <ul style="list-style-type: none"> • Alignment with outcomes/initiatives <li style="background-color: #2c3e50; color: white; padding: 5px; margin-bottom: 5px; display: inline-block;">  Budget Highlights <ul style="list-style-type: none"> • Allocations and Expenditures <li style="background-color: #2c3e50; color: white; padding: 5px; display: inline-block;">  Additional Fiscal Updates <ul style="list-style-type: none"> • Charter Dollars and Title 1 (if applicable) </div>	<p>The principal will remind the council of their three main roles of the SGC for Fiscal Responsibility: monitor and approve the school budget, allocate charter dollars, and identify and pursue grant opportunities.</p> <p>This month the focus will be on monitoring and approving the school's budget. The principal will remind the SGC of the <u>opening of the budget and closing dates of their school's budget</u>:</p> <p>All Budgets Open on <u>February 8, 2021</u> Budget Closing Dates:</p> <ul style="list-style-type: none"> • Elementary: <u>February 26, 2021</u> • Middle: <u>March 5, 2021</u> • High: <u>March 12, 2021</u> <p>1. The exercise will begin with the principal reviewing the Budget Context (slide 3) from the Budget Sharing Template. The SGC will spend this month on the first area, <i>Strategic Priorities</i>.</p> <p>2. The SGC will use the three guiding questions from the Strategic Priorities (slide 4) before reviewing the budget highlights.</p> <p><i>Essential Question: How will budget decisions specifically be made in alignment with our outcome and initiatives under our three strategic Priorities?</i></p>

Strategic Priorities

Priority #1

[How are you going to focus on student achievement?]

Priority #2

[How are you going to focus on people and culture?]

Priority #3

[How are you going to focus on community collaboration?]

Priority #1: How are you going to focus on student achievement?
Priority #2: How are you going to focus on people and culture?
Priority #3: How are you going to focus on community collaboration?

3. If your SGCs approves the budget in February, continue onto **Budget Highlights** and **Fiscal Updates** (slides 5-6). If your SGC approves the budget in March, you will reconvene to approve the school budget at your next meeting.

Note: As you continue the remaining steps of the budget approval process, continue returning to your identified strategic priorities to ensure alignment.

Next Steps:

Complete the Budget Approval Process by the designated school level date and have the appropriate parties submit a certificate of approval.