



Hembree Springs Elementary School Governance Council Meeting minutes

Date: Wednesday, April 22, 2020
Time: 1pm – 1:46pm
Location: Virtual Meeting: Via TEAMS

In attendance:

Laurie Woodruff	Heidi Forsyth	Chandra Stevens	Cathy Sparks
Jose Velarde	Holly Marzetti	Lisa O’Hanlon	Carrie McAtee
Frank McGonagle	Jennifer Mizzell		

Action Items

- Motion to Open (JM, second CM) – Passed unanimously – Meeting opened at 1pm
- Motion to Approve Agenda (LC, Second FM) – Passed unanimously
- Motion to Adjourn – (LO, second JM) – Passed unanimously – meeting adjourned at 1:46pm

Discussion Items and Follow-up Actions

Public Comment

- No public attendees

Principal’s Update

- We are currently working to meet students’ needs and help them be successful.
- Hearing wonderful feedback from our parent community.
- Most issues have been device related. We are working with FC to get devices in students’ hands.
- We are working with district to get devices to students. We are working to make sure that students continue to have interaction with teachers via TEAMS and Seesaw.
- In looking forward, we are planning for teachers to re-enter the building to pack up their classrooms. And we are planning for students to drop off materials and pick up materials.

- Mrs. Smith had a meeting about summer school services. The district is talking about the summer school program.
- We were awarded a Jumpstart Program for entering kindergarten students.
- Shade structure: we've cleared some hurdles and we've had someone come out and draw plans. We've gotten reassurances and we've been able to model the process used by other schools. Hopeful to have updates at the May meeting.
- Laurie, we'll keep us in the loop if there is any pushback.
- We do have enough money to spend for the shade structure. We are working with the vendor to get the quote where it needs to be to only spend the flex funds.

Strategic Plan

- Student achievement baseline:
 - Leave results blank or put N/A.
 - You can include anecdotal information and quantitative information if you have it.
- We can pull data from August and Winter benchmark scores.
- Baseline scores: milestones from last year - People and Culture
 - 96.3% of people recommend Hembree as a place to attend
- We need to find the data to fill in the evidence of progress we made this year. The survey may not happen this year.
- Laurie will meet with Freddie, Lisa and Jose to fill in data.

Election Update

- Good turnout: Results are >
 - Joey Waller – Teacher Rep
 - Dawn Fix – Parent Rep
- Lisa will create and send us a graphic for our social media and newsletter.
- Training for new members will be virtual.
- Freddie will ask about getting SGC members trained on how to use TEAMS.

Other

- Self-assessment and Principal Survey have been sent out, available till the end of April.
- Website: we are missing a couple of sets of minutes. Everyone please check the website to make sure we haven't missed anything.

Next meeting agenda

- Action: Approve Agenda
- Action: Approve Minutes from previous meetings
- Public Comment
- Discussion: Strategic Plan and monitoring tool review- discussion
- Informational: Principles Update
- Discussion: Set Next Meeting Agenda

Motion to Adjourn

- Motion to Adjourn (LO, Second JM) – passed unanimously – meeting adjourned at 3:46pm

Calendar Review and Update

- Next Meeting: Wednesday, May 13th at 1pm.