



# Hembree Springs Elementary School Governance Council Meeting Agenda

*Date | time* 9/11/2019 | 2:45 pm | *Location* HSE Media Center

## *SGC Members*

Laurie Woodruff, Principal | Jenn Mizzell, Teacher | Chandra Stevens, Teacher | Carrie McAtee, Appointed Staff | Holly Marzetti, Appointed Staff | Jose Velarde, Parent | Cathy Sparks, Parent | Heidi Forsyth, Parent | Frank McGonagle, Community Member | Lisa O'Hanlon, Community Member

<b>Time</b>	<b>Item</b>	<b>Owner</b>
2:45 pm	Action Item: Call to Order	Velarde
2:46 pm	Action Item: Approve Agenda	Sparks
2:47 pm	Action Item: Approve August Minutes	Sparks
2:49 pm	Public Comment	
3:04 pm	Informational Item: SEED Fund update with Guest Speaker, AJ Smith	Woodruff
3:15 pm	Discussion Item: Principal's Update	Woodruff
3:35 pm	Discussion Item: Strategic Plan <ul style="list-style-type: none"><li>a. Review</li><li>b. Survey Results</li><li>c. Monitoring Tool</li></ul>	All Members
3:50 pm	Discussion Item: <ul style="list-style-type: none"><li>a. SGC Checklist</li><li>b. Review SGC Website</li><li>c. Set Next Meeting Agenda</li></ul>	Mizzell
4:00 pm	Action Item: Meeting Adjournment	Velarde

## *Meeting Norms*

Silence all phones | Be prepared | Be an active participant/listener | Be respectful of others' opinions | Work for the good of all students

Hembree Springs Elementary: Working Together to Learn and Grow Beyond our Dreams

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## Notes from the Governance and Flexibility Team

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\* Reminder that up to three external (non-SGC) members can be added to the both the Budget & Finance Committee and Outreach & Communication Committee. Click [here](#) to access the Outreach & Communication Committee Training. Click [here](#) to access the Budget & Finance Committee Training.

\*\* All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

\*\*\* All newly elected SGC members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for training by visiting: <https://www.signupgenius.com/go/10c094aada923a1fd0-fall4>

\*\*\* All officers are invited to attend training specifically tailored to the Chair, Vice Chair and Parliamentarian roles. You can register for this training by visiting: <https://www.signupgenius.com/go/10c094aada923a1fd0-sgcofficer1>

\*\*\* The Governance & Flexibility Team will be hosting its second district-wide school governance conference "Join the Journey" on Saturday, September 21<sup>st</sup> from 8:00am until 12:30pm at Riverwood High School. Look for Save the Dates and RSVPs to come out to SGC members in early May!

### *Next Meetings:*

10/9 @ 7:00am

11/20 @ 2:45pm

1/15 @ 7:00am

2/26 @ 2:45pm

3/19 @ 7:00am

5/13 @ 2:45pm