



MEETING MINUTES

Lake Windward Governance Council

Date | time 2/21/2020 | 7:00am | *Location* PLC Room

SGC Member Attendance

Julie Morris, Principal	✓	Blessy Samuels, Parent	✓
Bethany Chapple, Teacher	✓	Ramya Shivkumar, Parent	
Anne Pugh, Teacher	✓	Ashlee Few, Parent	
Christa Vogt, Appointed Staff	✓	Suzie Orr, Community Member	✓
Heather Farrar, Appointed Staff	✓	Christine Korbesmeyer, Community Member	✓

Guest Attendance: n/a

Agenda Items

1. Action Item: Call meeting to order
2. Action Item: Approve Agenda
3. Action Item: Approve January Meeting Minutes
4. Action Item: Annual Budget Approval
5. Information Item: Debrief Spring Cross Council Meeting and Chair Chat
6. Discussion Item: LWE Parent University
7. Discussion Item: Elections Update
 - a. Ideas for soliciting candidate declarations
 - b. Declaration Window 2-3-2020 through 2-26-2020
8. Discussion Item: Set next meeting date 3-27-2020
 - a. Dive into new incentive with PTO
 - b. Elections re-cap
9. Action Item: Adjourn Meeting

Meeting Minutes

Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	7:05A	Bethany Chapple	Anne Pugh	Unanimously
Motion to approve agenda	7:06A	Bethany Chapple	Anne Pugh	Unanimously
Motion to approve January 2019 meeting minutes	7:06A	Bethany Chapple	Christa Vogt	Unanimously

Motion to approve annual budget	7:41A	Bethany Chapple	Christa Vogt	Unanimously
Motion to set next meeting dates	8:13A	Bethany Chapple	Anne Pugh	Unanimously
Meeting adjourned at	8:13A	Bethany Chapple	Anne Pugh	Unanimously

7:05 Bethany called meeting to order. Anne 2nd. All agreed.

7:06 Bethany motioned to approve the agenda. Anne 2nd. All agreed.

7:06 Bethany motioned to approve the January minutes. Anne 2nd. All agreed.

7:06 Julie reviewed the proposed annual budget FY21

Julie reviewed the strategic plan goals and desired outcomes for student achievement, people and culture, community collaboration, and fiscal responsibility. Julie thanked Bethany for her AMAZING job building the LWE Parent University website. Phenomenal job!!!

For the proposed budget, LWES has earned \$8,249,575 total. Personnel \$7,885,225. Non-personnel \$364,350.

Flex fund-no roll over flex funds. We hope to earn \$60,000 in July. Julie proposes purchasing .5 EIP position for \$42,000. Julie explained how reading is a tremendous responsibility for elementary schools.

We earn 19 paras next year. We have 18 for support but using 16.

After non-personnel costs, we have \$127,644.43 left. After things like copier, postage, etc., we have \$81,482.43 for instructional materials like Ipads, paper, tp, books, etc. This is really the money we have left to cover how we run the school.

The county has our projected students as 812 for next year. Students:89 K, 97 1st, 116 2nd, 153 3rd, 131 4th, 125 5th, and 101 self-contained.

We will continue to convert 2 custodian positions to pay contract cleaners. This will end next year.

We have earned another (1) professional asst. Julie will hold this position in reserves. This is a position like Julie Pitman.

We will add .5 counselor. We will add .5 ELL teacher but maybe purchase another .5. Would we be able to keep the \$30,000 from ELL already allocated to us? Julie will investigate.

We will add .5 bilingual liaison to equal 1. This is Nancy Yeo's position.

We will lose .5 IST.

Projections of teacher for next year...

K 5 add 1

1st stays 5

2nd 6 lose 1

3rd 7 add 1

4th 5 add 1

5th stays 5

Special ed self-contained?? We have the largest dept in the district with 95 students. In comparison, AES has 57. 11 classroom teachers and then all of the specialists. These classes take up 20 classrooms in our building. Some program classes may be relocated b/c we don't have enough space. The board is discussing and approving this possibility over the next few weeks. HR makes next decision about who goes. Please be confidential!!! All of this will affect the budget when we lose these students. Blessy and Suzie asked follow-up questions.

7:41 Bethany motioned to approve the budget. Christa seconded. All approved.

7:46 Bethany debriefed the council on the Cross Council meeting and Chair Chat meeting. Items discussed at the CC meeting were RFF days, monitoring tools, elections, and candidate declarations. AHS students spoke at the meeting and it was gratifying to see these motivated articulate kids. Chair Chat...Bethany thought it was very beneficial b/c of feeder pattern people being together. School challenges were discussed and ours were similar to other schools. One to one devices, etc. Parent universities will be held in person at other schools, but they wonder how to get more parents to attend since they are usually during the workday. Bethany suggested online resources. Bethany shared our goal of increasing parent involvement (us 30%) and Creekview shared a similar goal (50%). All schools are working on this. WBMS will offer 5th grade families and the community (on 3-18-2020) a tour and information day. AHS is starting a mentoring program called LINK (Senior to Freshman). AHS has 15 RFF late start days where some students can go into the cafeteria or gym if they can't arrive late, but the school wants to provide other sessions at that time. AHS wants to promote themselves starting at the elementary level...they will re-brand the "A" for their school and offer youth sizes.

7:54 Bethany shared the LWE Parent University website. Blessy loved it. WE all loved it!!! So much work and such an amazing job! Bethany shared an ABC of Creekview paper and thought we could add this to our university. Creekview also has pamphlets to share with realtors, etc., but we think online is a better fit for us. A former parent from SGC spoke to Bethany about LWE Parent University and wanted more specific access to her own student's information. We discussed that this is better accessed through the teacher/grade level websites. Blessy suggested a consistent homework app like Taylor Rd MS has. Bethany brought up ways teachers/grade levels could include this universally on their websites. Christa brought up personal responsibility. Julie said it is helpful to know about quizzes/tests/projects.

Julie will put this information in her Morris Memo and announce the LWE Parent University. Any future editing for LWE Parent University goes through Bethany. Kindergarten Round Up will be a good place to promote this. Janet will mention it on future tours. Grade level websites should add this too. Julie suggested BIG font to really advertise the site!

8:08 Bethany said we have 2 parent candidates for SGC elections. Bethany shared Freddie's promotion. GREAT for him! Sad for us!

8:13 Bethany proposed the next meeting for 3-27-2020. The elections will be over by then so maybe we'll know who our new members will be. New members will be invited in May.

8:13 Bethany adjourned the meeting. Christa seconded. All agreed.