



# AGENDA

## Spalding Drive Elementary School Governance Council

Date | time 12/1/2020 | 7:20am | Location Virtual  
SGC Website: <https://www.fultonschools.org/domain/3340>

Public may attend the meeting by joining this link: <https://bit.ly/38WAKG7>

### SGC Members

Lynn Johnson, Principal | Kimberly Parkman, Elected Parent | Nicole Waller, Elected Parent (Chair) | Simone Warner, Elected Parent | Melany Jsames, Elected Teacher (Outreach and Communications Chair) | Erin Sandell, Elected Teacher (Budget and Finance Chair) | Chris Calnin, Community Representative | Mike Perry, Community Representative | Tanner Lowery, Appointed School-Based Employee (Vice-Chair) | Lisa Jeffcoat, Appointed School-based Employee (Parliamentarian)

Present: Chris Calnin, Lisa Jeffcoat, Lynn Johnson, Melany Jsames, Tanner Lowery, Kimberly Parkman, Erin Sandell, and Nicole Waller

Time	Item	Owner
7:20am	Call to Order 7:23 Meeting called to order	Ms. Waller
7:22am	Action Item: Approve Agenda 7:24 Sandell - Motion to approve the agenda Parkman – 2 <sup>nd</sup>	Ms. Waller
7:24am	Action Item: Approve October 2020 Meeting Minutes 7:24 Sandell - Motion to approve the minutes Lowery - 2 <sup>nd</sup>	Ms. Waller
7:25am	Informational Item: Principal Update 7:24 (Johnson) – Asked members to encourage families to answer the survey about second semester. It is on the home page of the county website. The school has also shared it. Parents will have to commit to the quarter this time, which is typical of surrounding school systems. Parents have asked if classrooms will be changed around. The goal is to keep students where they are, but we will not know until we have the numbers. December 9 is “Home for the Holidays”. Some guests will join Ms. Johnson as she reads to students from home that evening. Spalding had a Covid surge in November, but it has died down over the break. A few teachers were tested at the county’s testing site this weekend and are still waiting for results. We are hoping to have a full staff tomorrow. Staffing has been the hardest part of this year. Subs are not picking up jobs. The county is now offering higher pay to entice subs to come to schools. We are pulling staff to cover classrooms when teachers are out of the building. Ms. Parkman asked about county guidelines on returning to school after test results. Contact tracer took a week to call after testing, but they were told their child could return to school after a negative result, which they got within 30 minutes. Ms. Johnson shared that contact tracing for parent reports was coming from the Health Department, so it is taking longer. Teacher contact tracing happens within the county and is moving faster. When a student positive case popped up, our school nurses took over and it moved quickly. Ms. Parkman shared that it is unclear from the parent’s perspective when you can return to school. Ms.	Ms. Johnson

Johnson will share information in the Tiger Connection to add clarity to the county guidelines.

7:35am

Discussion Item: SGC Goal Setting Roadmap for SY20-21 (see page 2) – Formula for Support Ms. Lowery

7:37 (Lowery) Ms. Waller reminded the council that we looked at the 4 pillars at our last meeting and that we decided we would look at student achievement this year to address Covid gaps. Ms. Lowery shared that we are still focusing on the same goal. We will keep with student achievement as the primary focus. We need to address that students are learning in a new environment. She reviewed the other ideas we generated from last month's meeting. Ms. Lowery suggested we streamline where we want to go. Ms. Waller suggested we continue to use 3<sup>rd</sup> grade literacy and 5<sup>th</sup> grade writing as our outcomes based on our current strategic plan. Ms. Johnson said all we have for reading right now is i-Ready. We will have a Write Score data point for 5<sup>th</sup> grade writing soon. Students just took it in November. Ms. Waller reminded the council that Writing Units of Study Virtual Lessons and Flocabulary were purchased with Charter Dollars and both support our two literacy goals. Either i-Ready or GMAS will be used at the end of the year to measure the effectiveness of these two resources. Roadblocks are students being virtual. Ms. Johnson shared that the virtual schedule has less instructional time than F2F. Students in virtual miss modeled reading and phonics. Ms. Lowery shared that in person teaching is taking up all the time you have, so there is not extra time to meet with virtual students one-on-one. The gaps in the URL students' schedule is instructional time for F2F students. Ms. Waller shared we need to get some clarity on end of the year testing.

Action Item: Implement Flocabulary and WUOS virtual lessons and clarity on end of the year testing.

7:45am

Strategic Plan Pillar #4: Fiscal Responsibility

Informational Item: Update on Charter Dollar spending

Action Item: Vote on spending remaining Charter Dollars

Ms. Sandell/  
Ms. Johnson

8:00 (Johnson) Here is the cost of what we purchased so far with Charter Dollars. NearPod should say Flocabulary.

Balance FY20	\$	24,205.88
FY21	\$	30,000.00
iPads	\$	(14,964.00)
Jigabot	\$	(32,462.10)
Heineman	\$	(2,000.00)
NearPod	\$	(2,500.00)
Balance	\$	2,279.78

We purchased Jigabots for every classroom. We want to make sure everyone has one when needed. We are hopeful that this will help virtual students feel more a part of their classrooms and free up teachers from sitting in front of their computers to teach. These are the items leftover that have not been purchased.

<b>Outdoor Tables</b>			
<a href="https://www.uline.com/BL_8782/Recycled-Plastic-Picnic-Tables?keywords=table">https://www.uline.com/BL_8782/Recycled-Plastic-Picnic-Tables?keywords=table</a>			
48" hex	4 @735	2940	
<b>Kidney Whiteboard Tables</b>			
<a href="https://signatureschoolproducts.com/48-x-72-kidney-shape-dry-erase-markerboard-activity-table-allied-plastics-m5472k">https://signatureschoolproducts.com/48-x-72-kidney-shape-dry-erase-markerboard-activity-table-allied-plastics-m5472k</a>			
42" Kidney	15	294	4410
Total		55377	

Ms. Sandell shared that the outdoor table will most likely support the F2F students but will support all students when we return to regular school. Ms. Jsames thought the outdoor tables are a better option because we do not have enough money to buy whiteboard tables for

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everyone. Ms. Parkman shared she loves the idea of her children getting outside. Ms. Waller agreed. Mr. Calnin looked up the tables online and said it looks like a great product.

8:10 Ms. Sandel made a motion to approve spending charter dollars on 4 outdoor tables

Ms. Jsames – 2<sup>nd</sup>

All members vote yes

7:55am Strategic Plan Pillar #3: Community Collaboration Ms. Johnson  
Informational Item: Provide update on Gentlemen of Distinction meetings

8:10 (Johnson) We have a few mentors. Five said they would do it again. We do not know who they are. Mr. Stevenson has reached out several times without any response. Ms. Johnson will reach out. Ms. Waller suggested during our January meeting we think about other initiatives for implementing the next school year. The council agreed.

8:00am Strategic Plan Pillar #2: People and Culture Ms. Jsames  
Informational Item: Update on changes in F2F/virtual learning; communication plan for Charter Dollar spending

8:13 (Jsames) Vanguard is going to offer training in January to support teachers with the new Jigabots. Vanguard will take videos during the training to share with parents. She will reach out to Mr. Calnin to make the video look more professional.

8:05am Strategic Plan Pillar #1: Student Achievement Ms. Jeffcoat  
Informational Item: Update on interim testing; discuss plan for phonics and word study

8:17 (Jeffcoat) Fall Literary Interim was completed in October. Ms. Walton-Wyche, our literacy coach, and Ms. Jeffcoat completed a data dig protocol with teachers for them to identify learning gaps and develop plans for addressing those gaps during instructional time. The same process is happening this week with the Math Interim data from the assessment take in November. PLCs will identify the gaps and work with Ms. Johnson and Ms. Walker during Think Aloud Thursday to create plans for Tiger Time to address the learning gaps. 3-5 will take the Fall Informational Interim this week. 5<sup>th</sup> grade will take Science next week. Regards phonics and word study, we will provide professional development in January for 3-5 word study and K-2 phonics, specially looking at virtual students.

8:10am Discussion Item: Review the SGC Reflection Form (link [here](#)) (due 12/18) Ms. Waller/  
Ms. Jeffcoat

8:23 (Waller) Identified student achievement as our focus as a council this year. The use of Charter Dollars to purchase of Jigabots, Virtual Lessons for Writing Units of Study, and Flocabulary all support student achievement literacy goals, family engagement, and fiscal responsibility. There is not yet any data to measure the success of these programs. Ms. Jeffcoat captured the council's thoughts on the Reflection Form and submitted it for the council.

8:15am Informational Item: Superintendent Parent & Community Advisory Council Update – Ms. Waller  
Finalizing the Parent Bill of Rights; Charter Renewal

8:31 (Waller) had a meeting in November to work on Parent Bill of Rights. Broke out into groups to identify the rights of parents. Dr. Looney wants this finalized for next year. There is a meeting next week. Our charter system expires in 2022. The county will submit a plan to get a renewal for 5-7 years. The county is currently working on this. Districtwide communication will come out this fall regarding the renewal.

8:20am Discussion Item: Set Next Meeting Agenda Ms. Waller  
8:34 (Waller) Has goals written down from today's meeting.

8:30am Action Item: Meeting Adjournment Ms. Waller

8:34 Sandell – motion to adjourn

Jsames – 2<sup>nd</sup>

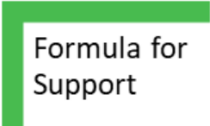

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## Meeting Norms

Be on time, prepared, and engaged | Everyone contributes | Focus on solutions, not problems | Consider all students in all decisions

## December SGC Meeting Exercise: Formula for Support



<b>Focus:</b>	Community and Collaboration
<b>Purpose/Outcome:</b>	Development of a Formula for Support and Springboard plan for the 2020-2021 school year to achieve selected SGC goal(s).
<b>Time:</b>	30 minutes
<b>Facilitator:</b>	Chair or Vice Chair
<p data-bbox="261 621 469 745">    <b>Formula for Support</b> </p> <p data-bbox="261 1251 469 1375">    <b>Springboard Plan</b> </p>	<ol style="list-style-type: none"> <li data-bbox="602 506 1372 604">1. The Parliamentarian reminds the council of progress towards goal setting from the previous meeting using the October meeting minutes.</li> <li data-bbox="602 611 1414 888">2. <b>Formula for Support.</b> The facilitator asks: <b>How might we develop a framework to support these goal(s)?</b>  Examples of support might include: <ul style="list-style-type: none"> <li data-bbox="769 720 919 747">Partnerships</li> <li data-bbox="769 753 850 781">People</li> <li data-bbox="769 787 943 814">Charter dollars</li> <li data-bbox="769 821 881 848">Materials</li> <li data-bbox="769 854 956 882">Communication</li> </ul> <p data-bbox="602 896 1390 961">The following are brainstorming prompts and questions to support conversation:</p> <ul style="list-style-type: none"> <li data-bbox="651 968 1354 995">Where is the starting point or current baseline for the goal?</li> <li data-bbox="651 1001 1333 1029">How might we use Charter dollars to support these goals?</li> <li data-bbox="651 1035 1411 1062">What touchpoints or check-ins might we have towards this goal?</li> <li data-bbox="651 1068 1391 1096">What are the potential roadblocks towards achieving this goal?</li> <li data-bbox="651 1102 1406 1167">What resources will be needed to support progress towards this goal?</li> <li data-bbox="651 1173 1395 1239">How might we leverage committees to support the work of this goal?</li> </ul> </li> <li data-bbox="602 1251 1390 1423">3. <b>Spring Board Plan: How might we measure the progress of this goal along the way? How do we measure if we achieved our goal?</b> Think of this as a plan in stages like a race, with checkpoints along the way to mark mini-goals, review progress and make alterations to support the goal.</li> </ol> <p data-bbox="651 1465 1409 1530">List 1-2 actionable items to <b>begin</b> supporting this goal/initiative include the date(s) by which you will monitor progress.</p> <p data-bbox="651 1537 1409 1564">By _____ we expect to have <b>initiated/completed</b> _____.</p> <p data-bbox="651 1570 1414 1707"><i>Example: We will hold two parent universities in the 2020-21 school year. By December we will have <b>initiated</b> planning our first parent university. By February we expect to <b>complete</b> one parent university.</i></p>
<b>New Steps:</b>	Continue this work in your January meeting.