



Hembree Springs Elementary School Governance Council Meeting Agenda

Date / time 11/20/2019 | 2:45pm | *Location* HSE Media Center

SGC Members

Laurie Woodruff, Principal | Jenn Mizzell, Teacher | Chandra Stevens, Teacher | Carrie McAtee, Appointed Staff | Holly Marzetti, Appointed Staff | Jose Velarde, Parent | Cathy Sparks, Parent | Heidi Forsyth, Parent | Frank McGonagle, Community Member | Lisa O'Hanlon, Community Member

Time	Item	Owner
2:45 pm	Action Item: Call to Order	Velarde
2:46 pm	Action Item: Approve Agenda	Sparks
2:48 pm	Action Item: Approve October Minutes	Sparks
2:49 pm	Action Item: Approve shade for playground and bench area	Sparks
3:00 pm	Public Comment	
	Informational Item: N/A	Woodruff
3:15 pm	Discussion Item: Principal's Update	Woodruff
3:35 pm	Discussion Item: Strategic Plan <ul style="list-style-type: none"> a. Review b. Discuss and conclude on what type of shade to get c. Monitoring Tool 	All Members
3:45 pm	Discussion Item: <ul style="list-style-type: none"> a. Review SGC Website b. Update on Flex funding c. April and May Digital Learning Days d. Update SGC Website 	Mizzell

--	--	--

	e. Set Next Meeting Agenda	
4:00 pm	Action Item: Meeting Adjournment	Velarde

Meeting Norms

Silence all phones | Be prepared | Be an active participant/listener | Be respectful of others’ opinions | Work for the good of all students

Notes from the Governance and Flexibility Team

* Reminder that up to three external (non-SGC) members can be added to the both the Budget & Finance Committee and Outreach & Communication Committee. Click [here](#) to access the Outreach & Communication Committee Training. Click [here](#) to access the Budget & Finance Committee Training.

** All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year’s council member information. Be sure that agendas, summaries of action, approved meeting minutes and your annual calendar of meeting times have been posted.

*** All newly elected SGC members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for training by visiting: <https://www.signupgenius.com/go/10c094aada923a1fd0-fall4>

*** All officers are invited to attend training specifically tailored to the Chair, Vice Chair and Parliamentarian roles. You can register for this training by visiting: <https://www.signupgenius.com/go/10c094aada923a1fd0-sgcofficer1>

*** The Governance & Flexibility Team will be hosting its second district-wide school governance conference “Join the Journey” on Saturday, September 21st from 8:00am until 12:30pm at Riverwood High School. Look for Save the Dates and RSVPs to come out to SGC members in early May!

Next Meetings:

- 1/15 @ 7:00am
- 2/26 @ 2:45pm
- 3/19 @ 7:00am
- 5/13 @ 2:45pm