



Dolvin Elementary School Governance Council

Meeting Minutes, Jan 8, 2019

Called to order at 7:05 a.m. – Present were:

Karen Cooke, Karen Berry, Shelley Noles, Colleen Greathouse, Jane Li, Jennifer Shaffer, Kristina Clement, and Jessica Stewart

Fulton SGC staff: Scott Hetherington and Erin King

Approve Agenda

Jane Li made the motion to approve the agenda; Colleen Greathouse seconded. Unanimously approved.

Approve December Meeting Minutes

Karen Berry made the motion to approve the minutes; Jane Li seconded. Unanimously approved.

Committee Updates

- Communication and Outreach Committee
 - Karen Berry participated in a JCHS SGC meeting and shared her observation and tips with the SGC, e.g., JCHS SGC promoted the SGC meeting among the teachers and students, their SGC had a Shark Tank-type approach to solicitate Flex Fund proposals, and their SGC's initiative to make the school more friendly and safe.
 - Colleen Greathouse is drafting an email on business partners, community outreach, etc.
- Budget Committee
 - The committee met on 12/11/18. Jenn Shaffer gave an update on the discussed items.
 - Jenn Shaffer obtained additional clarifications and instructions from Fulton SGC on the timeline for spending Flex funds. The carryover funds from last year will need to be used up this year.
 - Mrs. Cooke would like to spend \$6500 to take the leadership team to the Ron Clark Academy on 4/26/19. Colleen Greathouse motioned to approve the flexible fund request and Shelly Noles seconded. The SGC unanimously approved this spending.

Committee and SGC Meeting Schedule

- School budget review will open on 2/4/19 and is due on 2/22/19. Budget Committee will meet on 2/14/19 and the SGC will meet on 2/22/19 to discuss and approve the Dolvin budget.
- SGC election will start soon. Candidate declaration period is 2/4/19 – 2/22/19. Dolvin SGC will have 1 parent and 1 teacher member rolling off at the end of term. These two positions will be up for

election. The Communication and Outreach Committee will meet on 2/5/19 with the focus on election promotion.

Parent Survey Update

No update. Emily and Oma were not at the meeting.

Strategic Plan Monitoring Tool

Dolvin's Strategic Plan Monitoring Tool is in great shape, per Scott. For the data on behavior referrals and splash cards, annual percentages may be used on the form. Scott suggested using a student survey score as another evidence of progress for student character development.

Principal's Update

- Staff Survey has been sent out. Student Survey and Parent Survey will be sent out soon.
- Dolvin has 19 new students for this semester.
- Ms. McConnell's leave has been extended. The substitute Assistant Principal's term will end at the end of January.

Next Meeting Agenda

The following items were suggested for the next meeting:

- Budget
- SGC Election
- Committee Update
- Principal Update

Meeting Adjournment

Motion to adjourn was made by Jenn Shaffer and seconded by Kristina Clement. Motion was unanimously approved. Meeting adjourned at 7:55 a.m.