



MEETING MINUTES

Lake Windward Governance Council

Date | time 05/17/2019 | 7:00am | Location PLC Room

SGC Member Attendance

Julie Morris, Principal	✓	Richard McNeal, Parent	
Bethany Chapple, Teacher	✓	Sarah Bixby, Parent	✓
Anne Pugh, Teacher	✓	Rebecca Hall, Parent	
Cindy Bailey, Appointed Staff	✓	Suzie Orr, Community Member	
Heather Farrar, Appointed Staff	✓	Christine Korbesmeyer, Community Member	✓

Guest Attendance: Freddie Benschine, new members Sherri Holmes and Ramya Shivkumar

SGC Committees

Outreach and Communication	Budget and Finance	Principal Selection
Bethany Chapple, Committee Chair	Cindy Bailey, Committee Chair	Bethany Chapple, Chair
Julie Morris, Principal	Julie Morris, Principal	Cindy Bailey
Anne Pugh	Suzie Orr	Anne Pugh
Sarah Bixby	Richard McNeal	Suzie Orr
Christine Korbesmeyer	Heather Farrar	
	Rebecca Hall	

Agenda Items

1. Action Item: Call to Order
2. Action Item: Approve Agenda
3. Action Item: Approve March 2019 minutes
4. Discussion Item: Council Self-Assessment and Principal Feedback Survey
5. Discussion Item: Member Transition...Celebrate roll-off members; Welcome new members; Transfer of Knowledge
6. Discussion Item: Review Strategic Plan/Monitoring Tool
7. Information Item: School Governance Conference
8. Information Item: Principal's Update
9. Discussion Item: Set Next Meeting Date
10. Action Item: Meeting Adjournment

Meeting Minutes

Action Items				
Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	7:15A	Bethany Chapple	Cindy Bailey	Unanimously
Motion to approve agenda	7:16A	Bethany Chapple	Anne Pugh	Unanimously
Motion to approve March 2019 meeting minutes	7:16A	Anne Pugh	Bethany Chapple	Unanimously
Motion to set next meeting agenda	7:40A	Bethany Chapple	Cindy Bailey	Unanimously
Meeting adjourned at	7:42A	Bethany Chapple	Cindy Bailey	Unanimously

1. Action Item: Approve Agenda
 - Approved
2. Action Item: Approve March 2019 Meeting Minutes
 - Approved
3. Discussion Item: Council Self-Assessment & Principal's Feedback Survey
 - Bethany reviewed the assessment and survey. Both have 8 members completed. We need ALL members to do this. Bethany will send out another reminder email.
4. Discussion Item: Member Transition
 - Bethany thanked the members that are rolling off from serving on SGC. A big thank you to Sarah Bixby, Richard McNeal, Cindy Bailey, and Suzie Orr for their hard work and commitment!
 - Bethany welcomed our two new members, Sherri Holmes and Ramya Shivkumar.
 - Bethany shared a new way to make the Transfer of Knowledge easier. She created an SGC Team on Microsoft Office. This allows collaboration and sharing of files. It will be a great place to review or catch up on missed information.
5. Discussion Item: Review Strategic Plan/Monitoring Tool
 - Bethany created a Prezi to review the Strategic Plan and Monitoring Tool. This presentation makes the Strategic Plan and our progress much easier to understand and explain to others.
 - Student Achievement: Teachers receive training about how to increase rigor and create personalized learning opportunities.
 - People and Culture: School Culture and New Teacher Connectedness. School Culture: PBIS, International Night, Blinglow, newsletters, family events. New Teacher Connectedness: training, tour, CISS training, CASE training, new school initiatives, and mentors.
 - Community Collaboration: LWE University is in building mode and will be ready for kick-off next school year with events and a webpage to increase public awareness. The PR Committee established using Twitter, Instagram, and local newspaper articles and

our PTO maintains a FaceBook page to share our school news and accomplishments with the public.

- Fiscal Responsibility: Approved budget.

6. Information Item: School Governance Conference

- Bethany shared information about the conference on Saturday, September 21st. She will share the information and link to register via email. At least three SGC members should attend.

7. Information Item: Principal's Update

- Julie thanked our members who are leaving again for their hard work and dedication.
- Julie introduced the new members to the existing members and gave some background on each person.
- Science Olympiad won 1st place in the district and is moving onto the state competition.
- Korb shared how she has heard excitement about the various events at LWES.
- Julie asked Freddie about the flex funds...timing of receiving them and of having the SGC vote on the use of them. Quorum will be needed for the flex fund budget to be approved which is five members plus Julie. Julie hopes to re-hire the part-time EIP teacher with these funds and also hopes to have the paperwork in motion for this teacher to start on the first day of school.
- Julie discussed various dates and times of when the SGC could meet in July to vote on the flex funds.

8. Action Item: Set Next Meeting Date

- Bethany motioned for a next meeting date of Tuesday, July 2nd, 2019 at 7:00 a.m. in the PLC room. Cindy Bailey seconded and all voted YES unanimously.

9. Action Item: Meeting Adjournment

- Bethany motioned to adjourn. Cindy seconded. All voted YES unanimously.