



# MEETING MINUTES

Lake Windward Governance Council

Date | time 03/22/2019 | 7:00am | Location PLC Room

## SGC Member Attendance

Julie Morris, Principal	✓	Richard McNeal, Parent	
Bethany Chapple, Teacher	✓	Sarah Bixby, Parent	✓
Anne Pugh, Teacher	✓	Rebecca Hall, Parent	✓
Cindy Bailey, Appointed Staff		Suzie Orr, Community Member	
Heather Farrar, Appointed Staff	✓	Christine Korbasmeyer, Community Member	✓

Guest Attendance:

## SGC Committees

Outreach and Communication	Budget and Finance	Principal Selection
Bethany Chapple, Committee Chair	Cindy Bailey, Committee Chair	Bethany Chapple, Chair
Julie Morris, Principal	Julie Morris, Principal	Cindy Bailey
Anne Pugh	Suzie Orr	Anne Pugh
Sarah Bixby	Richard McNeal	Suzie Orr
Christine Korbasmeyer	Heather Farrar	
	Rebecca Hall	

## Agenda Items

1. Action Item: Call to Order
2. Action Item: Approve Agenda
3. Action Item: Approve February 2019 minutes
4. Public Comment
5. Discussion Item: SGC Elections Update
6. Information Item: Principal's Update
7. Information Item: PBIS Update
8. Discussion Item: Strategic Plan Monitoring Tool (Amend Teacher Retention Outcome)
9. Action Item: Meeting Adjournment

## Meeting Minutes

Action Items				
Motion	Time	By Whom	Second By	Voting Results

Meeting called to order at	7:10A	Bethany Chapple	Anne Pugh	Unanimously
Motion to approve agenda	7:11A	Bethany Chapple	Anne Pugh	Unanimously
Motion to approve January 2019 meeting minutes	7:12A	Anne Pugh	Bethany Chapple	Unanimously
Motion to set next meeting agenda	7:57A	Bethany Chapple	Julie Morris	Unanimously
Meeting adjourned at	8:00A	Bethany Chapple	Anne Pugh	Unanimously

1. Action Item: Approve Agenda
  - Approved
2. Action Item: Approve February 2019 Meeting Minutes
  - Approved
3. Public Comment
  - Opportunity given, but no one attended.
4. Discussion Item: Update on SGC Elections
  - Bethany gave an update on the SGC Elections. LWE had 60% of teachers and 11.5% of parents participate in the elections. Julie spoke about our efforts to meet the learning community's goals for participation. Bethany shared a spreadsheet highlighting the current positions and then the newly elected parent reps...Ramya Shivkuman and Sherri Holmes. Bethany won the election for the teacher position. In the fall, we'll have another community member to add and an appointed staff member.
5. Information Item: Principal's Update
  - Julie spoke about Exceptional Children's Week and the completion of the Special Needs playground. Such JOY! After four years of hard work headed by Bethany Chapple, the playground is completed.
  - International Night was well-attended with many countries represented.
  - Science Olympiad won 1<sup>st</sup> place in the district and is moving onto the state competition.
  - Korb shared how she has heard excitement about the various events at LWES.
  - Julie and Heather are in the interviewing season to be ahead of the game if positions open up at LWES. There is an ELL position and a Special Ed position at this time. Other positions are in limbo.
  - Julie shared again how great the PTO is this year. It is a great mix of experienced and new members. Spirit Night at El Porton was well-attended and even rising K families that attended Kindergarten Round-Up were there. Ashlee Few let Julie know that there was interest in PTO positions at the Round-Up. Julie is enthusiastic about the future families!
6. Information Item: PBIS Update
  - Heather explained what PBIS is, how it works, and its purpose to the SGC members...Gator Gold, Pop Up Shop (tangible rewards and events), involvement of bus

drivers, café employees, etc. The program grows and changes throughout the year using feedback from staff and students as well as looking at data to see what our particular school's needs are. Heather shared a graph of ODR, ISS, and OSS over the past few years. Heather explained the terms ODR-office referral, ISS-in-school suspension, OSS-out of school suspension. This is the same graph LWE shares with the county and state. The PBIS team looks for trends in the data and how to address it. Attendance and tardies are the issues for our school, so the team implemented individual awards for attendance and class awards for lowest tardies per grade level. Anne shared how PBIS and SGC have similar goals of increasing communication with staff and community to share the goals and successes of the strategic plan. The SGC had discussed the concern about increased stress and anxiety of students in all levels of schools and how to address it in previous meetings. Anne shared how the PBIS convention in the fall had the same focus. Using PBIS strategies can help change the culture of a school to be more supportive and build resiliency in our students. The entire SGC discussed how society, families, and schools can work to help reduce the stress level on our children. PBIS can help the school purposefully recognize good choices and behaviors, help teachers give explicit instruction for behaviors in varying parts of the school, encourage collaboration amongst teachers, students, and families. With PBIS and SGC, our school can focus on making changes here instead of being overwhelmed by how to make changes in society, families, and other schools. Korb shared that she does hear from her tutoring families about stress and anxiety. Julie mentioned that we don't have many families calling LWE to share these types of issues.

7. Discussion Item: Strategic Plan Monitoring Tool

- Amend Teacher Retention Outcome-Dig into potential survey questions
- Bethany reviewed how teacher retention is difficult to measure accurately. Bethany worked with Freddie Benschine to come up with some outcome options on staff connectedness or staff culture or staff satisfaction/staff experience. Bethany gave each SGC member a hard copy of these options as well as having it on the screen. These options come from the GA School Personnel Survey and the SGC survey. Bethany noted that the GA School Personnel Survey is a survey that must be completed and the SGC survey is a survey the SGC is hoping to have more participation in this school year. Bethany asked which question matches our teacher induction program and asked for feedback from the council. Bethany, Korb, Sarah, and Anne liked the first question from the GA School Personnel Survey. Bethany motioned to change the teacher retention outcome to "Increase the percentage of teachers that agree to feeling supported by other teachers at Lake Windward". Anne seconded the motion. All voted unanimously. Bethany is sending this information to Freddie Benschine. If this is approved, the SGC will get new materials to show the change.

8. Discussion Item: Added spontaneously

- Julie would like Freddie Benschine's advice on the "flex money" that is coming in on July 1<sup>st</sup>. Julie would like to purchase a part-time EIP person for the next school year, but isn't sure on when to have the SGC vote on this. Can we vote on it during our last SGC

meeting or do we need to vote after the money actually arrives in July? Bethany will contact Freddie.

9. Action Item: Set next meeting date

- Bethany discussed how at the last SGC meeting of the school year we will celebrate our school year and service of current and leaving members and welcoming new members. We will take the council surveys if the SGC members haven't already since ALL members MUST complete them. We will potentially vote on the flex money spending. Bethany motioned for a next meeting date of May 17<sup>th</sup>. Discussion followed. All agreed. Bethany will send out invitations.

10. Action Item: Meeting Adjournment

- Bethany motioned to adjourn. Anne seconded. All voted unanimously.