



Dolvin Elementary School Governance Council

Minutes

Date 10/8/19 | Time 7:00 am | Location Dolvin Elementary School, Room 106

Call to Order (Jessica Stewart) 7:06 am

Action Item: Approve Agenda (Jessica Stewart) Motion to approve Jenn Shaffer; Second by Oma Anuebunwa; Unanimous approval.

Action Item: Approve September Meeting Minutes (Jessica Stewart) Motion to approve Jenn Shaffer; Second by Brad Agnew; Unanimous approval.

Informational Item: Principal's Update

Summit Counseling will now be housed on site. It will be an optional referral source for families from the school counselor. Families can meet during the school day two days a week and the fees are based on a sliding scale.

On Friday, October 18, there will be a meeting for parents on the Progress Skills Checklist, the new report card and how to read them. Review resources available on Class Link. Session will be recorded and placed on website for viewing later.

Iowa Testing is schedule for third and fifth grades only the week of October 23.

Jeantober incentive for staff attendance was implemented as well as special dress up days like twin day and wacky Wednesday.

Discussion Item: Debrief SGC Conference – Join the Journey

Jenn Shaffer shared that she had lots of pictures from the conference as well as ideas including how to get grants. She talked about a new app that allows you to scan receipts to get credit for box tops.

Other ideas included forming a grant champions committee, soliciting donations from local business partners (i.e. Nail salons, dojos, etc. that families frequent), hosting a SGC and business partners coffee and showcasing the tech team, and career day demonstrations.

Discussion Item: Update from Outreach and Communication Committee

Sarah Lee reviewed the action plan created by the committee. Discussed working with community partners and the possibility of collaborating with SGC, PTA, and Foundation to determine the goals and purposes of each and particular outreach plans for community partners.

Discussed creating a one-page information sheet for SGC with information that might go on website. Also discussed creating information sheet that would include all three groups – SGC, PTA, and Foundation. Discussed creating a video for SGC to place on website.

Discussion Item: Establish Committee Meeting Schedule

Each committee will meet at least once per semester (fall and spring). The Budget Committee will review the budget in December and begin considering ideas for next year. The next meeting for the

Budget Committee will be December 9 at 7 a.m. The Outreach and Communication Committee will meet again in the spring.

Discussion Item: Review PBIS Data from August and September

Fourteen minor incidents over the course of the year. Based on the data, incidents are occurring at the end of the day. Fourth grade has higher incidents.

Logical consequences are being utilized – take a break, lose a privilege.

Five hundred splash cards have been distributed.

We need to communicate more to parents about PBIS especially because it is part of the CCRPI score.

Discussed parent phone calls instead of email for discipline issues. Mrs. Petrina was pointed out as a model for parent phone calls.

Discussion Item: Strategic Plan and Strategic Plan Monitoring Tool

A. Update tool and discuss questions about specific outcomes/initiatives

iReady will be the universal screener for students. Fastbridge will be utilized as a secondary screener. Replace Fastbridge on the monitoring tool with iReady.

In the fall screening, 58% tested in iReady tier one, 32% in tier two and 10% in tier three. Students in tier three are considered at-risk.

B. Set SGC Goals for the year surrounding outcomes and initiatives

Discussion Item: Set Next Meeting Agenda

Items for next agenda including Public Comment Session and PBIS data update.

Action Item: Meeting Adjournment (Jessica Stewart) Motion to Adjourn by Andy Stein; Second by Jenn Shaffer; Unanimous approval. Meeting Adjourned at 8:14 am.