



Hembree Springs Elementary School Governance Council Meeting minutes

Date: Wednesday, September 11, 2019
Time: 2:46pm – 3:55pm
Location: Hembree Springs, Media Center

In attendance:

Laurie Woodruff	Cathy Sparks	Heidi Forsyth	Chandra Stevens
Jenn Mizzell	Jose Velarde	Frank McGonagle	Freddie Benschine
Holly Marzetti	Lisa O’Hanlon	Carrie McAtee	AJ Smith (guest)

Action Items

- Motion to Open (JM, second HF) – Passed unanimously – Meeting opened at 2:46pm
- Motion to Approve Agenda as presented (FM, Second HF) – Passed unanimously
- Motion to Approve meeting minutes of previous meeting (08/09/2019) (HF second CS) – Passed unanimously
- Motion to Adjourn – (LO, second FM) – Passed unanimously – meeting adjourned at 3:55pm

Discussion Items and Follow-up Actions

Flexible Funding: Update on Playground Update

AJ Smith review

- Playground not updated yet; Measurements done, no decision yet; need a place for teachers & students. Explored options (30x30 spaces), consider sustainability. We want something that will last. Installation was big part of looking at specs. Currently at a standstill on shade structures.
- Equipment and Storage shed was also discussed. Recommendation is to get everything at one time approved. Determine location, foundation poured (shed & storage or just shed), benches, etc... The committee alone couldn’t make that decision.
- There is \$25k assigned to the playground project. In 2019-2020, received \$63, out of that there is \$45 is earmarked for technology refresh.
- Need meeting of Finance/Budget committee: scheduled Thursday, September 26th @ 2:45pm

Principal's Update

- Laurie provided SGC with current enrollment and staffing numbers.
 - Curriculum night was held. Very successful. Thanks to teachers/volunteers that provided daycare.
 - Holly received GA Shape Platinum Award (She has won award 8 years).
- Sept 13th, Amy Dean doing author visit (your happy heart) – lends itself to the theme. Social, Emotional wellness to children. She will read 2nd – 5th grade. Will do K & 1st with additional messages after. The way we feel how others treat us.
- Sept 18th, Katha Stuart having committee meeting here.
- Sept 18th, will have a safety audit in HSE. Fulton Co schools sending team to every building to evaluate student and staff indoor and outdoor safety. Will be here ½ day looking at facility and procedures. Will come back with audit and some money to fix safety issues (~\$25k).
- Sept 18th, Hearing & Vison also going on.
- Sept 19th, Title I meeting – have one in AM and one in PM.
- Sept 19th, Milestone meeting at 5:30pm.
- Oct, 3rd, Night to Soar – getting parents involved with data (etc... I-ready) on their kids.
 - Dr. Looney coming. K-5 grades will be reviewing their goals.
 - Feeder HS students coming to provide translation.
- Dr. Looney Feedback
 - Does not want to make a lot of changes in the 1st year.
 - Talked about giving menu of options for curriculum related.
 - Looking at every role in district (ie: curriculum support teachers) to ensure structure and support needed.
 - Need to ensure addressing skills too in school – not all kids going to college: Technical, Mechanical, etc... [Learn/Earn/Serve(military)]
 - Committed for teachers & staff members; no summer surprises.
- Enrollment: Earned 4 teachers in Kindergarten. Enrollment higher than anticipated – but not significantly (>10 students)
- Completed punch list from Fire Equipment upgrade over summer
- Security Cameras are next on SPLIT list.
- Buddy Bench gifted to HSE on playground by 2 Girl Scouts doing their Gold Award

Strategic Plan – Freddie reviewed

- People and Culture pillar
 - Goal: Increase staff to attend, families to attend
 - What percentage are we at? Survey in May 2018
 - 93.6% NPS family (8-9-10 scores) = 40 people [600+ kids in school]
 - 88.2% NPS staff = 103 at HSE >50 participate (note at 70+ is District Avg & NW Avg is in 60's)

- How do we get family participation up? Use QR code when people leave meetings? Art show? Etc... Need ideas
- Need to break down questions: how to drive yellow pillar (People & Culture). Example: The education my child will receive will prepare him/her on their path?
- GREAT SURVEY RESULTS!

Discussion Item

- SGC checklist reviewed
- Have 3 people attending SGC Conference
- SGC Staffed
- SGC Roster listed
- SGC website review

Next meeting agenda

- Public Comment
- Principal Update
- Plan and monitoring tool review
- Debrief from Conference Attendees

Motion to Adjourn

- Motion to Adjourn (JM, Second HF) – passed unanimously – meeting adjourned at 2:44

Calendar Review and Update

- Next Meeting: Wednesday, October 9, 2019 at 7:00am.