



# AGENDA

## Spalding Drive Elementary School Governance Council

*Date | time* 3/22/2021 | 7:20am | *Location* Virtual  
SGC Website: <https://www.fultonschools.org/domain/3340>

Public may attend the meeting by joining this link:

### SGC Members

Lynn Johnson, Principal | Kimberly Parkman, Elected Parent | Nicole Waller, Elected Parent (Chair) | Simone Warner, Elected Parent | Melany Jsames, Elected Teacher (Outreach and Communications Chair) | Erin Sandell, Elected Teacher (Budget and Finance Chair) | Chris Calnin, Community Representative | Mike Perry, Community Representative | Tanner Lowery, Appointed School-Based Employee (Vice-Chair) | Lisa Jeffcoat, Appointed School-based Employee (Parliamentarian)

Members in Attendance: Kimberly Parkman, Nicole Waller, Melany Jsames, Erin Sandell, Chris Calnin, Tanner Lowery, Lynn Johnson, and Lisa Jeffcoat

Time	Item	Owner
7:20am	Call to Order	Ms. Waller
	7:21 Meeting called to order	
7:21am	Action Item: Approve Agenda	Ms. Waller
	7:21 Motion to approve agenda – Parkman	
	2 <sup>nd</sup> - Sandell	
7:23am	Action Item: Approve February 2021 Meeting Minutes	Ms. Waller
	7:22 Motion to approve minutes – Parkman	
	2 <sup>nd</sup> - Sandell	
7:25am	Informational Item: Principal Update	Ms. Johnson
	7:22 (Johnson) – Ms. Johnson announced her retirement last Friday. She is excited about her next chapter. The county has sent out an email to everyone asking for qualities they want in a principal. Looks like they may start moving toward interviews after Spring Break based on the date of the survey. Once they have that together, the people on the Principal’s Selection Committee will be involved in interviewing candidates. Whether it is a sitting principal or current AP, the sooner they hire for our school, the sooner they can move forward for the school impacted. May 31 is her last day, which is Memorial Day, so the Friday before will technically be her last day. Schedules and class placements will be done before she leaves.	
	Personnel update – we lost a parttime EIP teacher. Ms. Sargent is moving, so that did not impact our personnel. We lost a .2 TAG. Ms. Sandell is moving to Florida. The .2 was for the day Ms. Sandell worked to support the county TAG department, so it should not impact the school. We also lost a parttime custodian. Our last hired custodian will leave us in July. She was hired at a school closer to home. Ms. Mallet is still out from her surgery. Mr. Reynolds is scheduled to be back after Spring Break. Ms. Johnson and Ms. Walker interviewed a candidate for the parttime EIP position who will be offered the position if we do not receive a surplus teacher.	
	Summer school – preparing for hosting summer school at Spalding this summer. Ms. Walker will be the summer school principal. Two sessions this summer – one in June and one in July. Ms. Walker will do both, which gives her only 4 days off this summer. The county is having a hard time finding teachers who want to teach summer school. Woodland, Ison, Spalding, and Dunwoody Springs	

	students will attend Spalding’s summer school. Right at School will offer day care hours after summer school finishes each day. There are strict guidelines for who qualifies. K-5, students who are 2 or more grade levels behind or chronically disengaged virtual students.	
7:35am	SGC Elections Update – voting period March 24-31, 2021  7:35 (Waller) Voting starts tomorrow and goes through the end of the month. Gray is the only teacher candidate. There are four parent candidates: Mr. Letzer, Ms. Stifel, Ms. Waller, and Ms. Warner. Link with candidate declarations and pictures will be shared with Ms. Johnson to share on website. Ms. Parkman will share it on Facebook.	Ms. Waller
7:40am	Strategic Plan Pillar #4: Fiscal Responsibility Informational Item: Presentation on items purchased with Charter Dollars  7:39 (Johnson and Jsames) – Ms. Johnson did not hear back from teachers about taking videos of teachers using the Jigabots. She will continue reach out to teachers.  May Goal – Jsames and Johnson will share presentation on the purchased items.	Ms. Johnson & Ms. Jsames
7:50am	Strategic Plan Pillar #2: People and Culture Informational Item: Communications Committee to advise on ideas for more effectively communicating SGC’s work to stakeholders  7:39 (Parkman) – The Communications Committee was unable to find time to meet. She feels it would be best to get a few of the committee members together to brainstorm some ideas to then present to the council. Ms. Jsames and Ms. Parkman will do this.  May Goal – update from brainstorming session	Ms. Jsames & Ms. Parkman
8:00am	Strategic Plan Pillar #1: Student Achievement Informational Item: Update on annual testing plan to meeting federal testing requirements  7:42 (Jeffcoat and Johnson) – Testing will take place for grades 3-5 on the same dates: April 27-29 (ELA), May 4-5 (Math), and May 6 (5 <sup>th</sup> grade Science). We have 19 virtual students coming during the day to test and 4 virtual students after school. Ms. Arias is coordinating device checks and testing schedules with the testing team. Also, the number of questions has been reduced this year. The math tests no longer have constructed response questions.  May goal – update on how testing went and share preliminary results	Ms. Johnson & Ms. Jeffcoat
8:05am	Strategic Plan Pillar #3: Community Collaboration Informational Item: Provide update New Parent Buddy Program  7:47 (Parkman) – PTO love the idea of the new program. They will promote it, but they would like the SGC to create and communicate it. Lowery, Jeffcoat, Parkman, and Waller will work together to make plans for this.  May goal – have a planning meeting and share outline for new program	Ms. Parkman
8:10am	Discussion Item: Counsel Surveys – PLEASE COMPLETE AFTER THE MEETING A. <a href="#">Council Self-Assessment</a> : Who Takes? Everyone on Council B. <a href="#">Principal Feedback Survey</a> : Who Takes? Everyone but the Principal  7:50 (Waller) – the county wants a 100% participation in the survey. Members will take it after we finish the meeting today. Ms. Johnson shared it is important to complete as the council as we will use the data to plan for next year. This will help set a solid foundation for next year as we have a new principal.	Ms. Waller
8:13am	Discussion Item: Set Next Meeting Agenda	Ms. Waller
8:15am	Action Item: Meeting Adjournment  7:55 Motion to adjourn the meeting – Parkman 2 <sup>nd</sup> - Sandell	Ms. Waller

