



Dolvin Elementary School Governance Council

Meeting Minutes, May 14, 2019

Called to order at 7:06 a.m. – Present were:

Karen Cooke, Emily Davis, Karen Berry, Shelley Noles, Colleen Greathouse, Jane Li, Jennifer Shaffer, Kristina Clement, and Jessica Stewart

Newly elected member: Sarah Kasper

Approve Agenda

Jennifer Shaffer made the motion to approve the agenda; Colleen Greathouse seconded. Unanimously approved.

Approve April Meeting Minutes

Shelley Noles made the motion to approve the minutes; Jane Li seconded. Unanimously approved.

Council Self-Assessment and Principal Feedback Surveys

- Eight out of ten responses received for both surveys so far.
- Will encourage all SGC members to participate in the surveys.
- Survey results will be available during the next SGC meeting.

SGC Website Audit

- Received good feedback from Eric on the SGC website.
- New Dolvin website is in development and will be deployed before the Fall semester.

Member Transition

- Karen, Emily, Jane and Shelly are reaching the end of their terms. Principal Cooke thanked them for their services.
- Newly elected member Sarah Kasper attended this meeting and was welcomed.
- Erin King will come to the school on May 20 to do SGC training for new members.

Review Strategic Plan/Monitoring Tool and Dolvin Connect Update

- Strategic Plan and Monitoring Tool are up to date.
- SGC discussed the planned Family Engagement Night #DolvinConnect: (no homework, encourage family activities)
 - Set for every Wednesday of the week starting the fall semester

- Kristina reached out to AMMS and JCHS about synchronizing the family engagement night. AMMS is interested and asked for dates. JCHS has not responded.

School Government Conference

- Mrs. Cooke, Sarah Kasper and Jenn Shaffer plan to attend the conference on 9/21/19.

Principal's Update

- New assistant principal started on May 13, 2019.
- Dolvin is 100% staffed for next year with 10-15% new staff.

Next Meeting Agenda

The following items were suggested for the next meeting (Aug 20, 2019):

- Meeting time during 2019-2020: tentatively set for 7AM, 2nd Tuesday of each month
- New member introduction
- SGC officer and committee election for 2019-2020
- SGC meeting norms
- SGC Self-assessment result
- Milestone test results
- Principal's Update

Meeting Adjournment

Motion to adjourn was made by Emily Davis and seconded by Colleen Greathouse. Motion was unanimously approved. Meeting adjourned at 7:38 a.m.