



# Dolvin Elementary School Governance Council

Date 8/20/19 | Time 7:00 am | Location Dolvin Elementary School, Room 106

SGC Website: <http://school.fultonschools.org/es/dolvin/Pages/School%20Governance%20Council.aspx>

## SGC Members

Karen Cooke, Principal | Sarah Bell, Teacher | Sarah Lee, Parent | Colleen Greathouse, Teacher | Jessica Stewart, Parent | Kristina Clement, Parent | Oma Anuebunwa, Appointed Community Member | Jennifer Shaffer, Appointed Staff Member

Time	Item	Owner
7:00 am	Call to Order	Jessica Stewart
7:02 am	Action Item: Approve Agenda	Jessica Stewart
7:05 am	Action Item: Approve May Meeting Minutes	Jessica Stewart
7:08 am	Informational Item: Appoint Staff Position	Karen Cooke
7:10 am	Action Item: Nominate Community Member	Karen Cooke
7:13 am	Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian)	Jessica Stewart
7:20 am	Action Item: Staff Standing Committees (Budget & Finance, Outreach & Communications, Principal Selection)	Chair
7:25 am	Discussion Item: Establish/Review Meeting Norms	Chair
7:30 am	Discussion Item: Review Meeting Schedule for SY2019-20 Current dates are Sept. 10, Oct. 8, Nov. 19, Dec. 10, Jan.14, Feb.11, March 10, April 15, and May 12.	All Members
7:32 am	Informational Item: Principal's Update	Karen Cooke
7:42 am	Discussion Item: Review Council Score Card	Jessica Stewart/ Karen Cooke
7:45 am	Discussion Item: Review Council Self-Assessment	Jessica Stewart/ Karen Cooke
7:55 am	Discussion Item: Set Next Meeting Agenda	Chair
8:00 am	Action Item: Meeting Adjournment	Chair

## Meeting Norms

*Follow Agenda | Be Respectful of Time | Be Respectful of Opinions*

*Bring Issues to the Table*

## Notes for School Governance Council

\* Staffing your committees: Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school

needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

\*\*All newly elected SGC members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for training by visiting: <http://tinyurl.com/govtraining19>

\*\*\*The Governance & Flexibility Team will be hosting its second district-wide school governance conference “Join the Journey” on Saturday, September 21st from 8:30am until 12:30pm at Riverwood High School. Currently Ms. Cooke, Ms. Bell and Ms. Shaffer are registered to attend.