



MEETING MINUTES

Lake Windward Governance Council

Date | time 08/31/2018 | 7:00am | Location PLC Room

SGC Member Attendance

Julie Morris, Principal	✓	Richard McNeal, Parent	✓
Bethany Chapple, Teacher	✓	Sarah Bixby, Parent	
Anne Pugh, Teacher	✓	Rebecca Hall, Parent	
Cindy Bailey, Appointed Staff	✓	Susie Orr, Community Member	✓
Heather Farrar, Appointed Staff	✓	OPEN, Community Member	

Guest Attendance: Freddie Benschine, FCS SGC Facilitator;

SGC Committees

Outreach and Communication	Budget and Finance	Principal Selection
Bethany Chapple, Committee Chair	Cindy Bailey, Committee Chair	Bethany Chapple, Chair
Julie Morris, Principal	Julie Morris, Principal	Cindy Bailey
Ann Pugh	Susie Orr	Anne Pugh
	Richard McNeal	Susie Orr
	Heather Farrar	

Agenda Items

1. Action Item: Approve Agenda
2. Action Item: Approve May 2018 Meeting Minutes
3. Action Item: Appoint Vacant Position
4. Action Item: Elect New Officers
5. Discussion Item: Establish/Review Meeting Norms
6. Action Item: Staff Standing Committees
7. Discussion Item: Determine Meeting Schedule
8. Informational Item: Principals Update – Budget Adjustments
9. Action Item: Vote on Flexible Spending
10. Discussion Item: Review council Self – Assessment
11. Discussion Item: Determine Next Meeting Agenda

Meeting Minutes

Action Items				
Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	7:07A	Bethany	Heather	Unanimously

Motion to approve updated agenda	7:0808A	Bethany	Susie	Unanimously
Motion to approve May 2018 meeting minutes	7:09A	Bethany	Cindy	Unanimously
Motion to approve Christine Korbasmeyer for open community position	7:23A	Cindy	Bethany	Unanimously
Motion to elect Bethany for Chair	7:14A	Ann	Cindy	Unanimously
Vice Chair Motion to elect Heather for Vice Chair	7:14A	Susie	Cindy	Unanimously
Parliamentarian Motion to elect Anne for Parliamentarian	7:15A	Cindy	Susie	Unanimously
Motion to approve all three committees	7:21A	Bethany	Cindy	Unanimously
Motion to approve using flexible spending funds to purchase a 4 th grade teacher position.	7:40A	Cindy	Ann	Unanimously
Meeting adjourned at	7:54	Bethany	Cindy	Unanimously

1. Action Item: Approve Agenda
 - Freddie added action item of voting on flexible spending
 - Approved
2. Action Item: Approve May 2018 Meeting Minutes
 - Approved
3. Action Item: Appoint Vacant Position
 - Julie stated Christine Korbasmeyer is interested in remaining on the SGC committee as a community member. Julie stated Christine is familiar with the SGC and the Lake Windward Community. She currently works with students and families that attend Lake Windward.
4. Action Item: Elect New Officers
 - Julie passed out the SGC officer roles and responsibilities for each person to review. After giving some time Julie asked if any members were interested in a officer position. Bethany stated she would be interested in Chair. Heather stated she would be interest in Vice Chair. Anne stated she would be interested in Parliamentarian. No other members volunteered or nominated a member for officer's positions. The SGC voted on the 3 officer positions.
5. Discussion Item: Establish/Review Meeting Norms

- Passed to review at next meeting when all members can be present.
6. Action Item: Staff Standing Committees
 - Freddie reviewed the 3 committees that members are a part of. Each member needs to be on one committee. Freddie suggests going around to each member for committee selection. Members selected a committee to participate on. The principal selection committee was also created. The SGC voted on these committees. The other member will need to be placed on a committee at the next meeting.
 7. Discussion Item: Determine Meeting Schedule
 - Julie discussed scheduling meetings for Friday meetings 7:00AM. Julie suggests we plan/schedule for the next meeting and then after reviewing the strategic plan determine a meeting schedule.
 - The Next meeting is planned for Sept 28, 2018 at 7am in the PLC room.
 8. Informational Item: Principals Update – Budget Adjustments
 - Julie states the SGC voted to use the Flex Spending last year to purchase a EIP/ELL teacher position. This year we will receive \$70,000 for flexible spending. This year we lost a 4th grade teacher position due to the enrollment number in 4th grade. Julie suggests keeping that teacher position by purchasing it with the flexible spending funds. She would like to keep this position because that particular group of students shows the need to have smaller class sizes. The position purchased last year was to support that group of students and Julie does not want to see regression. Susie agrees that even with a non-struggling group of 4th graders increasing the size of the classes would be a disservice for them. Bethany mentions this does align to the strategic plan. Richard asked where the extra \$7,000 would be coming from to complete the purchase of the position. Julie stated it would come from our local school budget. Freddie discussed why we went from \$80,000 last year to \$70,000 this year. It was due to more school having higher CCRPI scores. Increasing the number of schools qualifying to receive the flexible spending funds.
 9. Action Item: Vote on Flexible Spending
 - The SGC voted to approve spending the funds to purchase the additional teacher position.
 10. Discussion Item: Review council Self – Assessment
 - Review Council survey – Julie reviewed the answers from the survey. On questions with answers other than often and always we discussed how to improve. Freddie stated how we are doing in comparison to other SGC's and how they can support committees to increase the scores. Freddie states his support and how he can help us.
 11. Discussion Item: Determine Next Meeting Agenda
 - Freddie stated the Cross Council Meeting is Sept 24th 6:30p – 8:30p they would like 3 members from each SGC to attend. Julie states that it is difficult to make connections due to the split feeder pattern and split learning communities, so this meeting would be helpful. Freddie states that at a future meeting it would be good to get a Taylor Road SGC member to attend.
 - Freddie suggests we look at our current RFF at a next meeting and determine how we would like to move forward.