



Hembree Springs Elementary School Governance Council Meeting minutes

Date: Wednesday, April 22, 2020

Time: 1pm -

Location: Hembree Springs, N115

In attendance:

Laurie Woodruff

Heidi Forsyth

Chandra Stevens

Cathy Sparks

Jose Velarde

Holly Marzetti

Lisa O'Hanlon

Carrie McAtee

Frank McGonagle

Action Items

- Motion to Open (JM, second CM) – Passed unanimously – Meeting opened at 1pm
- Motion to Approve Agenda (LC, Second FM) – Passed unanimously
- Motion to Adjourn – (JV, second CS) – Passed unanimously – meeting adjourned at 3:46pm

Discussion Items and Follow-up Actions

Public Comment

- No public attendees

Principal's Update

- Kids taking benchmark mid-year assessments
- Title I meetings coming up; would like participation.
- March is a busy month with a few breaks (RFF, digital learning, day off)
- Science day going on every week from now until end of March

Review and Approve the SY 2021 Budget

- Laurie shared the Budget Recommendations
- Some decrease in some budget amounts which is impacted by 25 kids less than last year (projected enrollment was 601 SY19-20 and should be 576 SY20-21)
- Reviewed Strategic Outcomes and how each initiative would be addressed with a budget impact and then implemented with zero budget impact.
- General Fund earned by school was \$5.7m
 - Changes include a new 'in house' custodial staff (not outsourced)
 - Title I funds are consolidated in our general fund (\$117k)
 - 97% goes to personnel
- Reviewed budget detail report.

Strategic Plan

- Reviewed Year 2 - Strategic Plan outcomes
 - On plan for all elements
 - Updating

Election Update from Outreach & Communication Team

- HSES has parent and teacher nominations.
- Other feeder schools don't; need to ask specific people

Redelivery from Cross Council

- Laurie & Holly attended.
- Holly gave update; good learning experience with high school students speaking

Update on Flex Funding

- Jose gave update and mentioned that 1st vendor quote has been received, 2nd vendor has been received, 3rd needs to take measurements.
- Once get 3rd vendor quote; can pick vendor.
- Need to get quotes and submission to ensure completed in fiscal year 2019-2020

Next meeting agenda

- Action: Approve Agenda
- Action: Approve Minutes from February meetings
- Public Comment
- Discussion: Elections Update
- Discussion: Strategic Plan and monitoring tool review- discussion
- Informational: Principles Update
- Discussion: Set Next Meeting Agenda
- Discussion: Update for Shade Structure

Motion to Adjourn

- Motion to Adjourn (LO, Second CS) – passed unanimously – meeting adjourned at 3:46pm

Calendar Review and Update

- Next Meeting: Wednesday, March 25th at 7am.