



Dolvin Elementary School Governance Council

Date 9/01/2020 | Time 7:00 am | Location Virtual Meeting

SGC Website: <http://school.fultonschools.org/es/dolvin/Pages/School%20Governance%20Council.aspx>

For the Public: Click [Here](#) to listen to the Meeting

SGC Members

Brad Agnew, Chair | Sarah Bell, Teacher | Karen Cooke, Principal | Sarah Fetz, Parent | Sarah Lee, Parent | Andy Stein, Appointed Staff Member | Illysa Tabor, Vice Chair | Cara Vollberg, Teacher | Jennifer Shaffer, Parliamentarian

Time	Item	Owner
7:00 am	Call to Order at 7:03 AM	Brad Agnew
7:01 am	Action Item: Approve Amended Agenda 7:04 am- Motioned by Jenn Shaffer seconded by Andy Stein. Unanimous approval	Brad Agnew,
7:05 am	Action Item: Approve August Meeting Minutes August Meeting Minutes: 7:05 am- Motioned by Illysa Tabor seconded by Andy Stein. Unanimous approval.	Brad Agnew
7:07 am	Discussion Item: Review Meeting Norms	All Members
7:10 am	Action Item: Finalize any Vacancies (officers, committees, member roles)* ☆ Vacancies – has been filled Nolan Han – Motion to approve Jenn Shaffer and seconded by Brad Agnew. Unanimous approval	Brad Agnew
7:15 am	Informational Item: Principal Update ☆ Reviewed personnel changes and shifts in grade levels	Karen Cooke
7:30 am	☆ Budget Request – Supports student achievement – Literacy – we would like to purchase MyOn Learning for ALL K-5 students ○ \$5250 for MyOn – The Team discussed MyON Learning program	Brad Agnew
7:45 am	<ul style="list-style-type: none"> ▪ Jenn Shaffer shared some information on the program ▪ The question was asked about how it was different from Epic. MyON is vastly different than Epic and is a Fulton County approved app. ○ Brad Agnew asked for it to be approved: Jenn Shaffer made a motion to approve the purchase, Sarah Fetz seconded, and it was a unanimous decision Discussion Charter Funds Protocol – Brad Agnew shared the SGC Charter Dollars Spending Rubric ☆ Strategic Plan Pillars – student achievement, community and culture, community collaboration ☆ Impact ☆ We did not spend the money on the phonics training last year because of the timing of the training being during COVID ☆ We looked at the rubric and it was noted by Karen Cooke how it looks a t the impact	Brad Agnew

- ☆ It was asked by Brad Agnew is we could use the money for student/teacher protection at this moment and the general census is to be cautious about spending it for these funds because the concerns are about liability, would this go with our 3 pillars, etc. It was noted that we could have the discussion but we need more information from our district leadership.
- ☆ Next week starts the first phase of coming back to school will begin. It was brought to the team from Ilyssa Tabor that there is an issue in K and 1 with specials times being only within 10 minutes of leaving or coming to school. Karen Cooke stated that students would be able to attend synchronous reading and math lessons which at the moment is the priority for learning. Students will still get specials but may be a couple minutes late at times.
- ☆ Talked about the possibility of items we may have to purchase in the wake of returning to school

Informational Item: Superintendent Parent & Community Advisory Council Update

- ☆ At the time there has not been one
- ☆ Brad Agnew is signed up to attend and Ilyssa Tabor will attend if he ever is unable to attend

7:55 am Discussion Item: Review SGC Website*** Brad Agnew

- ☆ We are currently in compliance
- ☆ Thank you to those who have sent in their photos
- ☆ Make sure to send in your photos
- ☆ Mr. Nolan Han introduced himself
- ☆ Sarah Fetz asked about getting Orton Gillingham training for all teachers going forward
 - Karen Cooke noted we are working to get all teachers trained and the hope it to get face to face training as we come back face to face

8:00 am Discussion Item: Set Next Meeting Agenda Brad Agnew

- ☆ October 6, 2020 at 7:00 AM

Action Item: Meeting Adjournment at 7:39 am. Motioned by Brad Agnew and seconded by Nolan Han. Unanimous approval.

Meeting Norms

Turn on Camera | Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect

Notes from the Governance and Flexibility Team

* Reminder that there is training for officers. Although, the training is only required once, some members might feel more comfortable joining the conversation and training again for a 2nd time. Officers should sign up for training here and select the appropriate group by either Chair/V. Chair or Parliamentarian. <https://www.signupgenius.com/go/10C094AADA923A1FD0-fall5>

All newly elected SGC members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can access the onboarding platform here <https://www.fultonschools.org/Page/7356>

*** All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

** On July 31, 2020 all Fulton schools received \$30,000 to be spent by School Governance Councils on innovative measures towards achieving strategic outcomes. These Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase(s) made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in the [Charter Dollar Expenditure Form](#) (Note: A copy of your expenditure form will *not* need to be posted on your SGC web page because it will appear on the [FCS Charter System Website](#)). However, SGCs should make note of any expenditure on their agenda and record voting outcomes related to these funds in their minutes.

September SGC Meeting Exercise: Spending Charter Dollars



Focus:	Fiscal Responsibly
Purpose/Outcome:	Frame Thinking about the Spending of our Charter Funds: SGC Members and Principal
Time:	15-20 minutes
Facilitator:	Chair of the Budget and Finance Committee
Activator:	The facilitator invites all members of the SGC and Principal to quietly reflect for one minute on the following question based on the August empathy exercise: How has the current environment and virtual learning start of the school year impacted our community? (If you did not get a chance to do this exercise, you can quietly reflect on how this has affected you, personally).
Protocol: 3:2:1	<ol style="list-style-type: none"> 1. Facilitator passes out a copy or can project/share the Charter Dollar Spending Rubric for the SGC to view. 2. The facilitator asks: What are three things you notice about this rubric? The group jots down their 3 things. Several members volunteer their initial observations about the rubric. 3. The facilitator asks: What are two ways that a proposal to spend funds would score 2-3 points on the rubric? The group jots down 2 ways. Several members volunteer the ways a proposal can score 2-3 points on the rubric. 4. The facilitator asks the group to answer one of the following questions: What <i>is</i> one proposal to spend Charter Funds that the SGC could spend to create medium to high impact for students? OR What <i>was</i> one proposal to spend Charter Funds that the SGC spent previously that created medium to high impact for students? The group jots down their answers silently. Several members share proposal ideas or previous projects that creates medium/high impact for students. 5. The SGC brainstorms for 3 minutes with the principal to generate ideas/proposals for spending Charter funds. <p><i>*Consider opening proposals up to the staff to be considered by the SGC.</i></p>
Next Steps:	Add this Charter Dollar Proposals to the October agenda to allow members or staff members to share ideas or proposals for the spending of Charter Dollars. Plan Budget and Finance committee meetings to follow up with the feedback.