



AGENDA

Spalding Drive Elementary School Governance Council

Date | time 2/23/2021 | 7:20am | *Location* Virtual
SGC Website: <https://www.fultonschools.org/domain/3340>

Public may attend the meeting by joining this link: <https://bit.ly/2LVZXaB>

SGC Members

Lynn Johnson, Principal | Kimberly Parkman, Elected Parent | Nicole Waller, Elected Parent (Chair) | Simone Warner, Elected Parent | Melany Jsames, Elected Teacher (Outreach and Communications Chair) | Erin Sandell, Elected Teacher (Budget and Finance Chair) | Chris Calnin, Community Representative | Mike Perry, Community Representative | Tanner Lowery, Appointed School-Based Employee (Vice-Chair) | Lisa Jeffcoat, Appointed School-based Employee (Parliamentarian)

In Attendance: Chris Calnin, Lisa Jeffcoat, Lynn Johnson, Melany Jsames, Tanner Lowery, Kimberly Parkman, Nicole Waller, and Simone Warner

Time	Item	Owner
7:20am	Call to Order	Ms. Waller
	7:22 Meeting called to order	
7:21am	Action Item: Approve Agenda	Ms. Waller
	7:22 Sandell makes a motion to approve	
	Lowery 2 nd	
	All approve	
7:23am	Action Item: Approve January 2021 Meeting Minutes	Ms. Waller
	7:23 Sandell makes a motion to approve	
	Lowery 2 nd	
	All approve	
7:25am	Informational Item: Principal Update	Ms. Johnson
	7:23 (Johnson) – The federal education board has decided we will have to take Milestones. It will not count against schools. The news was just shared last night, so we do not know what this will look like for Fulton County. Parents are making decisions about the 4 th 9 weeks. We have about 9 students so far who will be switching back to face-to-face. The school will most likely look like it used to with a lot of children back at the end of the year. We have about 62% here right now. Teachers are being informed about who is changing their minds so they can start planning. 1 st grade is impacted as there is a virtual only class. Students may have to change rooms if they come back. A survey was sent to Ms. Jsames virtual class to see their interest in coming back. At this point, the number of students who may come back is not big enough for them to stay in Ms. Jsames class. They will have to change homerooms if they return to face-to-face.	
7:30am	Strategic Plan Pillar #4: Fiscal Responsibility	Ms. Johnson
	Informational Item: Present and discuss 2021-2022 Budget, as approved by the Budget Committee	
	Action Item: Vote to approve of 2021-2022 Budget	
	7:28 (Johnson) Shared current budget for 20-21. We have \$62,000 currently in our budget. We have spent all charter funds at this point. She walked through each item. Some of the money we cannot	

spend as it needs to be spent on cleaning and supplements.10% of the budget can rollover - about \$16,000. We need to spend about \$46,000.

A	B	C	D
NAME	CURRENT BUDGET	EXPENSES	AVAILABLE BUDGET
CHARTER FUNDS	\$ 54,205.88	\$ 54,205.88	\$ -
OTHER SUPPLEMENTS	\$ 18,338.00	\$ 8,826.76	\$ 9,511.24
DEPT CHAIR	\$ 7,045.50	\$ 4,237.60	\$ 2,807.90
COPIER LEASE	\$ 9,000.00	\$ 4,239.36	\$ 4,760.64
POSTAGE	\$ 1,000.00	\$ 629.11	\$ 370.89
PHONES	\$ 605.18	\$ 502.86	\$ 102.32
GEN MATERIALS	\$ 40,975.13	\$ 14,156.50	\$ 26,642.80
EIP	\$ 7,258.87	\$ 914.11	\$ 6,344.76
ART	\$ 500.00	\$ 486.15	\$ 13.85
PE	\$ 500.00	\$ 301.39	\$ 198.61
MUSIC	\$ 500.00	\$ 195.32	\$ 304.68
NURSE	\$ 600.00	\$ 311.63	\$ 288.37
STAFF/OUTSIDE DEV	\$ 2,000.00	\$ 1,275.00	\$ 750.00
MEDIA CENT BOOKS	\$ 3,000.00	\$ 2,363.57	\$ 636.43
MEDIA SUPPLIES	\$ 1,000.00	\$ 366.78	\$ 633.22
CUST& CLEANING	\$ 15,000.00	\$ 6,736.24	\$ 8,263.76
FIELD TRIPS	\$ 1,000.00		\$ 1,000.00
			\$ 62,629.47

Per pupil for next year is \$54,112. The county will remove money if projected students do not show up. \$110,118 includes buying a flex position. Supplements are paid to teachers and staff who do things over and above their job description (STEAM Club, musical, ELA PLC chairs). This year we are required to put aside \$44,552 to purchase a .5 position. This money will come back to us after the 10-day count. The roughly \$16,000 will go in the general supplies fund.

	Earned	Used	Recommended to add after 10-day count
Per pupil	\$54,112.00		
Base Allocation	\$110,118.00		
At Risk	\$6,477.18		
Professional Days	\$7,695.00		7695
Supplements - Dept. Chair	\$7,045.50	\$7,045.50	
Supplements - other	\$16,325.00	\$16,325.00	
Benefit Supplement	\$3,505.58	\$3,505.58	
Traffic Officer	\$7,200.00	\$7,200.00	
Honorarium			
Kindergarten M&S			
Grades 1 -3 M&S			
Grades 4-5 M&S			
TAG M&S			
EIP M&S		\$6,477.18	
Other Professional Services			
ESOL M&S			
Art M&S			500
Music M&S			500
PE M&S			500
SEC M&S			200
Media M&S			1000
Library Orders		\$2,000.00	1000
Custodial		\$3,000.00	12000
Postage		\$500.00	500
Copier Lease		\$1,000.00	6000
Phones		\$200.00	400
Software			
Field Trip Expense			6000
Contracted Services			3000
Clinic			600
Coach/SST Chair		\$103,779.40	
Required .5 teacher		\$44,562.74	
Total	\$212,478.26	\$195,595.40	\$39,895.00
Difference		\$16,882.86	

She then shared the official budget that she and Ms. Bruce, the bookkeeper, must submit with the county. The numbers correlate to the same numbers listed in the charts above. She then walked through the staffing for next year. Spalding is going down one teacher in 3rd grade and .5 in EIP.

Ms. Waller asked about the \$44,000 that we must set aside. That money will not be touched. The money will be given back to us after the 10-day count. The \$16,882 is what will change depending on our enrollment going up or down because of the per pupil funding we receive. Ms. Warner asked if there is funding to purchase software. We are not allowed to purchase software unless it is in the county's approved list. The software we use the most is already purchased by the county.

7:54 Sandell made a motion to approve the budget

Jsames 2nd

All members vote "ay" to approve the budget

7:40am SGC Elections to fill Teacher (Sandell) and Parent/Guardian (Waller/Warner) positions for next year Ms. Parkman
Informational Item: Update from Outreach and Communications Committee on election matters Link
to candidate declarations: <https://www.fultonschools.org/Page/7358>
March goal: Prepare for a successful election
** Key dates: *Candidate Declaration Window: 2/3 – 2/26/2021; Get to know the Candidates: 2/27 – 3/16/2021; SGC Voting Period: 3/17 – 3/24/2021*

7:57 (Waller) Ms. Gray declared for the teacher position. We do not have any parent declarations at this point. Ms. Waller is thinking about declaring herself since we have no other parent candidates. Ms. Johnson gave a list of parents to Ms. Waller and Ms. Parkman that she thought might be interested. No one on the list was able to take anything else on currently. Ms. Johnson asked if any of the teacher has suggestions. Ms. Jsames said she will think about it and let the council know. Ms. Parkman has talked with a potential parent candidate. She will follow-up with her and another possible candidate. Friday is the deadline to declare. At this point, we need at least one person. There is a guide that shares the steps we need to follow to share candidate bios. Ms. Johnson will post a message on the marquis this week in English and Spanish that Friday is the last day to declare candidacy. Ms. Parkman suggested we do more to communicate what the SGC does. Ms. Johnson shares updates in her blurb in the Tiger Connection after our monthly meetings. Ms. Waller suggested the Communications Committee meet to talk about how to get the word out.

March Goal: Complete a successful election. Discuss ways to discuss what SGC does.

7:50am Strategic Plan Pillar #1: Student Achievement Ms. Johnson/
Informational Item: Update on interim testing Ms. Jeffcoat
Set March goal

8:09 (Jeffcoat) She shared an i-Ready mid-year update. K-5 had an 11% gain in Reading of students moving to Tier 1 (on or above grade level). K-5 had a 13% gain in Math of students moving to Tier 1 (on or above grade level). Ms. Walton-Wyche, the school's literacy coach, is running a schoolwide incentive program to increase the number of students meeting the 45-minute weekly usage goal and to increase the passing percentage of lessons.

March goal: Share more information on state testing.

7:55am Strategic Plan Pillar #2: People and Culture Ms. Johnson/
Informational Item: Update on items purchased with Charter Dollars Ms. Jsames
Set March goal

8:14 (Johnson) Videos will be taken this week of teachers using their Jigabots to share.

March goal: Share videos of Jigabots being used by teachers.

8:00am Strategic Plan Pillar #3: Community Collaboration Ms. Johnson/
Informational Item: Provide update on Gentlemen of Distinction and New Parent Buddy Program Ms. Parkman
Set March goal

8:15 (Johnson) – Students come to the media center and joins a Teams meeting with their mentor. We have three mentors right now.

March goal: Ms. Parkman will share an update on New Parent Buddy Program

8:05am Informational Item: Superintendent Parent & Community Advisory Council Update – COVID Ms. Waller
vaccinations; Virtual School; Parent Bill of Rights; Charter Renewal

8:16 (Waller) Fulton county hopes to have all teachers vaccinated by June. Face-to-face school is planned for the fall. The virtual school registration deadline has passed. There was some confusion about whether parents could pull their students out of the virtual school depending on COVID-19. Dr. Looney made it clear that is not an option. Parent, Student, and Teacher Bill of Rights were to be presented at the last board meeting, but they ran out of time.

8:10am Discussion Item: Set Next Meeting Agenda

Ms. Waller

8:15am Action Item: Meeting Adjournment

Ms. Waller

8:18 Sandell makes a motion to adjourn the meeting
Jsames 2nd

Meeting Norms

Be on time, prepared, and engaged | Everyone contributes | Focus on solutions, not problems | Consider all students in all decisions