



# Dolvin Elementary School Governance Council

Date 8/20/19 | Time 7:00 am | Location Dolvin Elementary School, Room 106

SGC Website: <http://school.fultonschools.org/es/dolvin/Pages/School%20Governance%20Council.aspx>

## SGC Members

Karen Cooke, Principal | Sarah Bell, Teacher | Sarah Lee, Parent | Colleen Greathouse, Teacher | Jessica Stewart, Parent | Kristina Clement, Parent | Oma Anuebunwa, Appointed Community Member | Jennifer Shaffer, Appointed Staff Member

Time	Item	Owner
7:00 am	Call to Order at 7:06 am <ul style="list-style-type: none"> <li>All Present</li> </ul>	Jessica Stewart
7:02 am	Action Item: Approve Agenda <ul style="list-style-type: none"> <li>Colleen Greathouse made a motion to approve; Oma Anuebunwa seconded; unanimously approved.</li> </ul>	Jessica Stewart
7:05 am	Action Item: Approve May Meeting Minutes <ul style="list-style-type: none"> <li>Kristina Clement made a motion to approve; Jenn Shaffer seconded; unanimously approved.</li> </ul>	Jessica Stewart
7:08 am	Informational Item: Appoint Staff Position <ul style="list-style-type: none"> <li>Karen Cooke appointed Andy Stein to fill the appointed staff position. Unanimously approved.</li> </ul>	Karen Cooke
7:10 am	Action Item: Nominate Community Member <ul style="list-style-type: none"> <li>Brad Agnew was nominated to be the Community Member. Unanimously approved.</li> </ul>	Karen Cooke
7:13 am	Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian) <ul style="list-style-type: none"> <li>Jessica Stewart was nominated as Chair.</li> <li>Brad Agnew was nominated Vice Chair.</li> <li>Colleen Greathouse was nominated Parliamentarian.</li> </ul> <p>Kristine Clement motioned to approve all officers; Jenn Shaffer seconded; unanimously approved.</p>	Jessica Stewart
7:20 am	Action Item: Staff Standing Committees (Budget & Finance, Outreach & Communications, Principal Selection) <ul style="list-style-type: none"> <li>Budget &amp; Finance Committee Members: Jennifer Shaffer (chair), Karen Cooke, Colleen Greathouse, Oma Anuebunwa, Jessica Stewart</li> <li>Outreach &amp; Communications Committee Members: Sarah Lee (chair), Kristina Clement, Sarah Bell, Brad Agnew, Andy Stein</li> <li>Principal Selection Committee: Jessica Stewart (chair), Jenn Shaffer, Oma Anuebunwa, Sarah Bell</li> </ul> <p>Jenn Shaffer motioned to approve staffing of standing committees; Brad Agnew seconded; unanimously approved.</p>	Chair
7:25 am	Discussion Item: Establish/Review Meeting Norms <ul style="list-style-type: none"> <li>Meeting norms were reviewed and agreed upon and remain the same.</li> </ul>	Chair

<b>Time</b>	<b>Item</b>	<b>Owner</b>
7:30 am	Discussion Item: Review Meeting Schedule for SY2019-20 current dates are Sept. 10, Oct. 8, Nov. 19, Dec. 10, Jan.14, Feb.11, March 10, April 15, and May 12. The time will remain at 7AM.	All Members
7:32 am	Informational Item: Principal's Update <ul style="list-style-type: none"> <li>▪ The principal updated the SGC on current enrollment numbers as we awaited the 10 day count. The plan to move teachers and students was discussed. Karen shared that she would be making her plea to keep all classes intact. Update as of 8/30: All classes will remain as is.</li> <li>▪ Due to possible class changes, Ms. Cooke moved K-1 &amp; 2-3 Curriculum Nights to the week following Labor Day in order to make necessary class changes before curriculum night.</li> </ul>	Karen Cooke
7:42 am	Discussion Item: Review Council Score Card <ul style="list-style-type: none"> <li>▪ Based on Council Score Card, the council remains in good standing with particular areas to improve upon. No Homework Wednesdays will be monitored this year to keep track of data on community involvement on No Homework Wednesdays.</li> <li>▪ Milestone data was provided by Andy Stein for our Strategic Plan monitoring tool: 3<sup>rd</sup> Grade reading: 74%; 5<sup>th</sup> Grade Math: 79%</li> </ul>	Jessica Stewart/ Karen Cooke
7:45 am	Discussion Item: Review Council Self-Assessment <ul style="list-style-type: none"> <li>▪ Each member of the SGC took the self-assessment in May. As a council, the results were reviewed with a majority of scores being 9-10 for each question/category.</li> </ul>	Jessica Stewart/ Karen Cooke
7:55 am	Discussion Item: Set Next Meeting Agenda <ul style="list-style-type: none"> <li>▪ Review SGC website, training schedule, SP Monitoring Tool-Dolvin Connects</li> </ul>	Chair
8:00 am	Action Item: Meeting Adjournment at 7:41 am. <ul style="list-style-type: none"> <li>▪ Jenn Shaffer made a motion to adjourn the meeting. Oma Anueibunwa seconded; Unanimously approved.</li> </ul>	Chair