



Dolvin Elementary School Governance Council

Date | time 1/12/2021 | 7:00 am | Location Virtual

SGC Website: <http://school.fultonschools.org/es/dolvin/Pages/School%20Governance%20Council.aspx>

For the Public: Click [Here](#) to listen to the Meeting

SGC Members

Brad Agnew, Chair | Sarah Bell, Teacher | Karen Cooke, Principal | Sarah Fetz, Parent | Sarah Lee, Parent | Andy Stein, Appointed Staff Member | Illysa Tabor, Vice Chair | Cara Vollberg, Teacher | Jennifer Shaffer, Parliamentarian | Ji Han, Community Member

Time	Item	Owner
7:00am	Action Item: Call to Order at 7:05	Brad Agnew
7:02am	Action Item: Approve Agenda – Motion to approve made by Andy Stein and seconded by Jenn Shaffer	Brad Agnew
7:05am	Action Item: Approve December Meeting Minutes – Motion to approve made by Andy Stein and seconded by Sarah Fetz	Brad Agnew
7:08am	Principal's update <ul style="list-style-type: none"> - Placement Changes – students changed based on achievement levels, changing from F2F to virtual or visa versa. When parents switch their placement, it affects the whole grade level. Some classes are maxed out a bit because of parent changes. Parents are encouraged to maintain their decision for 9 weeks. - Universal Remote Learning Information is shared as it comes out. 	Karen Cooke
7:20am	Discussion Item: Revisit Critical Actions for this Semester <ul style="list-style-type: none"> A. Reflection Form Follow-Up; Recall Conversation from Nov/Dec <ul style="list-style-type: none"> - Coffee Talk – going well; we had more this year virtually - Gift Wrapping – Thanks to everyone who volunteered with the teacher gift wrap. - Consider other topics for February Coffee Talk – Seesaw; Infinite Campus - Cara Vollberg – shared some of the information from the survey they collected - Sarah Lee – shared that 5th grade teachers would like a subscription to GimKit; it was shared that this may not be a Fulton Approved App - Money Considerations <ul style="list-style-type: none"> o Virtual Field Trips o Technology Applications for Classrooms o Orton Gillingham Training B. PROs Reflection Activity on Page 2 	Members in Attendance - Brad Agnew, Chair Sarah Bell, Teacher Karen Cooke, Principal Sarah Fetz, Parent Sarah Lee, Parent Andy Stein, Appointed Staff Member Cara Vollberg, Teacher Jennifer Shaffer, Parliamentarian Ji Han, Community Member

7:40am	<p>Discussion Item: Schedule Committee Meetings*</p> <ul style="list-style-type: none"> - Thanks to everyone who volunteered with the teacher gift wrapping. This was enjoyed by teachers. - Communication – Sarah Lee is the lead on this committee (Bell, Shaffer, Fetz, Ji) - Budget – Brad Agnew is the lead on the budget committee (Tabor, Stein, Vollberg, Cooke) 	<p>Brad Agnew All Members</p>
7:50am	<p>Superintendent Update</p> <ul style="list-style-type: none"> - Parent/Teacher/Student Bill of Rights is coming out 	Brad Agnew
8:00am	<p>Discussion Item: Set Next Meeting Agenda</p> <ul style="list-style-type: none"> - Next meeting is February 9th - Motion to Adjourn from Ji Han and seconded by Jenn Shaffer 	Brad Agnew

Meeting Norms

Turn on Camera | Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect

Notes from the Governance and Flexibility Team

* Website Audit: While everyone is virtual this year, it is imperative that we continue to keep the public informed. Most importantly this includes making sure all meetings are open to the public for access. [All SGCs meeting require 7 days notice and a link to view or attend the meeting on-line.](#) All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. For reminders on when documents should be posted, please reference pages 19-20 of the [SGC Operations Guideline Handbook](#).

On July 31, 2020 all Fulton schools received \$30,000 to be spent by School Governance Councils on innovative measures towards achieving strategic outcomes. These Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase(s) made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in the [Charter Dollar Expenditure Form](#) (Note: A copy of your expenditure form will *not* need to be posted on your SGC web page because it will appear on the [FCS Charter System Website](#)). However, SGCs should make note of any expenditure on their agenda and record voting outcomes related to these funds in their minutes

January SGC Meeting Exercise: PRO Reflective Protocol



Focus:	
Purpose/Outcome:	Reflection on the work achieved in the first semester and focus on action steps needed to achieve SGC goal developed in formula of support.
Time:	20 minutes
Facilitator:	Chair or Vice Chair
<p>Protocol:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p style="text-align: center;">P</p> <p>Positive Reflection</p> <p>Proud Moment</p> </div> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p style="text-align: center;">R</p> <p>Reflect on what we can do better</p> </div> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p style="text-align: center;">O</p> <p>Open for Feedback</p> </div>	<ol style="list-style-type: none"> 1. To remind the council of progress towards goal setting, either the Parliamentarian will review the minutes of the council’s discussion or the Chair will pull his/her notes from the SGC Reflection Form completed in December (sample of Reflection Form on page 3). 2. The facilitator will introduce the PRO Reflection Protocol to the SGC to review any successes of the first semester and next steps in project planning for SGC goals. 3. The facilitator will read Steps 1-3 prompts for discussion in the PRO Reflection Protocol: Based on our work from first semester and the current environment caused by COVID 19. <p>P: Positive Reflection/Proud Moment</p> <ul style="list-style-type: none"> • Something we are proud of from first semester is... • We felt highly effective when... • Our community or school felt supported because we... <p>The facilitator will read Step 2 prompts for discussion:</p> <p>R: Reflect on What We Can Do Better</p> <ul style="list-style-type: none"> • Something we could further maximize is... • We could be more effective if... • We would like to reach the following elements of our vision... <p>The facilitator will read Step 3 prompts for discussion:</p> <p>O: Open for Feedback</p> <ul style="list-style-type: none"> • One way this work could be better for our students/teachers/community is if... • One thing we want to make sure not to push away from our vision is... • One way we could push ourselves even more is by...
Next Steps:	Continue action steps and monitoring of goal developed under formula for support.

This information will be shared with a variety of SGC stakeholders to help communicate the work of our councils. All questions should be answered with information pertaining to SGCs during the 20-21 school year. Thank you for the work you are doing for your schools and communities. We look forward to your feedback.

Which strategic pillar(s) did the work of your SGC support? Select all that apply.

Student Achievement

People and Culture

Community Collaboration

Fiscal Responsibility

What major initiatives or projects did your SGC focus on?

How did the work of your SGC support the long-term strategic direction of your school?

What data did your SGC capture to determine the success of its work?

How did the work of your SGC support your school and community through the COVID-19 crisis?

Based on the work of your SGC, what, if any, shifts would you suggest to the strategic direction of your school?

What major initiatives or projects will your SGC focus on next?